



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, July 21, 2021
TIME: 6:00 p.m.

Virtually attend the July 21 Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting (Please note this is a change from previous Go To Meetings used in past meetings)

<https://zoom.us/j/99294868934>

Meeting ID: 992 9486 8934

+1 312 626 6799 US (Chicago)

Meeting ID: 992 9486 8934

For further details please refer to additional Information immediately following agenda.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Roll call of Trustees
- C. Roll call of Officers and Department Heads
- D. Public Appearance for Items Not on the Agenda
- E. Consent Agenda
Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.
 - 1. Minutes of the Regular Board Meeting of July 7, 2021
 - 2. Disbursement List
- F. Other Informational Items—June Fire Monthly Report and June Report
- G. Public Hearing—Conditional Use Robs Import
- H. Public Hearing—Hearing Ordinance on Creation of Pine Street Pedestrian Mall
- I. Discussion/Action—Conditional Use Robs Import
- J. Action—Adopt Ordinance No. 7, Series of 2021, Pine Street Pedestrian Mall

- K. Discussion/Action—Robs Import Site Plan
- L. Action—Multifunctional Device RFP
- M. Discussion/Possible Action—2021 Budget Adjustment
- N. Department and Officers Progress Reports
- O. Call for Unfinished Business
- P. Items for Future Agenda
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: July 21, 2021



Information for the Regular Board Meeting – July 21, 2021 – 6:00 PM

The Village of Little Chute is taking precautions related COVID-19 as it relates to Village Board meetings. On March 16th, 2020, the Wisconsin Attorney General released guidance for local communities related to Open Meetings and the use of technology while still complying with Wisconsin's Open Meeting laws. You can find Wisconsin Department of Justice guidance here: [DOJ Guidance on Open Meetings](#).

Until further notice, the Village of Little Chute will be providing the following means for residents to interact, engage, and participate in Village Board proceedings. The proceedings of all Village of Little Chute public meetings are recorded and available for review.

1. Virtually attend the July 21st Regular Board Meeting at 6:00 PM by following the link here:
Join Zoom Meeting
<https://zoom.us/j/99294868934>
Meeting ID: 992 9486 8934
2. Call-in Information: United States
One tap mobile:
+13126266799,,99294868934#,,,,US (Chicago)
Dial by your location:
+1 312 626 6799 US (Chicago)
+1 301 715 8592 US (Washington D.C) +1 929 436 2866 US (New York)
+1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
Meeting ID: 967 1297 3507
Find your local number: <https://zoom.us/u/abGpaew1E>
3. If you are experiencing connectivity issues or have questions on the options above, please contact Laurie Decker at laurie@littlechutewi.org
4. The Board Room at Village Hall will be open, but board members and staff have the option to attend virtually. We urge residents to participate in our meetings by utilizing the virtual options above.
5. If you have questions or comments regarding the agenda or potential items on the agenda, we urge you to contact Board or staff members regarding your concerns. You can find Board Member contact information here: <http://www.littlechutewi.org/59/Meet-the-Village-Board>
6. If you have questions or comments regarding the agenda and want to contact a Village of Little Chute Department Head, you can find a complete staff directory here: <http://www.littlechutewi.org/directory.aspx>

MINUTES OF THE REGULAR BOARD MEETING OF JULY 07, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Darrell Hofland, Interim Village Administrator
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
Dave Kittel, Community Development Director
John McDonald, Dir. Of Parks, Rec and Forestry
Tyler Claringbole, Village Attorney
EXCUSED: Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of June 16, 2021
2. Minutes of Committee of the Whole Meeting of June 23, 2021
3. Special Event Permit for Fox Cities Greenways
4. Special Event Permit for Market on Main
5. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the Consent Agenda as presented

Ayes 7, Nays 0 – Motion Carried

Action—2022 Budget Guidance

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to follow the 2022 Budget Guidance as presented

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Deferred Assessments

Trustee Hietpas requested that the 1.35 million uncollected debts be added to the minutes. Director Kittel advised that an ordinance amendment will have to be made and this is to get the process started. Director Remiker-DeWall advised that a budget adjustment will be required at some point, and this is necessary to meet the current State Statues.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Approve the Deferred Assessment as presented.

Ayes 7, Nays 0 – Motion Carried

Action—Landfill Siting and Appointments

Moved by Trustee Peerenboom, seconded by Trustee Elrick, to Appoint Dave Kittel, Jim Moes, Rob Peterson and Todd Vanderloop to the Landfill Siting Committee

Ayes 7, Nays 0 – Motion Carried

Discussion—Ebben Barn

Director Kittel advised that there is a barn on the Ebben property by the water tower that fell over, the family has taken anything they wanted that was of sentimental value and since this is now owned by the Village of Little Chute, we will work with the family and remove from the property.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

19.85(1)(c) Consideration of Employment, Promotion or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Building Inspector*

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to enter into closed session

Ayes 7, Nays 0 – Motion Carried

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Developments - Proposal*

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session

Ayes 7, Nays 0 – Motion Carried

Action—Development Agreement - Robs Imports

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to Approve the Development Agreement for Robs Imports as presented

Ayes 7, Nays 0 – Motion Carried

Action—Development Agreement - Better Way Investments-West Evergreen, LLC

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to Approve the Development Agreement for Better Way Investments-West Evergreen, LLC as presented

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 6:48 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

DISBURSEMENT LIST July 21, 2021

Payroll & Payroll Liabilities - July 8 , 2021	\$247,093.45
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Prepaid Invoices - July 9, 2021	\$24,538.94
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Prepaid Invoices - July 12, 2021	\$60.00
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Prepaid Invoices -July 16, 2021	\$203,208.58
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Utility Commission- July 20, 2021-Cancelled	\$241,245.17
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CURRENT ITEMS

Bills List - July 21, 2021	\$67,714.04
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Total Payroll, Prepaid & Invoices	\$783,860.18
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The above payments are recommended for approval:

Rejected:_____

Approved July 21, 2021

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 UTILITY REFUNDS (5169)							
171093603	Invoi	OVERPAYMENT REFUND ACCT #1-710936-03	57.89	Open	Non	07/21	001-15000
Total 2021 UTILITY REFUNDS (5169):			57.89				
AMPLITEL TECHNOLOGIES (4637)							
17865	Invoi	MONTHLY BACK-UP, MANAGED SERVICES, OFFIC	3,825.00	Open	Non	07/21	207-52120-204
17865	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO	3.50	Open	Non	07/21	207-52120-204
17865	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-JULY	326.50	Open	Non	07/21	207-52120-240
Total AMPLITEL TECHNOLOGIES (4637):			4,155.00				
AT & T (5080)							
287294953059 07/2	Invoi	MAY/JUN SERVICE	239.60	Open	Non	07/21	101-52200-203
Total AT & T (5080):			239.60				
AT&T LONG DISTANCE (2751)							
07/21 845626857	Invoi	MAY/JUN CHARGES	1.00	Open	Non	07/21	101-51650-203
07/21 845626857	Invoi	MAY/JUN CHARGES	.22	Open	Non	07/21	207-52120-203
07/21 845626857	Invoi	MAY/JUN CHARGES	2.08	Open	Non	07/21	620-53924-203
Total AT&T LONG DISTANCE (2751):			3.30				
DAMAGE PREVENTION SERVICES (4068)							
3514	Invoi	JUNE LOCATES	22.00	Open	Non	06/21	101-53300-209
3514	Invoi	JUNE LOCATES	880.00	Open	Non	06/21	610-53612-209
3514	Invoi	JUNE LOCATES	1,504.50	Open	Non	06/21	620-53644-209
3514	Invoi	JUNE LOCATES	1,001.00	Open	Non	06/21	630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			3,407.50				
EHLERS INVESTMENT PARTNERS LLC (1425)							
JUNE 2021	Invoi	JUNE INVESTMENT MANAGEMENT	227.51	Open	Non	06/21	610-53614-229
JUNE 2021	Invoi	JUNE INVESTMENT MANAGEMENT	113.76	Open	Non	06/21	620-53924-229
JUNE 2021	Invoi	JUNE INVESTMENT MANAGEMENT	409.51	Open	Non	06/21	630-53444-229
JUNE 2021	Invoi	JUNE INVESTMENT MANAGEMENT	170.63	Open	Non	06/21	300-57331-229
JUNE 2021	Invoi	JUNE INVESTMENT MANAGEMENT	216.12	Open	Non	06/21	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):			1,137.53				
FIRE ENGINEERING (1284)							
063021	Invoi	1 YEAR SUBSCRIPTION	34.95	Open	Non	06/21	101-52200-208
Total FIRE ENGINEERING (1284):			34.95				
FOX VALLEY HUMANE ASSOCIATION (971)							
5125	Invoi	APR HANDLE FEES	160.00	Open	Non	06/21	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION (971):			160.00				
FOX VALLEY TECHNICAL COLLEGE (1775)							
EC69152	Invoi	FACILITY RENTAL-INDOOR RANGE	750.00	Open	Non	06/21	207-52120-201
Total FOX VALLEY TECHNICAL COLLEGE (1775):			750.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
GFC LEASING - WI (4989)							
13381214	Invoi	GFC LEASING COPIER OVERAGE CHARGES	26.31	Open	Non	07/21	101-53310-207
Total GFC LEASING - WI (4989):			26.31				
KIESLER'S POLICE SUPPLY INC (4215)							
145893	Invoi	AMMUNITION	264.59	Open	Non	06/21	207-52120-223
Total KIESLER'S POLICE SUPPLY INC (4215):			264.59				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
269940-325001	Invoi	SAW BLADES	55.96	Open	Non	06/21	206-55110-306
269960-325001	Invoi	PARTS FOR VAN LIESHOUT IRRIGATION	7.16	Open	Non	06/21	101-55200-242
269961-325001	Invoi	DRILL BITS	44.41	Open	Non	06/21	610-53614-218
269964-325001	Invoi	PARTS FOR VAN LIESHOUT IRRIGATION	4.97	Open	Non	06/21	101-55200-242
269979-325003	Invoi	PARTS FOR WATER DEPT	34.93	Open	Non	06/21	620-53624-255
269989-325001	Invoi	PARTS FOR VAN LIESHOUT IRRIGATION	3.58	Open	Non	06/21	101-55200-242
269993-325003	Invoi	AIR COUPLER	13.18	Open	Non	06/21	620-53634-255
270001-325001	Invoi	BULBS & CONTROL FOR DOYLE LIGHTS	24.98	Open	Non	06/21	101-55200-242
270004-325003	Invoi	AIR PLUG & COUPLER	12.78	Open	Non	06/21	620-53634-255
270015-325001	Invoi	CONTROL UNIT FOR DOYLE LIGHTS	16.99	Open	Non	06/21	101-55200-242
270019-325001	Invoi	PROPANE	26.73	Open	Non	06/21	101-53330-217
270054-325001	Invoi	PARTS FOR DOYLE LIGHTS	9.98	Open	Non	06/21	101-55200-242
270056-325001	Invoi	PVC PIPE	20.24	Open	Non	06/21	101-55200-218
270059-325001	Invoi	HINGE	9.58	Open	Non	06/21	101-53300-218
270101-325001	Invoi	RECEPTACLE FOR DOYLE LIGHTS	59.97	Open	Non	06/21	101-55200-242
270120-325001	Invoi	PAINTING ITEMS FOR POOL DECK	70.13	Open	Non	06/21	204-55420-218
270127-325001	Invoi	SIDING REMOVAL TOOL	8.59	Open	Non	06/21	101-55200-221
270202-325001	Invoi	NYLON ROPE & UTILITY KNIFE	19.58	Open	Non	06/21	101-53300-216
270221-325001	Invoi	SLEDGE HAMMER	14.99	Open	Non	06/21	101-55200-221
270224-325001	Invoi	KEYS CUT	5.97	Open	Non	06/21	101-55300-218
270230-325001	Invoi	BATTERIES FOR TICKET BOOTHS	34.35	Open	Non	06/21	101-55300-233
270257-325001	Invoi	TORCH KIT	49.99	Open	Non	06/21	204-55420-218
270358-325001	Invoi	SUPERGLUE AND TAPE	10.78	Open	Non	06/21	207-52120-218
270412-325001	Invoi	P-TRAP FOR WATER FOUNTAIN	5.99	Open	Non	06/21	101-55200-242
270417-325001	Invoi	FLEX TUBE FOR WATER FOUNTAIN	9.99	Open	Non	06/21	101-55200-242
270424-325001	Invoi	HAMMER DRILL BIT	13.99	Open	Non	06/21	101-55200-221
CM270009-325003	Invoi	RETURNED MERCHANDISE	9.99-	Open	Non	06/21	620-53634-255
CM270435-325001	Invoi	RETURNED MERCHANDISE	13.99-	Open	Non	06/21	101-55200-221
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			565.81				
MARCO INC (3910)							
29553271	Invoi	MONTHLY COPIER LEASE-1493357-JUNE 2021	306.85	Open	Non	06/21	207-52120-207
Total MARCO INC (3910):			306.85				
MATTHEWS TIRE & SERVICE CENTER (768)							
78432	Invoi	FLAT REPAIR-UNIT 3622	38.45	Open	Non	06/21	101-52200-205
Total MATTHEWS TIRE & SERVICE CENTER (768):			38.45				
MIDWEST SALT LLC (5001)							
P457759	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,985.00	Open	Non	06/21	620-53634-224
P457777	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,958.75	Open	Non	06/21	620-53634-224
P457865	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,917.50	Open	Non	06/21	620-53634-224

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total MIDWEST SALT LLC (5001):			8,861.25				
NEWS PUBLISHING CO INC (857)							
515898	Invoi	VILLAGE MARKET AD	41.40	Open	Non	06/21	101-55300-232
516558	Invoi	VILLAGE MARKET AD	41.40	Open	Non	06/21	101-55300-232
516605	Invoi	EMPLOYMENT AD FOR PARK REC FOREMAN	126.40	Open	Non	06/21	101-55200-227
516606	Invoi	LIQUOR LICENSE PUBLICATION	153.68	Open	Non	06/21	101-51440-227
517022	Invoi	VILLAGE MARKET AD	41.40	Open	Non	06/21	101-55300-232
517991	Invoi	SHOP DINE & PLAY AD	50.00	Open	Non	06/21	206-55110-225
517998	Invoi	VILLAGE MARKET AD	41.40	Open	Non	06/21	101-55300-232
518031	Invoi	AUCTION	144.90	Open	Non	06/21	101-51440-227
518739	Invoi	VILLAGE MARKET AD	41.40	Open	Non	06/21	101-55300-232
Total NEWS PUBLISHING CO INC (857):			681.98				
REINDERS INC (1006)							
2696777	Invoi	LAWN SEED MIX	19.63	Open	Non	06/21	101-53300-218
2696777	Invoi	LAWN SEED MIX	19.63	Open	Non	06/21	101-55200-215
2696777	Invoi	LAWN SEED MIX	39.24	Open	Non	06/21	101-55440-215
Total REINDERS INC (1006):			78.50				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
159678/1	Invoi	FLOWERS FOR PLANTERS ON PLAZA	651.00	Open	Non	06/21	101-51960-215
159806/1	Invoi	FLOWERS FOR HEESAKKER PARK PLANTERS	300.00	Open	Non	06/21	101-55200-215
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			951.00				
STAPLES ADVANTAGE (3472)							
3479954043	Invoi	OFFICE SUPPLIES/COPY PAPER	90.40	Open	Non	06/21	207-52120-206
3479954043	Invoi	USB HUB FOR SQUAD	12.60	Open	Non	06/21	207-52120-218
Total STAPLES ADVANTAGE (3472):			103.00				
THE POLICE AND SHERIFFS PRESS (4877)							
149148	Invoi	RETIREMENT ID-STEIDL	17.55	Open	Non	06/21	207-52120-212
Total THE POLICE AND SHERIFFS PRESS (4877):			17.55				
TIME WARNER CABLE (89)							
06/21 70590040100	Invoi	JUNE/JULY SERVICE	65.89	Open	Non	06/21	101-52200-203
06/21 71391120150	Invoi	JUNE/JULY SERVICE	219.99	Open	Non	06/21	207-52120-203
Total TIME WARNER CABLE (89):			285.88				
ULTIMATE SAFETY CONCEPTS INC (5240)							
195150	Invoi	SINGLE GAS PUMPED CGI DETECTOR	2,278.00	Open	Non	06/21	101-52200-213
Total ULTIMATE SAFETY CONCEPTS INC (5240):			2,278.00				
VILLAGE OF KIMBERLY (998)							
BE712143-5	Invoi	TWO CITATIONS PAID TO VLC IN ERROR	134.00	Open	Non	07/21	101-35101
Total VILLAGE OF KIMBERLY (998):			134.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			24,538.94				

Report GL Period Summary

Vendor number hash: 211829
Vendor number hash - split: 249993
Total number of invoices: 62
Total number of transactions: 76

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	24,538.94	24,538.94
Grand Totals:	24,538.94	24,538.94

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
FIRST AMERICAN TITLE INSURANCE COMPANY (4695)							
071221	Invoi	RECORDING FEES	60.00	Open	Non	07/21	414-57400-262
Total FIRST AMERICAN TITLE INSURANCE COMPANY (4695):			60.00				
Grand Totals:			60.00				

Report GL Period Summary

Vendor number hash:	4695
Vendor number hash - split:	4695
Total number of invoices:	1
Total number of transactions:	1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	60.00	60.00
Grand Totals:	60.00	60.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC				
9980510272	CYLINDER RENTALS	59.03	07/21	101-53330-218
Total AIRGAS USA LLC:		59.03		
AMBROSIUS, WILLIE				
07/01/21 - 07/08/21	MEN'S SOFTBALL SUPERVISOR	30.00	07/21	101-55300-111
07/01/21 - 07/08/21	MEN'S SOFTBALL UMPIRE	156.00	07/21	101-55300-111
Total AMBROSIUS, WILLIE:		186.00		
AMPLITEL TECHNOLOGIES				
17987	FORTIGATE MAINTENANCE RENEWAL	1,911.00	07/21	404-57190-208
Total AMPLITEL TECHNOLOGIES:		1,911.00		
APPLETON TROPHY & ENGRAVING				
28494	METAL NAMETAGS	24.00	06/21	207-52120-212
Total APPLETON TROPHY & ENGRAVING:		24.00		
AUTOMATED COMFORT CONTROLS				
29210	PREVENTATIVE MAINTENANCE PERFORMED AT	1,193.23	06/21	207-52120-243
Total AUTOMATED COMFORT CONTROLS:		1,193.23		
AUTOMOTIVE SUPPLY CO				
60908074	AIR CHUCK WITH CLIP	12.74	06/21	101-53330-218
60908110	TIRE AIR COMPRESSOR	15.98	06/21	101-53330-218
60908350	OIL FILTERS	26.52	07/21	101-53330-218
60908688	BELT #23	14.75	07/21	101-53330-225
60908709	RADIAL SEAL OUTER AIR ELEMENT	14.28	07/21	101-53330-218
60909071	LIGHT BULB #1	16.45	07/21	101-53330-225
60909071	EPOXY	20.20	07/21	101-53330-218
CM213622	RETURNED MERCHANDISE	12.74	06/21	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		108.18		
BAKER & TAYLOR				
2036081148	BOOKS	13.83	07/21	206-55110-206
Total BAKER & TAYLOR:		13.83		
BAY VERTE MACHINERY INC				
433828	THREE TRIMMERS & TRIMMER LINE	277.98	07/21	101-55200-221
433828	THREE TRIMMERS & TRIMMER LINE	277.99	07/21	101-53300-221
433828	THREE TRIMMERS & TRIMMER LINE	277.98	07/21	101-55440-221
Total BAY VERTE MACHINERY INC:		833.95		
BBC SCIENCE FOCUS				
2510816	MAGAZINE SUBSCRIPTION	42.99	07/21	206-55110-207

Invoice	Description	Total Cost	Period	GL Account
Total BBC SCIENCE FOCUS:		42.99		
BETTER HOMES & GARDENS				
071221	MAGAZINE SUBSCRIPTION	11.00	07/21	206-55110-207
Total BETTER HOMES & GARDENS:		11.00		
CARRICO AQUATIC RESOURCES INC				
20213499	SUMMER WATER MGMT AGREEMENT 2021-PYMT	2,425.00	07/21	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		2,425.00		
DIGGERS HOTLINE INC				
210659201 PP2	2ND PREPAYMENT 2021	586.66	07/21	610-53612-209
210659201 PP2	2ND PREPAYMENT 2021	586.67	07/21	620-53644-209
210659201 PP2	2ND PREPAYMENT 2021	586.67	07/21	630-53442-209
Total DIGGERS HOTLINE INC:		1,760.00		
DIONNE, NATHALIE				
HEESAKKER 07/11	SECURITY DEPOSIT REFUND	20.00	07/21	101-21235
Total DIONNE, NATHALIE:		20.00		
DODGE, LEEANDRA				
07/10/21	SECURITY DEPOSIT REFUND	100.00	07/21	208-21235
Total DODGE, LEEANDRA:		100.00		
ELLIOTT, HEATHER				
POOL RENTAL	REFUND PRIVATE POOL RENTAL FEE	100.00	07/21	204-34421
Total ELLIOTT, HEATHER:		100.00		
FEHR GRAHAM ENGINEERING &				
101416	BLOODBORNE PATHOGEN TRAINING	501.29	07/21	204-55420-213
101416	BLOODBORNE PATHOGEN TRAINING	196.15	07/21	101-55300-213
101416	BLOODBORNE PATHOGEN TRAINING	108.97	07/21	101-55200-213
101416	BLOODBORNE PATHOGEN TRAINING	43.59	07/21	101-53310-213
Total FEHR GRAHAM ENGINEERING &:		850.00		
FP FINANCE PROGRAM				
29687246	AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	07/21	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL				
JUNE 2021	OFF ROAD DIESEL	25.96	07/21	206-55110-247
JUNE 2021	OFF ROAD DIESEL	7.59	07/21	630-53441-247
JUNE 2021	OFF ROAD DIESEL	29.98	07/21	630-53442-247
JUNE 2021	OFF ROAD DIESEL	657.05	07/21	101-55200-247
JUNE 2021	OFF ROAD DIESEL	2.81	07/21	101-55440-247
JUNE 2021	OFF ROAD DIESEL	2.24	07/21	610-53612-247
JUNE 2021	OFF ROAD DIESEL	5.49	07/21	620-53644-247
JUNE 2021	OFF ROAD DIESEL	2.45	07/21	101-53460-247

Invoice	Description	Total Cost	Period	GL Account
JUNE 2021	OFF ROAD DIESEL	60.52	07/21	101-53330-217
Total GARROW OIL:		794.09		
GRIESBACH READY-MIX LLC				
5776	CONCRETE-VAN LIESHOUT PARK	112.67	06/21	101-55200-216
5776	CONCRETE-VAN LIESHOUT PARK	140.83	06/21	620-53644-216
Total GRIESBACH READY-MIX LLC:		253.50		
HOOYMAN, ELLEN				
VLIESHOUT 07/11/	SECURITY DEPOSIT REFUND	20.00	07/21	101-21235
Total HOOYMAN, ELLEN:		20.00		
INGRAM LIBRARY SERVICES				
53524482	BOOKS	935.48	07/21	206-55110-206
53621707	BOOKS	546.95	07/21	206-55110-206
53642623	BOOKS	3,424.24	07/21	206-55110-206
53661295	BOOKS	141.01	07/21	206-55110-206
Total INGRAM LIBRARY SERVICES:		5,047.68		
JOHNSON, PHILLIP				
CFEST 07/10/21	SECURITY DEPOSIT REFUND FOR CHEESE FEST	50.00	07/21	101-21235
CFEST 07/10/21	SECURITY DEPOSIT REFUND FOR DOYLE BAND S	20.00	07/21	101-21235
Total JOHNSON, PHILLIP:		70.00		
JP GRAPHICS INC				
1062943011	BUSINESS CARDS-SURIN	63.67	07/21	101-53310-206
1062943011	BUSINESS CARDS-MCDONALD & KOEBE	127.33	07/21	101-55300-206
Total JP GRAPHICS INC:		191.00		
JT ENGINEERING INC				
210048-02	EVERGREEN DR & ALLEGIANCT PED. CROSSIN	1,980.01	07/21	416-51027-204
Total JT ENGINEERING INC:		1,980.01		
JX ENTERPRISES INC				
2464232P	AXLE STUDS #6	69.89	07/21	101-53330-225
Total JX ENTERPRISES INC:		69.89		
KERRY'S VROOM SERVICE INC				
9595	OIL & FILTER CHANGE - UNIT#182	43.47	07/21	207-52120-247
9597	OIL & FILTER CHANGE - UNIT#191	43.47	07/21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		86.94		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20210630	JUNE 2021 MINIMUM COMMITMENT	103.00	06/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		103.00		

Invoice	Description	Total Cost	Period	GL Account
LUTZ, CARLEY				
CFEST 070321	SECURITY DEPOSIT REFUND	50.00	07/21	101-21235
Total LUTZ, CARLEY:		50.00		
MARTHA STEWART LIVING				
1464081429	MAGAZINE SUBSCRIPTION	29.00	07/21	206-55110-207
Total MARTHA STEWART LIVING:		29.00		
MARTINEZ, AZUCENA				
070421	SECURITY DEPOSIT REFUND	100.00	07/21	208-21235
Total MARTINEZ, AZUCENA:		100.00		
MCC INC				
275713	DENSE CRUSHER RUN	72.36	07/21	101-53300-216
Total MCC INC:		72.36		
MCCABE, KENLAN				
071121	SECURITY DEPOSIT REFUND	100.00	07/21	208-21235
Total MCCABE, KENLAN:		100.00		
MCDONALD, JOHN				
07/21 REIMBURSE	REIMBURSE FOR LUNCHEON WITH SCHOOL DIST	41.50	07/21	101-55300-201
Total MCDONALD, JOHN:		41.50		
MCMAHON ASSOCIATES INC				
400179	BUILDING INSPECTIONS	5,749.90	07/21	101-52050-204
923104	HEESAKKER PARK KAYAK LAUNCH	235.16	07/21	420-57620-271
923105	NORTH SIDE STORM SEWER INTERCEPTOR	1,773.90	07/21	416-51216-261
Total MCMAHON ASSOCIATES INC:		7,758.96		
MENARDS - APPLETON EAST				
3797	CONCRETE FORMS	233.44	07/21	101-53300-216
5975	STORAGE SHED FOR POOL DECK	898.86	07/21	204-55420-221
6282	ELECTRIC THERMOSTAT	54.25	07/21	207-52120-242
Total MENARDS - APPLETON EAST:		1,186.55		
MIDWEST TAPE				
500655313	DIGITAL BOOKS	571.84	06/21	206-55110-208
Total MIDWEST TAPE:		571.84		
NATIONAL GEOGRAPHIC				
6166592698-1	MAGAZINE SUBSCRIPTION	39.00	07/21	206-55110-207
Total NATIONAL GEOGRAPHIC:		39.00		
NORTHWOODS				
306846	CLEANING SUPPLIES	125.61	07/21	101-55200-222

Invoice	Description	Total Cost	Period	GL Account
Total NORTHWOODS:		125.61		
OFFICE ENTERPRISES INC				
490763	SEALING SOLUTION FOR METER	45.92	07/21	101-51650-206
Total OFFICE ENTERPRISES INC:		45.92		
O'REILLY AUTOMOTIVE INC				
2043-273404	RELAY SWITCH #23	11.03	07/21	101-53330-225
2043-277853	BULBS FOR SQUADS	30.83	06/21	207-52120-247
Total O'REILLY AUTOMOTIVE INC:		41.86		
OUTAGAMIE COUNTY TREASURER				
1018797	JUNE FUEL BILL	20.21	07/21	630-53441-247
1018797	JUNE FUEL BILL	526.26	07/21	630-53442-247
1018797	JUNE FUEL BILL	2,998.17	07/21	201-53620-247
1018797	JUNE FUEL BILL	221.38	07/21	101-55200-247
1018797	JUNE FUEL BILL	1,222.40	07/21	101-55440-247
1018797	JUNE FUEL BILL	44.70	07/21	101-55300-247
1018797	JUNE FUEL BILL	488.31	07/21	101-52200-247
1018797	JUNE FUEL BILL	139.92	07/21	610-53612-247
1018797	JUNE FUEL BILL	467.83	07/21	620-53644-247
1018797	JUNE FUEL BILL	1,620.69	07/21	101-53330-217
124234	2021 ELECTION EXPENSES	1,454.45	06/21	101-51440-227
20020	JUNE SANITATION FEES	16,561.50	06/21	201-53620-204
20020	STREET SWEEPINGS	1,553.88	06/21	630-53442-204
JUNE 2021	JUNE COURT FINES	522.99	06/21	101-35101
Total OUTAGAMIE COUNTY TREASURER:		27,842.69		
OUTDOOR PHOTOGRAPHER				
071221	MAGAZINE SUBSCRIPTION	14.97	07/21	206-55110-207
Total OUTDOOR PHOTOGRAPHER:		14.97		
PLESHEK OUTDOOR POWER				
78081	HARDWARE	3.97	07/21	101-53330-221
78501	BAR & CHAIN OIL	12.99	07/21	101-53330-221
78555	CHAIN	66.00	07/21	101-53330-221
78605	CHAINS SHARPENED	80.00	07/21	101-53330-221
Total PLESHEK OUTDOOR POWER:		162.96		
PROFORMA				
BT05001392A	SAFETY T-SHIRTS	93.32	07/21	101-55200-213
BT05001392A	SAFETY T-SHIRTS	279.98	07/21	101-53310-213
BT05001392A	MESH CAPS	212.00	07/21	101-51415-213
BT05001393A	REC STAFF T-SHIRTS	188.66	07/21	101-55300-225
BT05001393A	PARK STAFF T-SHIRTS	92.20	07/21	101-55200-225
BT05001440A	JETS COACHES PULLOVERS	492.00	07/21	101-55460-225
BT05001456A	SAFETY T-SHIRTS	80.55	07/21	101-53310-213
BT05001456A	SAFETY T-SHIRTS	26.85	07/21	101-55200-213
Total PROFORMA:		1,465.56		

Invoice	Description	Total Cost	Period	GL Account
PUFFE, RICK				
07/01/21 - 07/08/21	MEN'S SOFTBALL UMPIRE	136.50	07/21	101-55300-111
Total PUFFE, RICK:		136.50		
REHMAN, MICHAEL				
07/01/21 - 07/08/21	MEN'S SOFTBALL UMPIRE	136.50	07/21	101-55300-111
Total REHMAN, MICHAEL:		136.50		
REINDERS INC				
2697379	SIPHON PUMP	46.91	07/21	101-55200-218
2697419	NOZZLES FOR VLIESHOUT IRRIGATION	273.88	07/21	101-55200-242
2697419	PAINT FOR LINING FIELDS	235.00	07/21	101-55300-221
Total REINDERS INC:		555.79		
SCHWAAB INC				
D011002	ENGRAVED NAMEPLATE-HOFLAND	21.75	07/21	101-51650-206
Total SCHWAAB INC:		21.75		
SMITHSONIAN				
NY420	MAGAZINE SUBSCRIPTION	8.00	07/21	206-55110-207
Total SMITHSONIAN:		8.00		
SPLENDID CLEANING SERVICE LLC				
11171	MONTHLY CLEANING-LCFD	200.00	07/21	101-52250-243
11171	MONTHLY CLEANING-METRO	795.00	07/21	207-52120-243
Total SPLENDID CLEANING SERVICE LLC:		995.00		
SSC SERVICE SOLUTIONS				
5463400012	MONTHLY CLEANING-CIVIC CENTER	1,105.00	07/21	206-55110-243
5463400012	MONTHLY CLEANING-VILLAGE HALL	1,380.00	07/21	101-51650-243
5463400012	MONTHLY CLEANING-MUNICIPAL GARAGE	468.00	07/21	101-53310-243
Total SSC SERVICE SOLUTIONS:		2,953.00		
STAPLES ADVANTAGE				
3481347086	WIRELESS MOUSE	12.99	07/21	101-51440-206
3481347089	LEGAL PADS	12.46	07/21	101-51440-206
3481771775	THREE HOLE PUNCH	16.30	07/21	101-51420-206
3481771775	PENS & BINDER CLIPS	13.01	07/21	101-51650-206
Total STAPLES ADVANTAGE:		54.76		
STATE OF WI COURT FINES &				
JUNE 2021	JUNE COURT FINES	2,270.85	06/21	101-35101
Total STATE OF WI COURT FINES &:		2,270.85		
STEGER, KURT				
07/01/21 - 07/08/21	MEN'S SOFTBALL UMPIRE	156.00	07/21	101-55300-111

Invoice	Description	Total Cost	Period	GL Account
Total STEGER, KURT:		156.00		
STONERIDGE LITTLE CHUTE LLC				
1001701259	FOOD	69.98	07/21	101-52200-211
23004171202	BEVERAGES	36.61	07/21	101-52200-211
23032611404	FOOD	13.51	07/21	101-52200-211
23073510813	FOOD AND BEVERAGES	59.33	07/21	101-52200-211
24041601945	FOOD AND BEVERAGES	177.54	07/21	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		356.97		
SWINKLES TRUCKING & EXCAVATING CORP				
48031	TOPSOIL	19.07	07/21	101-53300-216
48031	TOPSOIL	19.06	07/21	101-55200-215
48031	TOPSOIL	38.12	07/21	101-55440-215
Total SWINKLES TRUCKING & EXCAVATING CORP:		76.25		
UNIFIRST CORPORATION				
0970331284	SHIRTS/PANTS	5.15	07/21	101-53330-213
0970331284	LAUNDRY BAGS/WIPERS	9.71	07/21	101-53330-218
0970335195	SHIRTS/PANTS	5.15	07/21	101-53330-213
0970335195	LAUNDRY BAGS/WIPERS	9.71	07/21	101-53330-218
0970335631	SHIRTS/PANTS	5.15	07/21	101-53330-213
0970335631	LAUNDRY BAGS/WIPERS	9.93	07/21	101-53330-218
Total UNIFIRST CORPORATION:		44.80		
US AUTOFORCE				
6829091	TUBES FOR LAWN MOWER	9.52	07/21	101-53330-221
Total US AUTOFORCE:		9.52		
VAN LANKVELDT, JENNIFER				
VLIESHOUT 07/10/	SECURITY DEPOSIT REFUND	20.00	07/21	101-21235
Total VAN LANKVELDT, JENNIFER:		20.00		
VANDE HEY COMPANY INC				
44699	MARSH HAY	77.94	07/21	620-53644-216
Total VANDE HEY COMPANY INC:		77.94		
VILLAGE OF COMBINED LOCKS				
AUGUST	PROPERTY STORAGE AREA MONTHLY LEASE-AU	494.16	08/21	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
WELLS FARGO FINANCIAL LEASING				
5015772634	JULY COPIER LEASE	450.00	07/21	101-53310-207
5015772634	JULY COPIER LEASE	803.15	07/21	101-51650-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15		
YOUNG, RALPH				
CFEST 07/11/21	SECURITY DEPOSIT REFUND	50.00	07/21	101-21235

Invoice	Description	Total Cost	Period	GL Account
Total YOUNG, RALPH:		50.00		
Grand Totals:		67,714.04		

Report GL Period Summary

Vendor number hash: 299020
Vendor number hash - split: 436452
Total number of invoices: 96
Total number of transactions: 141

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	67,714.04	67,714.04
Grand Totals:	67,714.04	67,714.04

Report Criteria:

Invoice Detail.Voided = {=} FALSE

**LCFD Incident Report
June 2021**

Number of responses: 19

Last years: 14

YTD: 84

06/01/2021	14:01 Person stuck in elevator due to a power outage @ Country Inn 130 Patriot Drive Engine 3621, Truck 3641, Car 3632 #21LC00067
06/01/2021	14:10 Alarm sounding @ 1420 Holland Road, Alarm was sounding due to a power outage Truck 3641, Car 3632 #21LC00068
06/07/2021	01:33 Burning complaint, 512 W. Main Street, Investigated found no issues Engine 3621, Car 3632 #21LC00070
06/07/2021	14:55 Residential alarm sounding @ 213 Hayes Street, cancelled before going in route. #21LC00071
06/08/2021	08:38 Assist FVMPD with an incident cleanup @ Triggers 327 Randolph Drive Engine 3621, Car 3632 #21LC00072
06/09/2021	15:29 Accident cleanup @ 707 E. Elm Drive Engine 3621, Car 3632 #21LC00073

**06/10/2021 18:25 Accident scene safety @ Van Buren
Street/E. Lincoln Avenue
Pickup #3631, Car 3632
#21LC00074**

**06/12/2021 14:11 CO detector sounding @ 2430 E. Main
Street, found an outdated detector, left 1 of
LCFD detectors to use
Engine 3621, Car 3632
#21LC00075**

**06/12/2021 14:44 CO detector sounding @ 2430 E. Main
Street, detector left by LCFD on previous call
had a defective battery
Engine 3621, Car 3632
#21LC00076**

**06/13/2021 15:20 Motorcycle accident with scene safety,
West bound North Avenue, just west of
Buchanan Street
Engine 3621, Car 3632
#21LC00077**

**06/13/2021 22:13 Accident clean up @ 125 E. North
Avenue,
Engine 3621, Truck 3641, Squad 3671, Car
3632
#21LC00078**

**06/13/2021 22:25 Vehicle vs garage @ 1937 W. Main
Street
Truck 3641, Squad 3671, Car 3632**

06/13/2021 22:51 Power line down @ 524 E. Lincoln Avenue, found a cable line down Engine 3621, #21LC00079

06/16/2021 17:15 Lift Assist @ 1436 Ridgeview Lane, requested by Gold Cross, cancelled when in route Car 3632 #21LC00081

06/18/2021 18:57 Animal remains in roadway I-41 Northbound, backside of landfill, a rendering type truck lost partial load covering both lanes of Northbound traffic, I-41 was closed down to facilitate cleanup which included hosing down road surface, applying sand and using a sweeper (Outagamie County Hwy. Dept)., applying barn lime (provided by Country Vision Co-op) and sweeping. LCFD was assisted by Vanden Broek/Kaukauna Fire Department (2 tenders) Outagamie County Highway Dept., Outagamie County Sheriff's Dept., WI State Patrol, Country Vision Co-op, Road way was re-opened shortly before 23:00. Engine 3621, Car 3632 #21LC00082

06/21/2021 21:08 Odor of propane @ 522 Taylor Street, investigated found no issues Engine 3621, Truck 3641, Squad 3671, Car 3632 #21LC00083

**06/22/2021 14:45 Possible structure fire @ 1701 Buchanan Street, investigated false alarm
Car 3632
#21LC00084**

**06/24/2021 11:47 Vehicle accident scene safety/clean up @ 620 Buchanan Street
Engine 3621, Car 3632
#21LC00085**

**06/27/2021 00:49 Structure fire @ 1701 Buchanan Street, False alarm-repeat call from 06/22/2021
Engine 3621, Car 3632
#21LC00086**

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

JUNE 2021

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JUNE 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Darrell Hofland
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
darrell@littlechutewi.org

VILLAGE ADMINISTRATOR

JUNE HIGHLIGHTS

In June of 2021, the Village Board of Trustees worked on the following:

- On June 2, the Regular Board approved the staff recommendation to enter an agreement with MSA-Baker Tilly for the transportation fund RFP and approved a budget adjustment, adopted an ordinance change, and approved an amendment to the Agropur developer agreement. In addition, the board discussed the termination of the joint refuse truck with Kimberly.
- On June 9, the Regular Board hired Darrell Hofland as the interim Village Administrator and hired Public Administration Associates for recruiting services for the Village Administrator.
- On June 16, the Regular Board heard a public appearance from the Little Chute School District Superintendent who recognized Administrator Fenlon and Clerk Decker. Additionally, the board approved liquor licenses, appointed interim administrator Hofland, adopted the 2022-2026 Capital Improvement Plan (CIP), adopted CMAR and a CSM, approved a Pine Street layout revision, approved Doyle Pool season passes, and approved the CTH OO and French Road Agreement with Outagamie County.
- On June 23, the Board of Trustees met in Committee of the Whole to discuss economic development related matters.
- Met with developers and worked with staff related to future or imminent projects in the Village of Little Chute.
- Hosted a ribbon cutting for the David and Rita Nelson Heritage Crossing
- Administrator Fenlon worked with incoming Interim Administrator Hofland to start on July 5.

TOP PRIORITIES FOR JULY

- The Village Board will discuss or act on the following:
 - Developer Agreements with Rob's Imports and Better Way Investments-West Evergreen, LLC
 - Pine Street Pedestrian Mall
 - 2022 Budget Process and Development Guidelines
- Meet with developers regarding future or imminent projects in the Village of Little Chute.
- Finalize the wage and compensation study RFP and related timeline for completion.
- Obtain update from involved Village team and legal counsels working on landfill-related issues in order to craft for Village Board's consideration a comprehensive agreement proposal to resolve outstanding issues.
- Initiate discussions on possible creation of new full-time position in the Offices of the Village Administrator and Village Clerk due to recently announced retirement plans of one of two existing part-time Administrative Assistants.
- Conduct a kick-off meeting with MSA and Baker Tilly on development options for a possible Transportation Utility to address funding alternatives to current revenue sources of borrowed funds, tax levy and special assessments.
- Confirm with management team of their completion of mid-year informal performance evaluations with village staff.
- Assist PAA in their recruitment efforts for the next Village Administrator with the goal of a start date of early October.
- Aid management team as they initiate the development of the 2022 budget.
- Consistent with the recommendations of the 2020 Annual Comprehensive Financial Report, enter discussions with the newly appointed Little Chute Area School District Superintendent for the drafting of a school liaison police services agreement.

VILLAGE CLERK

JUNE HIGHLIGHTS

In the month of June, the Clerk's Office focused on renewing Liquor and Operator Licenses. All paperwork and fees were processed, and approved licenses were delivered by the June 30 deadline. Working with the Director of Finance, we were able to create our first Popular Annual Financial Report (PAFR). The PAFR summarizes the Villages' finances in a simplified format. This was posted on-line, emailed to all Village Staff and printed copies were made available. The goal was to provide a glimpse into the success and financial condition of the Village. Elections are never off our minds; we have been steadily processing 4 Year Voter Registration Maintenance cards that were mailed out by Wisconsin Elections Commission. This will help to keep our Voter Registration records accurate and up to date for the upcoming 2022 elections. The Clerk's office has been assisting with the planning and marketing of the upcoming Market on Main Event to be held downtown Little Chute this fall. We have been working with the Parks and Rec Department to create, publish, and print their Fall & Winter Program Guide. This will be mailed out to all residents and made available on-line. Finally, we got back to a bit of normalcy planning the 3rd Annual Hot Diggity Dog Luncheon. It was great to get everyone back together and we look forward to planning more staff events.


For the month of June, the Clerk's office completed our goals of:


- Complete Liquor License renewal paperwork, distribute Licenses
- Assist with Village Market planning
- Finalize Popular Annual Financial Report, publish and distribute
- Process Voter Registration Maintenance cards
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Work with Parks & Rec to create Fall program book
- Plan and organize 3rd Annual Hot Diggity Dog Lunch
- Civic Center/Village Hall rentals, update paperwork and forms, updated website
- Finalize rental forms and solicitors license form, upload to website
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals
- Operator License Renewals, due June 30th, 2021
- Assist with marketing and planning of Market on Main Event held Fall of 2021


TOP PRIORITIES FOR JULY


- Finalize Parks & Rec fall program book, have mailed to all residents
- Coordinate with DPW on fall newsletter, mailed to all residents September 2021
- Assist with Village Market
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Assist with marketing and planning of Market on Main, Fall 2021

SOCIAL MEDIA METRICS

2021 Social Media Metrics		April	May	June	2021 Totals
	Facebook Posts				
	People Reached	18,078	14,632	25,253	138,235
	Engagement	7,716	7,854	13,588	57,491
	Link Clicks	718	804	528	3,823
	Comments	376	416	373	2,369
	Shares	202	142	293	1,484
	Reactions	1,304	1,315	2,212	9,974
	Photo Views	656	464	1,210	3,677
	Most popular post	TbT - Sanitorium	Marty Retirement	Nelson Crossing	
	New Followers	52	39	90	380
	Net Followers	40	18	77	293
	Total Followers	4,999	5,024	5,115	4,864
	Facebook Videos				
	Minutes Viewed	679	429	4,736	16,501
	1-Minute Video Views	89	22	1,057	3,088
	3-Second Video Views	1,336	1,632	5,684	22,885
	Video Engagement	72	107	246	993
	Most popular Video	Nelson Crossing	brush	Nelson Crossing	

		April	May	June	2021 Totals
	Instagram				
	Instagram Posts	7	8	2	27
	Likes	33	47	78	205
	Followers	738	756	770	689
	Popular Post	thank you	police week	pool hours	

		April	May	June	2021 Totals
	Twitter				
	Tweets	6	7	2	29
	Tweet Impressions	1,680	1,960	1,468	10,031
	Profile Visits	274	295	606	2,151
	Mentions	7	3	3	16
	New Followers	4	1	2	6
	Total Followers	435	436	438	426

		April	May	June	2021 Totals
	Website				
	Visits	14,171	15,758	34,738	95,967
	Page Views	22,528	22,598	47,402	142,730
	Unique Page Views	18,187	18,436	39,821	116,678
	Top Pageviews	Cheesefest	Cheesefest	Cheesefest	

COMMUNITY DEVELOPMENT

JUNE HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Held Interviews for the Building Inspector position
- Attended Fox Cities Area Room Tax Commission
- Conditional use passed for a catering business
- BRE visit with local business

TOP PRIORITIES FOR JULY

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Update more permits/ Website and investigate new Permit program.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- Pine Street Pedestrian Mall Ordinance
- Work through Site Plan review on multiple projects

FINANCE DEPARTMENT

JUNE HIGHLIGHTS

- Capital Improvement Plan 2022-2026 adopted June 16.
- First Popular Annual Financial Report issued June 21. This is a user friendly and simplified format to share financial standing of the Village with employees and the public. The report was submitted to the Government Finance Officers Association for critique and consideration for their award program.
- Preliminary close of DNR grants for Nelson Crossing pending final deed recording.
- Issued Request for Proposal (RFP) on June 25 for consolidation of multifunctional device contracts Village-wide to gain greater functionality, reduce costs and improve maintenance experience. Proposals are due July 14.
- Installed Caselle general ledger software upgrade.
- Completed State filing registration compliance documentation, established segregated bank account and received our first installment of the American Rescue Plan Act Funds.
- 4,668 total bills created (719 opted out of paper billing), 8 new installs, 248 service orders (Final Reads, High/Low Reads, Work Orders) created/coordinated with MCO, and 310 Landlord notices mailed for tenant delinquency notification, 1,862 ratepayers utilized PSN and 615 ACH for payments in June.

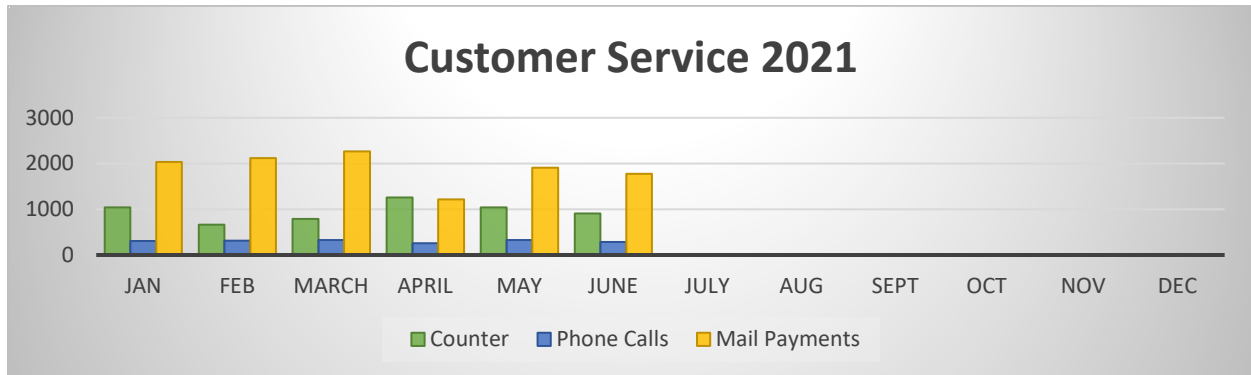
TOP PRIORITIES FOR JULY

- Finalize and distribute 2022 Budget Template Forms to departments.
- Complete planning for annual Joint Review Board Meeting for TID Reporting.
- Continue work with City of Appleton and PSC for the final records transfer of the Cherryvale water main area – preliminary discussion held on July 8 with Appleton.
- Utility Billing Clerk will be working on Top Ten Customer data needed for continuing bond disclosure requirements and back billing complete for Oh Snap Peter Pickle Properties.
- Final close out of Nelson Crossing contracts, grants and true up of cost allocations between the City of Kaukauna and the Village.
- Working on evaluation of cell/landline phone and, internet providers to determine if duplication of any services exist along with potential to consolidate services for greater cost efficiencies (carryover from previous month due to higher priorities). The multifunctional device RFP was issued. Analysis and award scheduled for July 21.

CONTINUOUS IMPROVEMENT EFFORTS

- Payroll Clerk developed templates for benefit calculation upon hire and termination to proactively have prepared, reviewed and ready for payroll processing.
- Enhanced reconciliation and approval process for payroll improving internal controls. Payroll clerk is trained delegating appropriate steps to the preparation phase from review phase gaining overall efficiencies.
- Customer Service, Accounts Payable, and Payroll Clerk embraced project to review two drawers of old files purging documents according to record retention laws while updating our forms directory keeping abreast of data as part of the ongoing efficiency effort.

JUNE DATA AND FINANCIALS



<u>Performance Measurements</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Target 2021</u>
# Months bank reconciliation completed timely	0	7	12	12
# Of stale checks outstanding	NM	57	22	5
Custodial credit risk	\$6.1	\$.3K	\$3.7	\$0
Investment Performance vs 1-3 Year US Treasury Index	1.35% vs 1.58%	2.44% vs 3.55%	3.26% vs 3.10%	.48% vs .07%
% Of customers paying online	NM	42%	53%	55%
Continuous improvement initiatives	NM	25	37	10
Number of special assessment billings	296	67	75	125
Average number of monthly utility bills	4,052	4,033	4,003	4,000
Annual number of utility work orders	1,093	920	940	950
Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	6	2	1	0
% Of time monthly financials closed within 15 days	NM	58%	100%	100%
% Of staff adequately trained/cross trained	NM	70%	90%	100%

	JUNE	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	2,879.01	477,864.49	969,626.00	(491,761.51)	49.28%
Total Licenses and Permits	8,649.00	110,964.40	134,860.00	(23,895.60)	82.28%
Intergovernmental Aid	-	422,366.81	2,479,759.00	(2,057,392.19)	17.03%
Public Charges for Service	14,801.64	89,049.74	128,430.00	(39,380.26)	69.34%
Fines and Forfeitures	7,193.78	48,777.53	85,000.00	(36,222.47)	57.39%
Total Interest	5,081.03	27,561.54	64,135.00	(36,573.46)	42.97%
Miscellaneous Revenue	3,158.15	90,730.39	151,743.00	(61,012.61)	59.79%
Other Financing Sources	18,327.10	111,313.14	217,700.00	(106,386.86)	51.13%
Total General Fund Revenue	60,089.71	1,378,628.04	4,231,253.00	(2,852,624.96)	32.58%
Village Board	3,830.60	37,600.22	89,091.00	(51,490.78)	42.20%
Administration	10,299.05	56,297.75	141,204.00	(84,906.25)	39.87%
Engineering & GIS	2,152.40	17,403.04	94,881.00	(77,477.96)	18.34%
Finance	15,475.55	98,478.99	237,632.00	(139,153.01)	41.44%
Clerk	11,774.19	81,278.70	158,148.00	(76,869.30)	51.39%
Community Development - Assessing	16,836.04	99,616.47	173,560.00	(73,943.53)	57.40%
Village Hall	4,961.05	33,497.61	69,141.00	(35,643.39)	48.45%
Municipal Court	4,312.48	32,190.91	65,823.00	(33,632.09)	48.91%
Unallocated	7,700.07	49,558.54	205,202.00	(155,643.46)	24.15%
Insurance	31,901.56	160,609.36	226,431.00	(65,821.64)	70.93%
Village Promotion and Goodwill	12,705.04	14,562.75	35,272.00	(20,709.25)	41.29%
Inspections	4,148.02	44,014.31	116,247.00	(72,232.69)	37.86%
Fire Operations	22,955.85	140,381.59	373,463.00	(233,081.41)	37.59%
Fire Allocated	33,619.96	184,994.22	370,981.00	(185,986.78)	49.87%
Crossing Guards	4,173.30	46,145.62	89,548.00	(43,402.38)	51.53%
Public Works Administration	1,116.30	6,822.82	34,651.00	(27,828.18)	19.69%
Street Repair and Maintenance	53,512.65	248,004.99	684,959.00	(436,954.01)	36.21%
Public Works Support Services	5,068.70	25,969.59	46,774.00	(20,804.41)	55.52%
Public Works Vehicle Maintenance	8,307.59	52,442.31	168,501.00	(116,058.69)	31.12%
Snow and Ice Control	3,694.57	123,555.70	237,533.00	(113,977.30)	52.02%
Weed Control	992.66	3,393.76	19,449.00	(16,055.24)	17.45%
Recycling	4,207.60	19,642.14	52,653.00	(33,010.86)	37.30%
Park	45,172.05	176,123.84	478,786.00	(302,662.16)	36.79%
Recreation	20,171.79	81,697.72	207,200.00	(125,502.28)	39.43%
Forestry	7,653.30	80,340.38	173,292.00	(92,951.62)	46.36%
Youth Football	372.52	3,117.54	21,761.00	(18,643.46)	14.33%
Community Band	178.98	1,930.94	10,110.00	(8,179.06)	19.10%
Economic Development	-	3,520.00	11,400.00	(7,880.00)	30.88%
Transfers	18,000.00	118,000.00	118,000.00	-	100.00%
Total General Fund Expenses	355,293.87	2,041,191.81	4,711,693.00	(2,670,501.19)	43.32%
GENERAL FUND NET REVENUES (EXPENSES)	(295,204.16)	(662,563.77)	(480,440.00)		
SANITATION					
Sanitation Revenues	47,959.85	296,986.83	552,850.00	(255,863.17)	53.72%
Sanitation Expenses	41,588.69	258,738.09	517,536.00	(258,797.91)	49.99%
SANITATION NET REVENUES (EXPENSES)	6,371.16	38,248.74	35,314.00		

	JUNE	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	126.64	42,202.45	86,100.00	(43,897.55)	49.02%
Flag Pole Memorial Expenses	-	512.50	2,100.00	(1,587.50)	24.40%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	126.64	41,689.95	84,000.00		
AQUATICS					
Aquatics Revenue	35,229.22	93,683.95	180,172.00	(86,488.05)	52.00%
Aquatics	37,942.74	61,277.76	184,587.00	(123,309.24)	33.20%
AQUATICS NET REVENUES (EXPENSES)	(2,713.52)	32,406.19	(4,415.00)		
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	5,219.15	423,518.54	635,123.00	(211,604.46)	66.68%
Library/Civic Center	93,460.23	349,231.25	695,984.00	(346,752.75)	50.18%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(88,241.08)	74,287.29	(60,861.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	43,536.44	1,795,820.44	3,608,996.00	(1,813,175.56)	49.76%
Police Services Consolidated	275,335.03	1,655,828.70	3,697,374.00	(2,041,545.30)	44.78%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(231,798.59)	139,991.74	(88,378.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	740.00	10,100.94	10,690.00	(589.06)	94.49%
Van Lieshout Rec Center Expenses	399.53	23,891.52	32,846.00	(8,954.48)	72.74%
VAN LIESHOUT NET REVENUES (EXPENSES)	340.47	(13,790.58)	(22,156.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	10,887.94	14,267.63	10,775.00	3,492.63	132.41%
Promotional Fund Expenses	-	3,116.48	27,500.00	(24,383.52)	11.33%
PROMOTIONAL NET REVENUES (EXPENSES)	10,887.94	11,151.15	(16,725.00)		
SPECIAL ASSESSMENTS					
Special Assessment Revenue	6,461.61	313,128.17	199,500.00	113,628.17	156.96%
Special Assessment Expense	665,175.22	666,104.66	667,120.00	(1,015.34)	99.85%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	(658,713.61)	(352,976.49)	(467,620.00)		
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	2,298.02	24,863.28	275,000.00	(250,136.72)	9.04%
Equipment Revolving Expenses	-	-	340,000.00	(340,000.00)	0.00%
EQUIPMENT NET REVENUES (EXPENSES)	2,298.02	24,863.28	(65,000.00)		

	JUNE	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	23.51	35,956.16	74,232.00	(38,275.84)	48.44%
Facility and Technology Fund Expenditures	9,661.68	33,887.18	114,232.00	(80,344.82)	29.67%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(9,638.17)	2,068.98	(40,000.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	243.13	668,303.28	1,411,658.00	(743,354.72)	47.34%
Tax Increment District 4 Expenses	2,451.29	705,171.57	1,468,238.00	(763,066.43)	48.03%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(2,208.16)	(36,868.29)	(56,580.00)		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	80.15	202,183.68	481,064.00	(278,880.32)	42.03%
Tax Increment District 5 Expenses	3,053.86	81,269.58	307,564.00	(226,294.42)	26.42%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(2,973.71)	120,914.10	173,500.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	1,224,456.46	1,737,875.90	1,071,291.00	666,584.90	162.22%
Tax Increment District 6 Expenses	1,269,353.10	1,929,239.93	6,360,126.00	(4,430,886.07)	30.33%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(44,896.64)	(191,364.03)	(5,288,835.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	87.64	250,815.85	529,550.00	(278,734.15)	47.36%
Tax Increment District 7 Expenses	3,068.21	(17,145.74)	84,273.00	(101,418.74)	-20.35%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(2,980.57)	267,961.59	445,277.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	491.08	63,998.71	131,500.00	(67,501.29)	48.67%
Tax Increment District 8 Expenses	3,682.34	424,962.65	2,155,691.00	(1,730,728.35)	19.71%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(3,191.26)	(360,963.94)	(2,024,191.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	18,000.00	32,480.57	92,481.00	(60,000.43)	35.12%
Park Improvement Expenses	18,991.48	(52,539.36)	397,335.00	(449,874.36)	-13.22%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(991.48)	85,019.93	(304,854.00)		
CAPITAL PROJECTS					
Capital Projects Revenue	-	184,955.54	384,363.00	(199,407.46)	48.12%
Construction Projects	4,717.87	9,149.69	116,138.00	(106,988.31)	7.88%
Administration Capital Projects	18,987.26	112,345.27	202,017.00	(89,671.73)	55.61%
TOTAL CONSTRUCTION EXPENSES	23,705.13	121,494.96	318,155.00	(196,660.04)	38.19%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(23,705.13)	63,460.58	66,208.00		

	JUNE	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	200,562.80	1,263,867.23	3,089,536.00	(1,825,668.77)	40.91%
Sewer Capital	907.07	21,553.06	286,720.00	(265,166.94)	7.52%
Sewer Financing	19,366.00	119,377.27	235,194.00	(115,816.73)	50.76%
Sewer Treatment	171,497.18	1,030,465.05	2,381,600.00	(1,351,134.95)	43.27%
Sewer Collection	11,053.62	95,462.74	219,971.00	(124,508.26)	43.40%
Sewer Customer A/R	9,743.33	53,423.40	144,243.00	(90,819.60)	37.04%
Sewer Admin and General	11,261.95	75,522.24	178,169.00	(102,646.76)	42.39%
TOTAL SEWER EXPENSES	223,829.15	1,395,803.76	3,445,897.00	(2,050,093.24)	40.51%
SEWER NET REVENUES (EXPENSES)	(23,266.35)	(131,936.53)	(356,361.00)		

WATER UTILITY					
Water Utility Revenues	191,237.16	1,106,043.31	2,672,485.00	(1,566,441.69)	41.39%
Water Capital Projects	346.29	9,250.09	48,432.00	(39,181.91)	19.10%
Water Financing	56,834.00	358,767.16	712,028.00	(353,260.84)	50.39%
Water Source	15,324.59	76,970.35	72,611.00	4,359.35	106.00%
Pumping	18,807.99	84,069.48	312,837.00	(228,767.52)	26.87%
Water Treatment	43,862.70	192,866.33	385,965.00	(193,098.67)	49.97%
Water Distribution	52,977.32	251,398.20	580,231.00	(328,832.80)	43.33%
Customer A/R	4,593.64	26,251.95	60,043.00	(33,791.05)	43.72%
Admin and General	8,883.64	77,528.04	163,778.00	(86,249.96)	47.34%
TOTAL WATER EXPENSES	201,630.17	1,077,101.60	2,335,925.00	(1,258,823.40)	46.11%
WATER NET REVENUES (EXPENSES)	(10,393.01)	28,941.71	336,560.00		

STORMWATER UTILITY					
Stormwater Revenue	100,136.99	597,906.41	2,280,245.00	(1,682,338.59)	26.22%
Stormwater Capital Projects	6,903.05	19,632.51	781,043.00	(761,410.49)	2.51%
Storm Financing	36,700.00	254,080.59	491,661.00	(237,580.41)	51.68%
Storm Pond Maintenance	6,319.39	58,841.23	117,031.00	(58,189.77)	50.28%
Storm Collection	21,291.51	98,344.91	310,334.00	(211,989.09)	31.69%
Storm Customer A/R	4,593.53	26,279.81	55,157.00	(28,877.19)	47.65%
Storm Admin and General	17,844.30	122,247.67	212,859.00	(90,611.33)	57.43%
TOTAL STORM EXPENSES	93,651.78	579,426.72	1,968,085.00	(1,388,658.28)	29.44%
STORMWATER NET REVENUES (EXPENSES)	6,485.21	18,479.69	312,160.00		

Reminder that most of our intergovernmental revenue is received in November

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st -3rd quarter 2021 so expenses for nine months are shown YTD June

A few construction expense accounts still have a credit balance due to accruing retainage and work completed but not billed on public construction contracts for 2020 audit. These transactions get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts often takes great deal of time as settling on final quantities.

Landfill revenue for Sewer Utility is billed on a quarterly billing - second quarter not billed until July due to delay in getting info from County.

Development incentives paid for two agreements in TID 4 per terms of agreement (typically terms are in August due to tax settlement)

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or Developer contributed). This amount is not recorded until year-end.

(Budget is \$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

Water Utility makes payment to MCO a month in advance per terms of agreement so seven months are expensed in YTD June

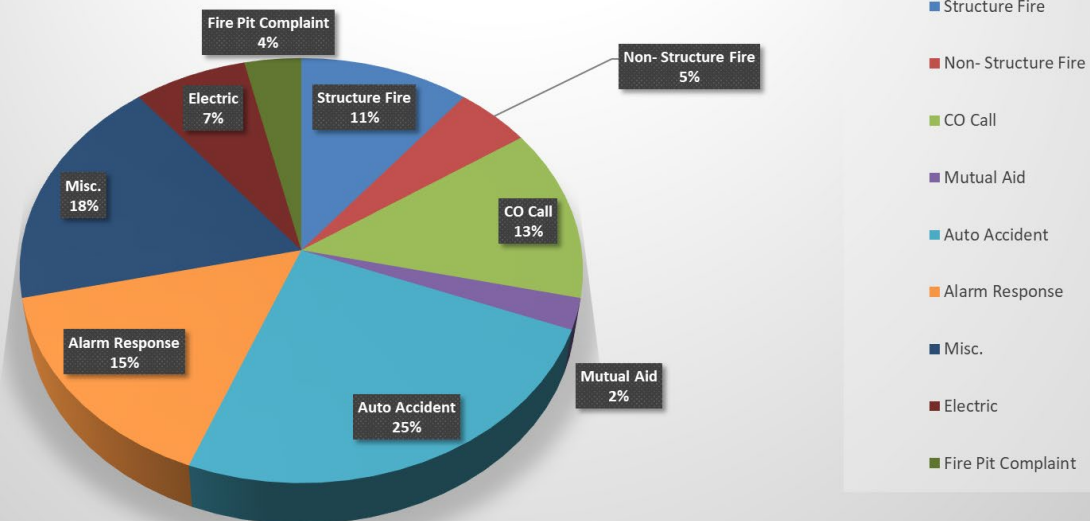
Capital assets are shown as expense in utilities until capitalized as part of year end audit preparation.

LITTLE CHUTE FIRE DEPARTMENT

Little Chute Fire Department - 2021 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2021 SUMMARY	9	4	11	2	21	13	15	6	3	84	152	202	165	172	155	132
January 2021 Calls	1	1			1	2		2		7						
February 2021 Calls			4			2	1	1		8						
March 2021 Calls		2	3	1	4	3	4			17						
April 2021 Calls	1		1		3		5			10						
May 2021 Calls	5	1	1	1	7	4	1	1	2	23						
June 2021 Calls	2		2		6	2	4	2	1	19						

Call by Type - 2021 Calls for Service





FOX VALLEY METRO POLICE DEPARTMENT

HIRING/PERSONNEL:

- Joe Bures has been offered the vacant patrol officer position and has accepted. His scheduled start date is June 21.
- Jack Schinke started as our new Community Service Officer on June 7.

PATROL:

- Our department has been participating in traffic enforcement grants. Areas of focus have been impaired driving and seatbelt enforcement.

CLERICAL/ADMIN:

- Clerical staff recently participated in three days of training regarding updates for our records management system.
- Crisis calls and medical clearance calls having been taking our patrol officers off the streets for excessive amounts of time. The command staff is meeting with a private company that provides transport and standby services for calls like these. We hope to identify some ways to be more efficient in this area.

TRAINING:

- Nothing currently.

EVENTS:

- No major incidents to report from Cheesefest. Our new Utility Terrain Vehicle (UTV) was used to assist with two medical calls at the festival though.
- National Night Out is coming up at Legion Park on 8/3 from 4pm to 8pm. There will be bounce houses, games, fire trucks, police vehicles, food, and a magic show for families.

ACTIVITY / PERFORMANCE METRICS:

Below is a table showing a three-month comparison of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

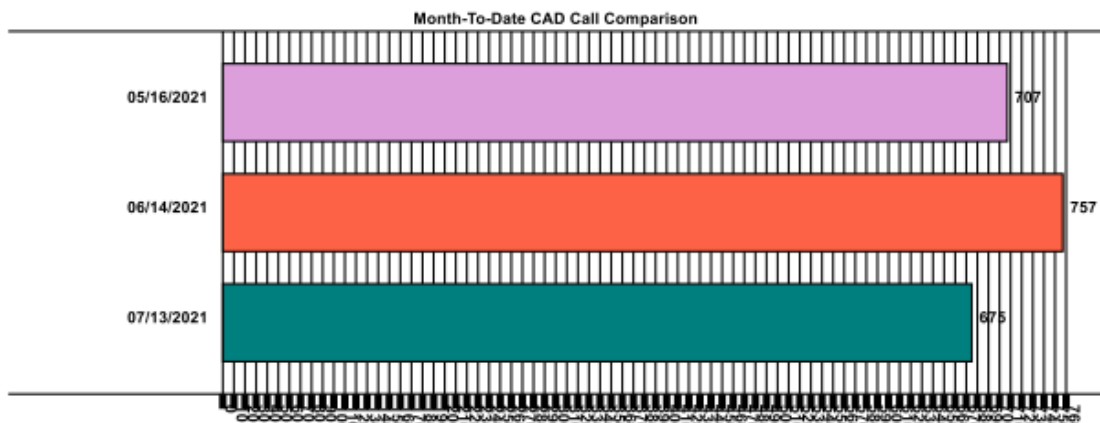
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	06/15/2021	05/17/2021	1 mo %	04/18/2021	2 mo %
	to 07/13/2021:	to 06/14/2021:	change:	to 05/16/2021:	change:
911 Misdial	73	65	12.3%	87	-16.1%
Abandoned Vehicle	4	5	-20.0%	3	33.3%
Accident in a Parking Lot	4	4	0.0%	9	-55.6%
Accident with Extrication	0	0	N/A	1	-100.0%
Accident with Injury	1	4	-75.0%	1	0.0%
Accident with Scene Safety	0	0	N/A	1	-100.0%
Accident with Spill Cleanup	0	3	-100.0%	0	N/A
Allergies A-Adam Response	1	0	N/A	0	N/A
Animal Bite	4	1	300.0%	3	33.3%
Animal Call	20	23	-13.0%	12	66.7%
Assist Citizen or Agency	36	58	-37.9%	47	-23.4%
Back Problem A-Adam Response	2	0	N/A	0	N/A
Bicycle Stop	0	0	N/A	2	-100.0%
Bleeding D-David Response	0	1	-100.0%	0	N/A
Breathing Problem C-Charles	0	2	-100.0%	1	-100.0%
Breathing Problem D-David	4	6	-33.3%	2	100.0%
Burglary	1	1	0.0%	2	-50.0%
Carbon Monoxide Alarm	0	3	-100.0%	0	N/A
Chest Complaint C-Charles	1	1	0.0%	1	0.0%
Chest Complaint D-David	4	2	100.0%	0	N/A
Choking E-Edward Response	0	0	N/A	1	-100.0%
Civil Matter Assist	1	1	0.0%	2	-50.0%
Civil Process	6	3	100.0%	3	100.0%
Crime Prevention	24	29	-17.2%	57	-57.9%
Damage to Property	8	14	-42.9%	4	100.0%
Diabetic Issue A-Adam	1	0	N/A	0	N/A
Diabetic Issue D-David	0	1	-100.0%	0	N/A
Disorderly Conduct	0	1	-100.0%	0	N/A
Disturbance	21	18	16.7%	6	250.0%
Disturbance with a Weapon	1	0	N/A	0	N/A
Domestic Disturbance	4	2	100.0%	2	100.0%

Drug Complaint	2	1	100.0%	4	-50.0%
Emergency Committal	1	2	-50.0%	0	N/A
Exposure A-Adam Response	0	1	-100.0%	0	N/A
Fainting A-Adam	1	0	N/A	0	N/A
Fainting C-Charles	0	0	N/A	2	-100.0%
Falls A-Adam Response	3	1	200.0%	3	0.0%
Falls B-Boy Response	2	2	0.0%	2	0.0%
Falls D-David Response	0	3	-100.0%	0	N/A
Fire Alarm Commercial	2	4	-50.0%	0	N/A
Fire Alarm Residential	0	1	-100.0%	0	N/A
Fire Dept Public Relations	1	0	N/A	0	N/A
Fire Stuck Elevator Rescue	0	1	-100.0%	0	N/A
Fire Unauthorized Burning	0	1	-100.0%	2	-100.0%
Fire Vegetation or Grass	1	1	0.0%	0	N/A
Fireworks Complaint	11	2	450.0%	1	1,000.0%
Follow Up	23	27	-14.8%	22	4.5%
Fraud Complaint	8	4	100.0%	5	60.0%
Graffiti Complaint	0	1	-100.0%	5	-100.0%
Harassment	4	8	-50.0%	5	-20.0%
Hazard in Roadway	9	23	-60.9%	12	-25.0%
Headache C-Charles Response	0	1	-100.0%	0	N/A
Heart Problem C-Charles	1	0	N/A	1	0.0%
Heart Problem D-David	0	1	-100.0%	2	-100.0%
Jail GPS Checks	33	23	43.5%	29	13.8%
Juvenile Complaint	11	11	0.0%	10	10.0%
Law Alarms - Burglary Panic	14	7	100.0%	8	75.0%
Lost or Found Valuables	4	14	-71.4%	8	-50.0%
Medical Assistance No Injury	5	3	66.7%	0	N/A
Medical Pre-Alert	3	6	-50.0%	0	N/A
Missing Person	2	2	0.0%	0	N/A
Motorist Assist	14	24	-41.7%	11	27.3%
Natural Gas or Propane Leak	1	0	N/A	2	-50.0%
Noise Complaint	6	10	-40.0%	12	-50.0%
Ordinance Violation	7	11	-36.4%	14	-50.0%
Overdose B-Boy	0	1	-100.0%	0	N/A
Overdose C-Charles	0	1	-100.0%	0	N/A
Overdose D-David	0	0	N/A	1	-100.0%
PNB E-Edward Response	1	2	-50.0%	1	0.0%
Parking Enforcement	12	17	-29.4%	10	20.0%
Reckless Driving Complaint	26	30	-13.3%	24	8.3%
Residence Lockout	1	1	0.0%	1	0.0%

Retail Theft	0	1	-100.0%	1	-100.0%
Runaway Juvenile	0	1	-100.0%	2	-100.0%
Scam	1	0	N/A	1	0.0%
Seizure A-Adam Response	2	0	N/A	1	100.0%
Seizure C-Charles Response	1	0	N/A	0	N/A
Seizure D-David Response	3	2	50.0%	1	200.0%
Sex Offense	4	2	100.0%	2	100.0%
Sick A-Adam	4	3	33.3%	3	33.3%
Sick C-Charles	1	3	-66.7%	2	-50.0%
Stroke C-Charles	2	1	100.0%	0	N/A
Structure Fire Smoke or Flame	3	0	N/A	7	-57.1%
Suspicious Incident	16	15	6.7%	8	100.0%
Suspicious Person	7	3	133.3%	4	75.0%
Suspicious Vehicle	8	5	60.0%	10	-20.0%
Testing Only	4	0	N/A	1	300.0%
Theft Complaint	13	11	18.2%	11	18.2%
Theft of Automobile Complaint	0	1	-100.0%	1	-100.0%
Traffic Enforcement	6	1	500.0%	15	-60.0%
Traffic Stop	109	134	-18.7%	139	-21.6%
Transport Accident A-Adam	0	0	N/A	1	-100.0%
Transport Accident D-David	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	0	1	-100.0%	0	N/A
Trespassing	2	4	-50.0%	0	N/A
Truancy	0	2	-100.0%	0	N/A
Unconscious D-David	2	1	100.0%	1	100.0%
Unknown Odor Outdoors	0	1	-100.0%	0	N/A
Unlocked or Standing Open Door	1	1	0.0%	1	0.0%
Vehicle Accident	11	22	-50.0%	18	-38.9%
Vehicle Lockout	5	4	25.0%	6	-16.7%
Vehicle Pursuit	1	0	N/A	1	0.0%
Violation of Court Order	3	4	-25.0%	0	N/A
Wanted Person or Apprehension	1	3	-66.7%	2	-50.0%
Weapon Violation	0	1	-100.0%	1	-100.0%
Welfare Check	35	32	9.4%	22	59.1%
Wire Down	0	1	-100.0%	1	-100.0%





Little Chute Public Library

Gerard H. Van Hoof Memorial

JUNE HIGHLIGHTS

- Staff attended continuing education workshops
- Continued collaboration with Village Intern on grant opportunities and writing
- Continued planning for “Book a Bike” project, neighboring libraries interested in participating
- Outreach to public and private schools in Freedom
 - St. Nicholas school would like book delivery and outreach story time during school year
 - Freedom school would like our library staff to attend their teacher in-service
- Continued planning with Park & Rec for family area at Market on Main Village Event
- Staff has continued tours of the library for patrons as they come into to familiarize them with the new layout
- Computer lab had new countertops installed with a whiteboard finish
- Updated the catalog computers with built in desks
- Outdoor masonry is being repaired
- In library and mobile print is transitioned to the OWLS services
- Tech support requests are out to Envisionware for repair of the entryway security gate
- Collecting community feedback on non-traditional items for checkout
- There now have 4 regular library volunteers
- Library overall has been very busy! Evenings which were slow pre-pandemic are now have regular foot traffic
- Collection development work to fill in books in series, add lucky day items, and replace worn/high demand items
- Large boom in circulation with reopening and summer programs
- [Live interview on WLUK with Katherine and Cabbage](#)
- Outreach to VendeHey’s to discuss programing partnerships and future community garden
- Met with and coordinated outreach to Country Villa Assisted Living in Freedom
 - Outreach will include book delivery, outreach programs to Country Villa and transportation for residents to library

TOP PRIORITIES FOR JULY

- Bookstore Organization Model project
- Fall programing schedule
- Finish exterior of building repair
- Continued marketing push to non-library users
- Begin outreach to senior facilities
- Addition of instructional technology for computer lab

UPCOMING EVENTS

- Evening Book Club
- To-go Crafts and STEAM kits
- Pop-in STEAM Slime: July 22 1:30-2:30
- Library Booth at Family Fun Fest: July 27 5:00-7:30
- Virtual programing via Facebook
- In person Storytime: Tuesdays 10am and Wednesdays at 6pm
- LIT Nights & Kids movie nights: 2nd Fridays 6:30, grownups at Seth’s Coffee, Kids at library

Library Statistics from OWLS						
	JAN	FEB	MAR	APR	MAY	JUNE
Physical Materials Circulation	1,704	3,123	3,323	3,209	2,072	10,290*
Hoopla EBooks	92	98	104	97	104	109
Hoopla Audiobooks	168	168	190	163	194	171
Hoopla Movies	13	4	13	18	10	12
Hoopla Comics	14	8	14	6	7	8
Hoopla Music	14	8	3	7	7	13
Hoopla TV	6	8	0	0	0	2
Overdrive E Book	407	716	642	601	600	
Overdrive Audiobook	676	420	479	430	476	
Overdrive Magazines	NA	7	25	27	26	
RB Digital Magazines	122	92	86	NA	NA	NA
Physical Renewals	531	1,197	1,256	1,213	1,120	1,335
ILL Loaned	1,727	1,648	1,805	1,555	714	1,466
ILL Borrowed	2,167	2,207	2,217	2,173	2,014	2,215
Public Internet Use	0	0	0	0	24	4,826
Wireless Logins	639	52	695	750	662	806
Laptop Checkouts	N/A	N/A	28	32	19	
Door Count	0	0	0	780	450	3,730**

*Pre-pandemic/2019 circulation stats for June: 10,574

**Estimated from one-week statistics

Library Event Statistics:

Grand Opening Ribbon Cutting:	62
Grand Opening Prize Giveaways:	250
Evening Book Club:	12
Farmers Market Booth Visits:	60
Cheese Fest Booth Visits:	640
Race into Reading Booth Visits:	150
FB Live Views at Race into Reading Event:	944
Brew and Local Author Event:	214
Chair Painting at Rustic Rescue:	40
Story times:	107
Lit Night's & Children's Movie:	13
Informative Social Media Post Engagements :	663
Recreational Social Media Post Engagements:	1,212 (Facebook and Instagram)
To-Go Crafts (In library, Cheese Fest, Race into Reading):	650
To-Go STEAM kits:	50
Summer Library Promo Video Views:	76
Unboxing Video Engagements:	670



PARKS, RECREATION, AND FORESTRY DEPARTMENT

JUNE HIGHLIGHTS

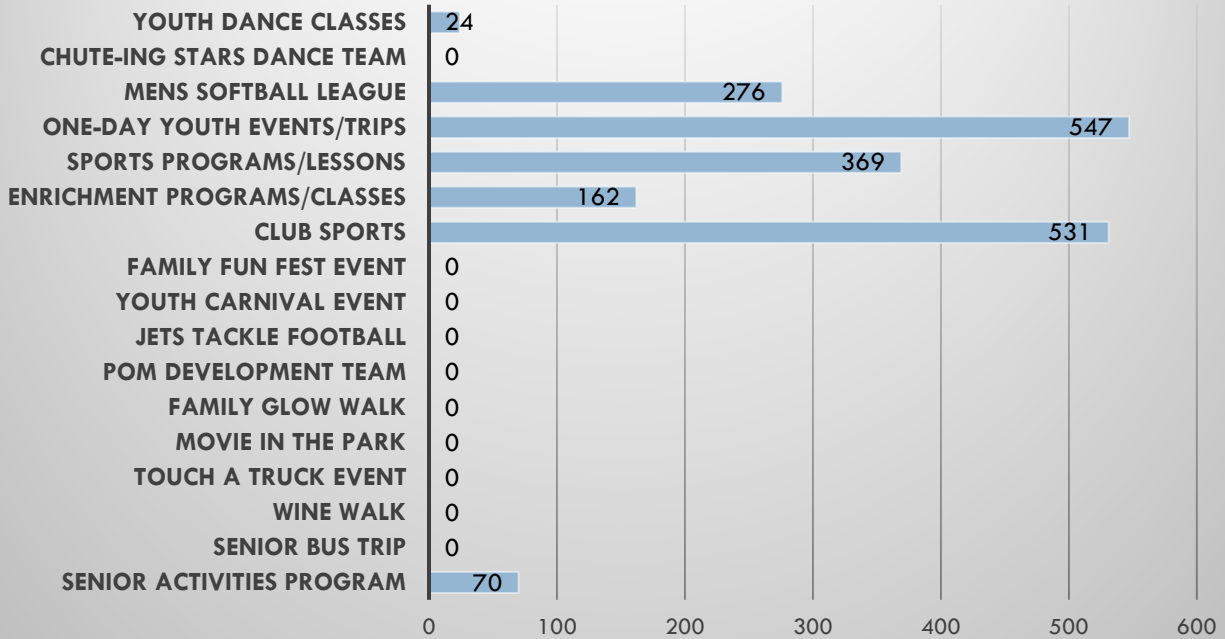
- Held Nelson Heritage Crossing Bridge ribbon cutting June 18.
- Received CORP community survey results.
- Continued to set up vendors for the Village Market.
- Constant communication with families and rec instructors about program/facility cancellations, event postponements, rescheduling & refunds.
- Senior Activities Program started meeting for cards again as of Wednesday, June 2.
- Great Wisconsin Cheese Festival at Doyle Park held on June 4, 5 & 6 - prep / event work / cleanup.
- Held Bloodborne Training for all summer staff & CPR/First Aide/AED training for rec instructors.
- Daily prep work for recreation programs and special youth events that started second week of June.
- New director, John McDonald, started employment with village June 14.
- Planning for programs in fall/winter program book; submitted changes to graphic artist.
- Sent men's end-of-season softball tournament registration form to team managers.
- Contracts sent for officials for fall jets football home games.
- Solicit sponsors for Youth Carnival.
- Held interviews for parks foreman position on June 16, candidate selected, starting June 24.
- Held successful lifeguard course June 5.
- Opened Doyle Pool and Slide for the season on Sunday, June 6.
- Reinstated season swim passes and lifted capacity limits.
- Working on pool boiler repairs.
- Pool storage shed ordered and installed.
- Chipper trucks sent out due to windstorm



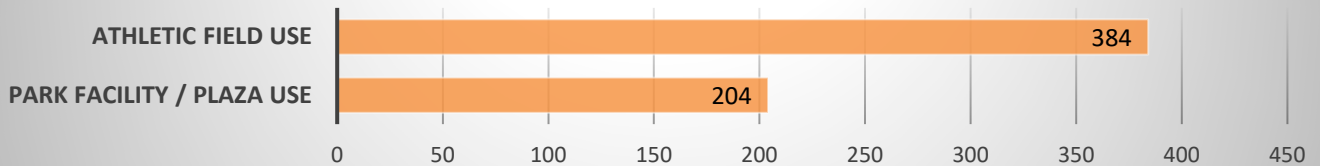
TOP PRIORITIES FOR JULY

- Ordering trail counters for new bridge and Mill Street.
- CORP Development
- Finalize fall/winter program book; proof; send to print by mid-July; mailing to LC taxpayers July 26
- Enter upcoming programs in RecDesk to prepare for start of program registration on August 2
- Prep work for weekly programs (staff scheduling, supplies, activities, snacks for programs, etc.)
- Prep work for Family Fun Fest on July 27 (staff scheduling, food needs, inflatables, setup, etc.)
- Prep work for Youth Carnival on August 11 (staff scheduling, food needs, inflatables, setup, etc.)
- Prep work for Party on the Plaza on August 18 (staff, food needs, games, movie screen, setup, etc.)
- Prep work for jets football program (final contracts, coach background checks, equipment, etc.)
- Install Wayfinding Signs for boardwalk to secure \$600,000 grant from county.
- Finish Van Lieshout Recreation Center Bean Bag Toss Area
- Continue to mulch and trim trees on Heesakker Trails
- Getting budget figures for 2022

2021 Year-To-Date PROGRAM PARTICIPATION



2021 Year-To-Date...



Doyle Pool 2021 Season to Date

Days of Operation	38/78
Attendance	4473
Daily Fees	\$ 11,918.00
Season Passes Sold	\$ 3,687.50
Swim Lessons Sold	\$ 25,700.00
Concessions Afternoon	\$ 5,676.75
Concessions Evening	\$ 700.75
Other	\$ 2,787.50
TOTAL	\$ 50,470.50

As of July 13, 2021

PUBLIC WORKS DEPARTMENT

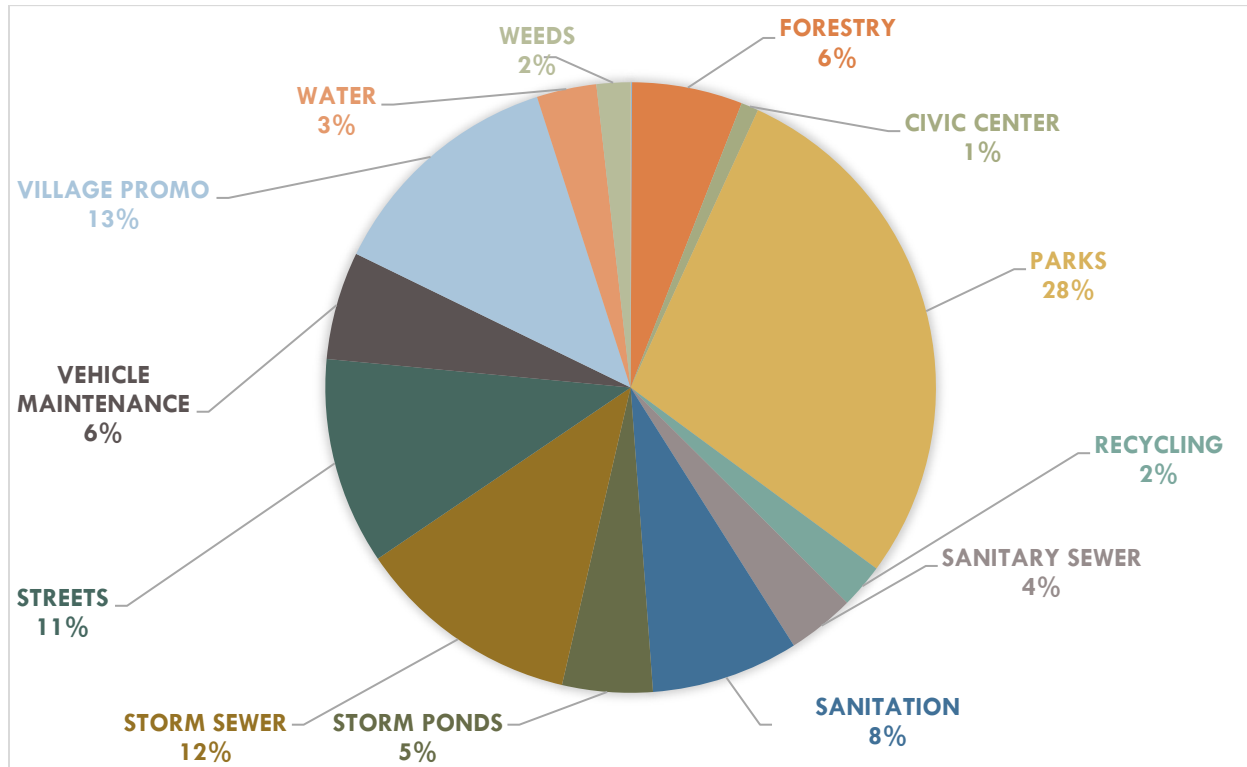
JUNE HIGHLIGHTS

- Continued to monitor TDS fiber installation. White Construction is proceeding South from I-41.
- Monitored ATT fiber installation.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Consultant work continued the Geographical Information System (GIS) data conversion.
- Employees searched, found, and repaired infiltration in the sanitary sewer collection system.
- Pressure jetting of the Village's sanitary sewer system continues.
- Repaired potholes on Village streets and downtown crosswalks.
- 700-yard waste cards were renewed for the season by the end of June.
- Filed the 2020 Compliance Maintenance Annual Report (CMAR).

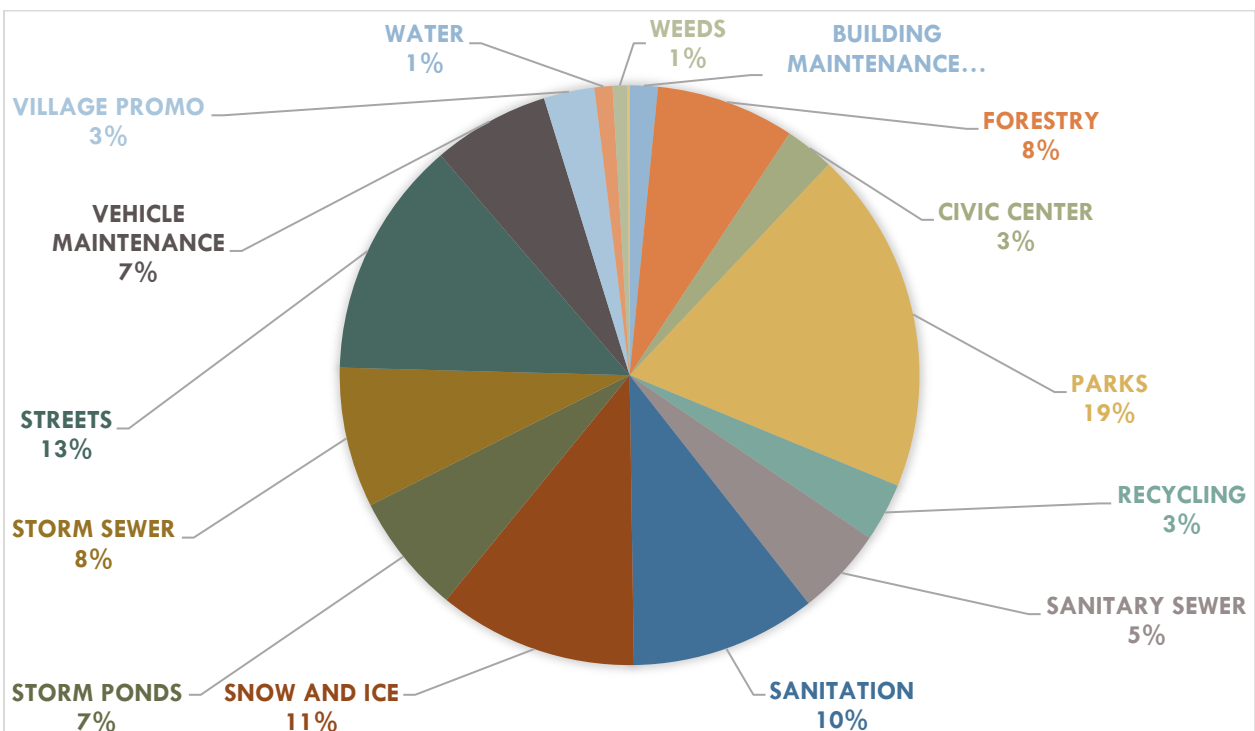
TOP PRIORITIES FOR JULY

- Monitor and work on both TDS and ATT fiber optic projects.
- Monitor erosion control and storm water permits.
- Monitor laser meter in sanitary sewer collection system.
- Continue to look for I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Start collecting; road PASER ratings, sidewalk replacement info, and chip sealing info.
- Create five-year public outreach and public informational plan for the MS4 permit.

June 2021 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



ENGINEERING DEPARTMENT

JUNE HIGHLIGHTS

June 2021 - Utility Installation and Abandonments			
Evergreen Drive (Vandenbroek Rd. to Freedom Rd. "CTH-N")			
SANITARY SEWER	Units	Installed	Abandoned/Removed
8" PVC Sanitary Main	L.F.	32.0	
12" PVC Sanitary Main	L.F.	4.0	
6" PVC Sanitary Lateral	L.F.	47.0	
Reconstruct 4' Dia. Sanitary Sewer MH	E.A.	1	
Install New 4' Dia. Sanitary Sewer MH	E.A.	1	
STORM SEWER	Units	Installed	Abandoned/Removed
24" RCP Storm Sewer Main	L.F.	97.0	52.0
48" RCP Storm Sewer Main	L.F.	517.0	
4-Ft Dia. Standard Storm Sewer MH	E.A.	1	
8-Ft Dia. Standard Storm Sewer MH	E.A.	4	
7'x 7' Precast Storm Sewer Box MH	E.A.	1	
8'x 8' Precast Storm Sewer Box MH	E.A.	1	
WATER MAIN	Units	Installed	Abandoned/Removed
8" PVC Water Main	L.F.	77.0	
12" PVC Water Main	L.F.	224.5	44.0
12" Water Valves	E.A.	2	2
1-1/4" Polyethylene Water Service	L.F.	119.0	119.0

Downtown Hotel Storm Sewer & Lyle Street Storm Sewer – Engineering staff has provided a final inspection of the installed improvements, prepared a punch, and provided the list to the contractor on June 11, 2021.

Evergreen Drive (Freedom Road to Vandenbroek Road) – This project utility work has begun and the contractor is making progress. The Utilities are expected to be completed by the end of July.

Hartzheim Drive Urbanization and Extension – This project utility work consists of water main, storm and sanitary sewer extensions. Construction has begun for this project and the utility completion is scheduled for the end of July.

North Ave - CTH OO Sanitary Sewer Replacement Project – The contractor has notified engineering staff that work will commence when Evergreen Drive utilities are completed.

Vandenbroek Pond – The storm water management report is expected to be completed by the end of July. We expect to submit for WDNR permit review by mid-August.

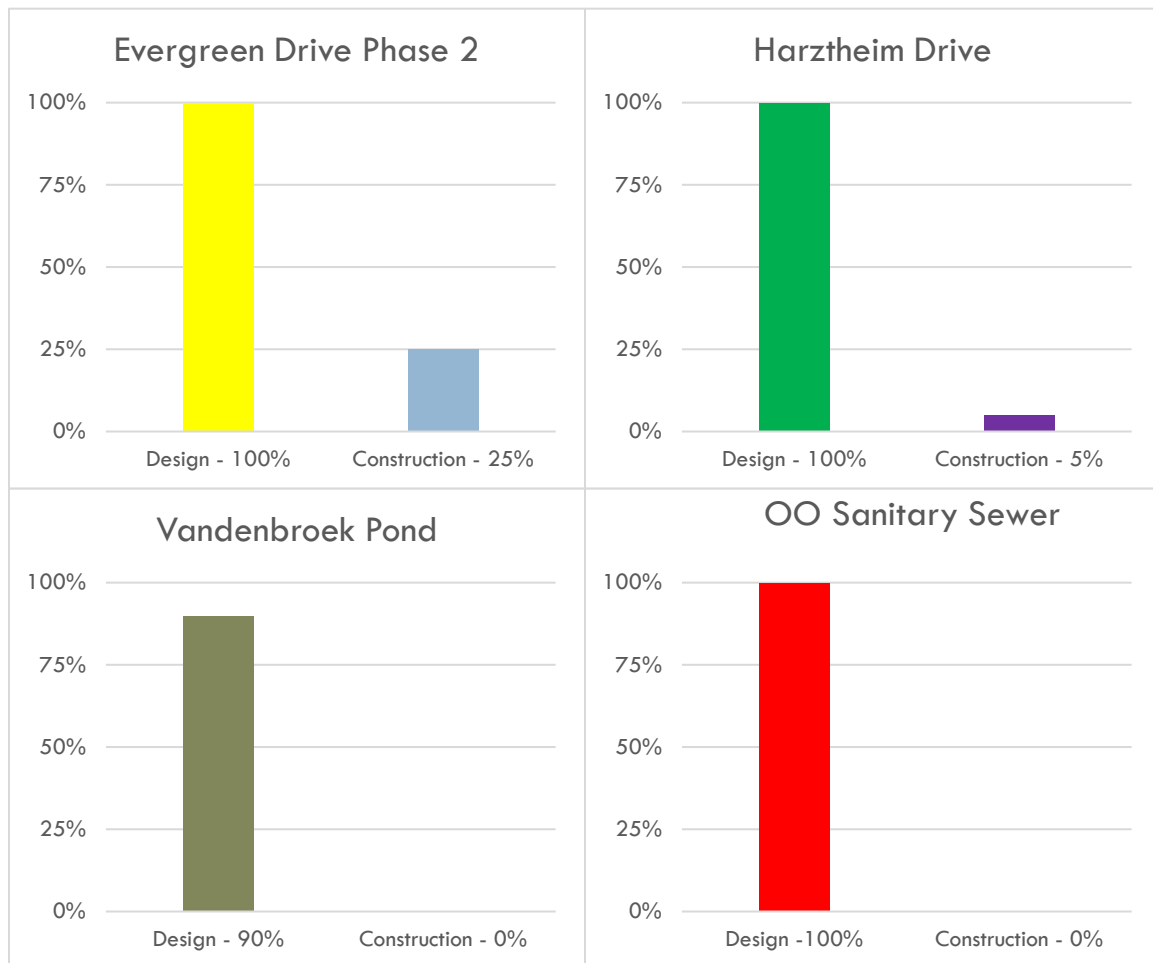
TOP PRIORITIES FOR JULY

Engineering staff's main priority for the month of July is to have utility construction for our summer projects to be near completion and have these projects ready for paving by August.

Pheasant Run Storm Sewer– Engineering staff is revisiting this project to replace an open swale with a storm sewer. Easements are required for this project from the private land owners. Village engineering staff are in the process of contacting the current land owners to obtain the necessary easements and allow us onto their property to obtain survey information.

Pine Street Parking Lot – Engineering staff have begun the design of this project with additional information from the Village Board regarding layout requirements.

Main Street (bypass and turning lane extensions) – To ease traffic congestion on Main Street an east bound bypass lane and west bound right turn lane will be extended east of Monroe Street. The existing cross-walk bump-outs and three parking stalls will also be removed at this location. To improve pedestrian safety a signalized cross-walk will be installed to assist pedestrians to cross 4-lanes of traffic. To reduce additional congestion issues the two west driveway entrances located at 133 West Main Street will be closed. This is a project that was discussed in 2020 and will be implemented in 2022. We will begin our field survey work for this project in June.



**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING**

CONDITIONAL USE REQUEST

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on July 21, 2021 at 6:00 p.m. by the Village Board, for consideration of the granting of conditional use under authority provided in Section 44 Village Code of Ordinance. Owner requests a conditional use permit for an automotive repair facility. The property is Zoned; CH-Commercial Highway in the Village of Little Chute, Outagamie County, Wisconsin.

Address: 310 Allegiance
Parcel #260442900 & 260443000
Legal Description: HJT BUSINESS PARK- NORTH LOT 10 & 11
Current Owner: HJT Development INC
Applicant: Robs Import

DATE OF HEARING: July 21, 2021
TIME OF HEARING: 6:00pm
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Publish: July 14, 2021

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Mailed 6/30/21

HJT DEVELOPMENT INC
N1040 CRAFTSMEN DR
GREENVILLE, WI 54942

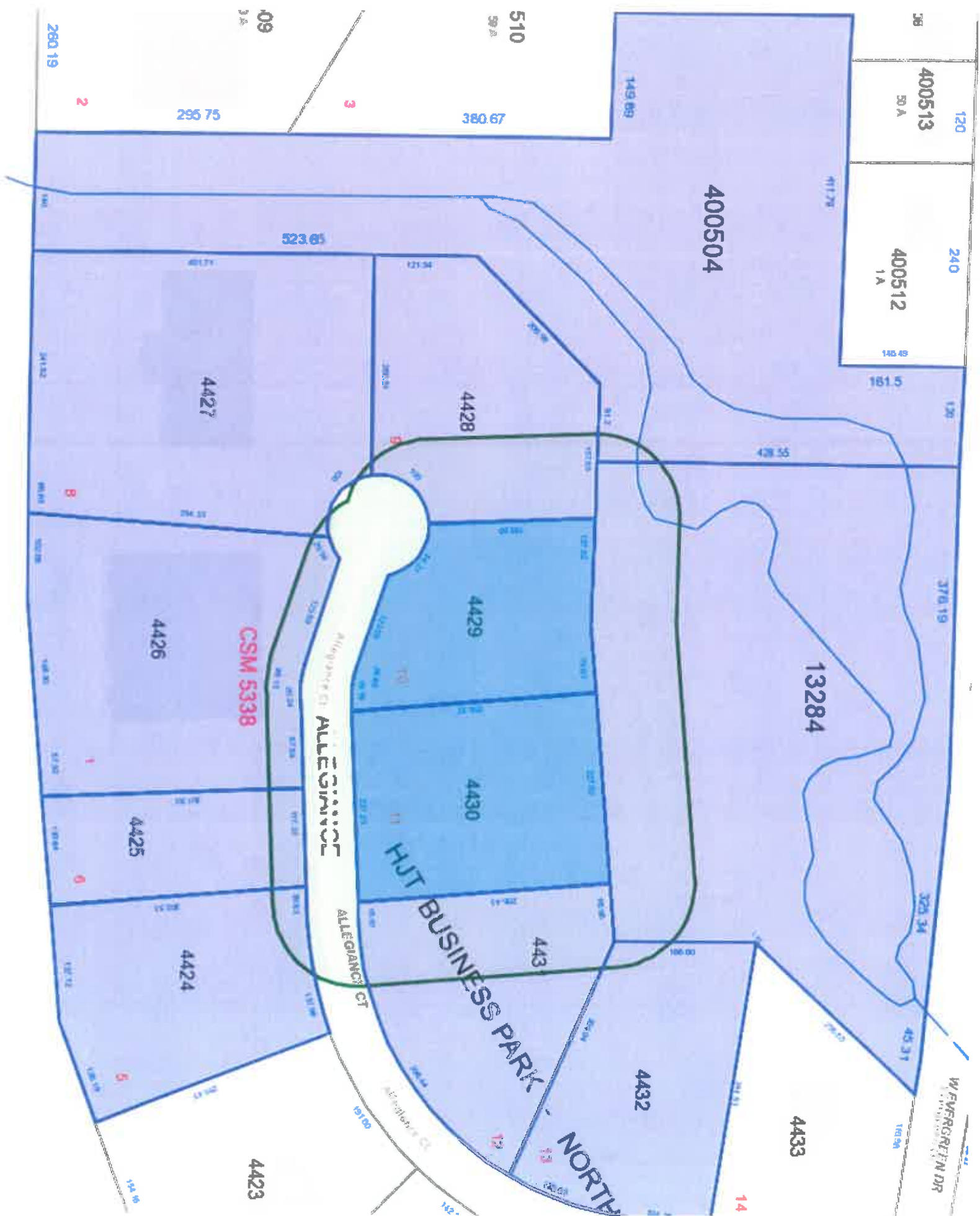
JACKPOT PROPERTIES
117 PARKWAY DR
COMBINED LOCKS, WI 54113

TENNESSEN ENTERPRISES LLC
518 BRULE RD
DE PERE, WI 54115

SC4 LLC
235 ALLEGIANCE CT
APPLETON, WI 54913

BCK INVESTMENTS
309 ALLEGIANCE CT
APPLETON, WI 54913

GC ENTERPRISES LLC
315 ALLEGIANCE CT
APPLETON, WI 54913



July 14, 2021
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VILLAGE BOARD
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Laurie Decker, Village Clerk

WNAXLP

VILLAGE OF LITTLE CHUTE
Notice of Public Hearing

The Little Chute Village Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, July 21st, 2021 at 6:00 p.m. to hear comments from the public in support or objection to the amendment and creation of the Motor Vehicles and Traffic Section 26-103 – Pine Street Pedestrian Mall

The proposed ordinance shall be available for public inspection at the office of the Village Clerk during regular office hours prior to the scheduled date of the public hearing.

PURPOSE: To allow for the creation of a Pedestrian Mall on a portion of Pine Street by closing the road to vehicular traffic.

Notice is further given that the said meeting is open to the public and that all persons wishing to be heard in support or objecting to the adoption of the Village of Little Chute Design Manual are requested to be present at this public hearing.

DATE OF HEARING:	July 21st, 2021
TIME OF HEARING:	6:00 P.M.
PLACE OF HEARING:	Village Hall Board Room 108 West Main Street Little Chute, WI 54140

David Kittel
Community Development Director

Run: July 7th and 14th

OWNER_NAME	MAIL_ADD1	MAIL_ADD2	CITY_ST_ZIP
VILLAGE OF LITTLE CHUTE	323 S PINE ST		LITTLE CHUTE, WI 54140
GNH ENTERPRISES, LLC	517 PINE ST		LITTLE CHUTE, WI 54140
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
SETHS COFFEE LLC	106 E MAIN ST		LITTLE CHUTE, WI 54140
130 MAIN LLC	1603 W SUMMER ST		APPLETON, WI 54914
HILST/DERMIT LLP	4527 E 91ST ST		TULSA, OK 74137
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
PL219TRIER LLC	PO BOX 506		ELM GROVE, WI 53122
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
JULBILLIE	611 W WISCONSIN AV		KAUKAUNA, WI 54130
S & S REAL ESTATE ENTERPRISES LLC	315 W WISCONSIN AV		APPLETON, WI 54911
VANDERLOOP REAL ESTATE LLC	PO BOX 346		LITTLE CHUTE, WI 54140
VANGOMPEL, REBECCA J	511 VANDENBROEK ST		LITTLE CHUTE, WI 54140
KERKHOFF PROPERTIES LLC	133 E MAIN ST		LITTLE CHUTE, WI 54140
VILLAGE OF LITTLE CHUTE	108 W MAIN ST		LITTLE CHUTE, WI 54140
VANDERLOOP REAL ESTATE LLC	PO BOX 346		LITTLE CHUTE, WI 54140
BIRR INVESTMENTS LLC	W2273 HICKORY VIEW CT		KAUKAUNA, WI 54130
REYNEBEAU, LEE R	2517 S MATTHIAS ST		APPLETON, WI 54915
RUSTIC RESQUE LLC	116 E MAIN ST		LITTLE CHUTE, WI 54140
SAKS HOLDINGS LLC	941 LAWTON PL		DE PERE, WI 54115

mailed 6/30/21

GNH Enterprises, LLC
517 Pine Street
Little Chute, WI 54140

Seths Coffee LLC
106 E. Main Street
Little Chute, WI 54140

130 Main LLC
1603 Summer Street
Appleton, WI 54914

HILST/DERMIT LLP
4527 E. 91st Street
Tulsa, OK 74137

PL219 TRIER LLC
P.O. Box 506
Elm Grove, WI 53122

Julbillie
611 W. Wisconsin Avenue
Kaukauna, WI 54130

S & S Real Estate Enterprises LLC
315 W. Wisconsin Avenue
Appleton, WI 54911

Vanderloop Real Estate LLC
P.O. Box 346
Little Chute, WI 54140

VanGompel, Rebecca J
511 Vandenbroek Street
Little Chute, WI 54140

Kerkhoff Properties LLC
133 E Main Street
Little Chute, WI 54140

BIRR Investments LLC
W2273 Hickory View CT
Kaukauna, WI 54130

Reynebeau, Lee R
2517 S. Matthias Street
Appleton, WI 54915

Rustic Resque LLC
116 E Main Street
Little Chute, WI 54140

SAKS Holdings LLC
941 Lawton PL
DePere, WI 54115

July 7 & 14, 2021
VILLAGE OF LITTLE CHUTE
Notice of Public Hearing

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TIME OF HEARING:	6:00 P.M.
PLACE OF HEARING:	Village Hall Board Room 108 West Main Street Little Chute, WI 54140

David Kittel
Community Development Director

WNAXLP

Village of Little Chute Application for CONDITIONAL USE UNDER CHAPTER 44 ZONING CODE

Application fee \$125.00

Date filed 7/1/2021

The undersigned owner(s) of the property herein described hereby petition for a Conditional Use under the Village of Little Chute Zoning Ordinance Chapter 44, in the Village of Little Chute, Outagamie County, Wisconsin

Property location: Lot's #10 and 11 in the HJT Northside/310 Allegiance Ct

Legal Description: _____

HJT BUSINESS PARK - NORTH LOT'S 10 & 11 "PLEASE SEE ATTACHED CSM"

Current Zoning Classification: CH- Commercial Highway

Petitioner(s) request permission be granted for the following conditional use(s): _____

Automobile Repair and Service

Petitioner(s) reason(s) for requesting the above described conditional use are as follows: _____

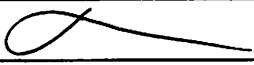
The proposed automobile repair facility will complement the other businesses in HJT Business Park. This establishment will not have any adverse impact on the surrounding community. It has been in operation for nearly 13 years @ 415 Draper St, Kaukauna WI. We have been a model business and give back to the community through financial contributions, helping others in need, and any other way we can. Our operation is clean, high tech, and we have an outstanding reputation in the community. We are not in direct competition with any of the neighboring businesses. Our plan to expand will bring high end clientele into the Little Chute area. Our long-term plans are to service approximately 100 cars per week. This will make very little impact to any road/traffic issues as compared to surrounding businesses (Fed Ex will have a much larger impact on traffic). Our operation is Monday through Friday, 8-5. This limits noise, traffic, etc at night. Currently we support 10 employees, and foresee this number increasing to 15-16 in the next few years.

Attach Surveys, building plans, drainage plans, site plans, statements of days & hours of operation, estimates of additional traffic generated, statements regarding effect on neighboring properties and any other additional information which may assist in determining that the proposed use is appropriate that such use is not hazardous, harmful, offensive or adverse to the environment or the value of the neighborhood or the community.

Owner(s) Name(s) RJ Newhouse Holdings, LLC

Owner(s) Address 415 Draper St Kaukauna WI 54130

Phone Numbers 920-766-4000 920-428-5607

APPLICANT(S) Signature(s)  Rob NEWHOUSE, Managing member.

Date Signed 7/1/2021

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 7, SERIES OF 2021

AN ORDINANCE CREATING SECTION 26-103 OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.

WHEREAS, the Plan Commission of the Village of Little Chute has recommended the following ordinance creation; and,

WHEREAS, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

WHEREAS, the Village Board of Trustees, Village of Little Chute, finds the following ordinance to be in the public interest;

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. Section 26-103 Pine Street Pedestrian Mall, of the Municipal Code of the Village of Little Chute is hereby created to read as follows:

Sec 26-103 PINE STREET PEDESTRIAN MALL

- (1) A Pedestrian Mall is hereby created in the following designated area:
 - (a) That portion of Pine Street lying between Main Street and a line parallel to and 150 feet south of the southerly edge of Main Street at the intersection therewith.
- (2) The aforesaid designated area shall be closed to all vehicular traffic except bicycles walked by the operator, authorized Village maintenance vehicles and authorized emergency vehicles.

Section 2. Effective Date. This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Introduced: July 7, 2021

Approved and adopted: July 21, 2021

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

NEW BUILDING FOR:
LOT #10-11

ALLEGIANCE COURT
LITTLE CHUTE, WISCONSIN

SPECIFICATION NOTES

- A. GENERAL:
- All work and materials shall conform to the 2015 International Building Code as adopted by the State of Wisconsin and all other applicable state and local codes. All work shall be performed in a complete and workmanlike manner.
 - Provide adequate clearances from power lines and other hazards. Notify all affected utility companies to locate existing lines. Provide at least three working days notice if any remarking of utility locations is required.
 - Provide all necessary labor, materials, equipment, and services required to complete all work as specified or shown on these drawings.
- B. SITE WORK:
- The following items shall be included with the earthwork contractor's work: All excavating and backfilling including foundation walls and footings, shaping ditches, grading, and granular base course.
All backfill material inside building lines shall be granular in nature, placed in layers not to exceed 9 inches thickness, and compacted by means of vibratory equipment to at least 95% of maximum density, at optimum moisture content, in accordance with ASTM D1557-91. Top 3" shall be crusher run gravel.
 - The following items shall be covered under separate contracts: Bituminous pavement, concrete curbs and driveway aprons, sewer & water work, and landscaping.
 - Earthwork Contractor's bid shall include excavating, trenching, and back-filling for all walls and footings. All backfill material within building lines shall be granular in nature, placed in layers not to exceed 9 inches thickness, and machine compacted to at least 95% of maximum density, at optimum content, in accordance with ASTM D1557-91. Top 3" shall be crusher run gravel.
 - Prevent surface water and subsurface or ground water from flowing into excavations and from flooding project site and surrounding area.
- Do not allow water to accumulate in excavations. Remove water to prevent softening of foundation bottoms, undercutting footings, and soil changes detrimental to stability of subgrades and foundations. Provide and maintain pumps, well points, sumps, suction and discharge lines, and other dewatering system components necessary to convey water away from excavations.
- Establish and maintain temporary drainage ditches and other diversions outside excavation limits to convey rain water and water removed from excavations to collecting or run-off areas. Do not use trench excavations as temporary drainage ditches.
- C. PRE-ENGINEERED METAL BUILDING
- Building shall be designed, manufactured, and erected in conformance with MBMA standards.
 - Pre-engineered metal building permit drawings shall be designed, and sealed by a Wisconsin-registered Professional Engineer.
 - Pre-engineered metal building designer shall supply Utschig Inc. four (4) copies of stamped drawings and (2) sets of calculations for submittal to Dept. of Commerce.
 - Metal building designer shall include adequate provisions to accommodate thermal expansion and contraction of roof system. Provisions may include longitudinal and/or transverse roof steps (joints), special ridge and eaves connection details; at the designer's discretion.
- D. FINISH ITEMS:
- Insulation shall be as noted on drawings.
 - Exterior service doors shall be hollow core metal doors, with polystyrene foam cores, in metal frames. Frames to be insulated with 4" insulation.
All required exit doors shall have illuminated exit lights and exit hardware in conformance with Wisconsin Enrolled Commercial Building Code Chapter 10, section 1003.2.10.
 - Exterior overhead doors, frames, and hardware shall be similar to Bay-Therm 11 insulating door.
- E. HVAC WORK: Covered under separate contract.
- F. ELECTRICAL WORK: Covered under separate contract.
- G. PLUMBING WORK: Covered under separate contract.

GENERAL NOTES

ONE SET OF "STATE OF WISCONSIN - CONDITIONALLY APPROVED" PLANS MUST BE KEPT ON SITE DURING ALL WORKING PERIODS.

CONTRACTORS SHALL LOCATE ALL UTILITIES BEFORE CONSTRUCTION AND NOTIFY ENGINEER AND OWNER OF ANY INTERFERENCES.

CONTRACTORS SHALL PROVIDE ALL BARRIERS, BARRICADES, FENCES AND SAFETY EQUIPMENT AND PRECAUTIONS REQUIRED BY ALL CODES AND SAFE CONSTRUCTION PRACTICES.

ALL CONSTRUCTION SHALL CONFORM TO STATE AND LOCAL CODES AND ORDINANCES.

ALL MATERIALS SHALL BE INSTALLED PER MANUFACTURER'S REQUIREMENTS AND RECOMMENDATIONS.

CONSTRUCTION OF THIS BUILDING SHALL MEET OR EXCEED ALL APPLICABLE ORDINANCES, CODES AND STANDARDS. IN THE CASE OF CONFLICT, THE MOST STRINGENT SHALL APPLY.

THIS SET OF DRAWINGS SHOW AS CLEARLY AS POSSIBLE THE INTENT OF THIS PROJECT. IT IS IMPOSSIBLE TO SHOW EACH AND EVERY SPECIFIC DETAIL COMPONENT, ANCHOR, ETC. ON THE DOCUMENTS. THEREFORE, IT IS THE RESPONSIBILITY OF THE CONTRACTOR(S) TO PROVIDE ALL LABOR AND MATERIAL, INCLUDING ITEMS NOT SPECIFICALLY SHOWN, AS NECESSARY TO ACCOMPLISH THE INTENT OF THESE DOCUMENTS AND A COMPLETE OPERATING SYSTEM OR ASSEMBLY.

VERIFY ALL DIMENSIONS AND CONDITIONS IN FIELD AND REPORT ANY DISCREPANCIES TO THE ARCHITECT/ENGINEER, IN WRITING, FOR CLARIFICATION.

ALL PLAN DIMENSIONS ARE NOMINAL. SEE DETAILS FOR ACTUAL DIMENSIONS NEEDED AND COORDINATE ALL DIMENSIONS WITH SHOP DRAWINGS AND MATERIAL SUPPLIERS.

DETAILS NOT SHOWN ARE SIMILAR IN CHARACTER TO THOSE SHOWN. WHERE SPECIFIC DIMENSIONS, DETAILS OR DESIGN INTENT CANNOT BE DETERMINED, NOTIFY ARCHITECT/ENGINEER, IN WRITING, FOR CLARIFICATION PRIOR TO PROCEEDING WITH WORK.

REFER TO ALL DRAWINGS, INCLUDING ARCHITECTURAL, CIVIL, AND STRUCTURAL FOR ADDITIONAL GENERAL NOTES, ABBREVIATIONS AND SYMBOLS.

ALL DRAWINGS ARE OF EQUAL IMPORTANCE IN DEFINING WORK OF THIS CONTRACT. CONTRACTORS SHALL REVIEW ALL DRAWINGS PRIOR TO INSTALLATION OF THEIR WORK. SHOULD THERE BE A DISCREPANCY WITHIN AND BETWEEN THE DRAWINGS, NOTIFY THE ARCHITECT/ENGINEER, IN WRITING, FOR CLARIFICATION PRIOR TO INSTALLATION OF SAID WORK. ANY WORK INSTALLED IN CONFLICT WITH THE ARCHITECTURAL DRAWINGS SHALL BE CORRECTED BY THE CONTRACTOR AT ITS EXPENSE AND AT NO ADDITIONAL COST TO THE OWNER OR ARCHITECT/ENGINEER.

GENERAL CONTRACTOR SHALL COORDINATE ALL FIRE PROTECTION, PLUMBING, HVAC AND ELECTRICAL FLOOR, ROOF, AND WALL SLEEVES AND ALL SHAFTS WITH STRUCTURAL AND ARCHITECTURAL DRAWINGS.

FIRE PROTECTION, PLUMBING, HVAC AND ELECTRICAL DESIGN/BUILD CONTRACTORS SHALL PROVIDE SLEEVED PENETRATIONS THROUGH FIRE-RATED CONSTRUCTION WITH FIRE-SAFING AND/OR FIRE DAMPERS EQUIVALENT TO THE HOURLY FIRE RATING OF THE CONSTRUCTION.

PRIOR TO CONSTRUCTION, GENERAL CONTRACTOR SHALL SUBMIT PRE-ENGINEERED METAL BUILDING SHOP DRAWINGS AND CALCULATIONS TO THE ARCHITECT/ENGINEER FOR REVIEW PRIOR TO FABRICATING BUILDING COMPONENTS. UPON SATISFACTORY REVIEW OF ARCHITECT/ENGINEER, GENERAL CONTRACTOR TO PROVIDE 3 SETS OF ENGINEERED METAL BUILDING DRAWINGS AND CALCULATIONS SIGNED AND SEALED BY A PROFESSIONAL ENGINEER LICENSED IN THE STATE OF WISCONSIN TO THE ARCHITECT/ENGINEER AS A STRUCTURAL COMPONENT SUBMITTAL.

OCCUPANCY: STORAGE SI & B NON-SEPARATED
TYPE OF CONSTRUCTION: IIB (METAL FRAMED UNPROTECTED)
FULLY-SPRINKLERED

OCCUPANT LOAD T4 (CALCULATED)
OFFICE - (20) 2088 / 100
SHOP - (24) 14190 / 500
EGRESS WIDTH REQUIRED
27' OCCUPANT NON-SPRINKLED
50' X 2' = 10.0" REQUIRED

EXIT ACCESS TRAVEL DISTANCE
250' PER TABLE 1016.1

ACTUAL AREA PER FLOOR	
BUILDING AREA	
GRADE LEVEL	16,248 S.F.
MEZZ. LEVEL	2,334 S.F.
TOTALS	18,582 S.F.
PROJECT AREA	
	18,582 S.F.

ALLOWABLE AREA PER FLOOR

SI USE
10,000 PER TABLE 506.2

GRADE PLAN DETERMINATION

THE GREATEST HGT. FROM GRADE TO TOP OF WALL IS 21'-0"
ALLOWABLE HEIGHT PER TABLE 503 IS 55'

NUMBER OF STORIES (1)

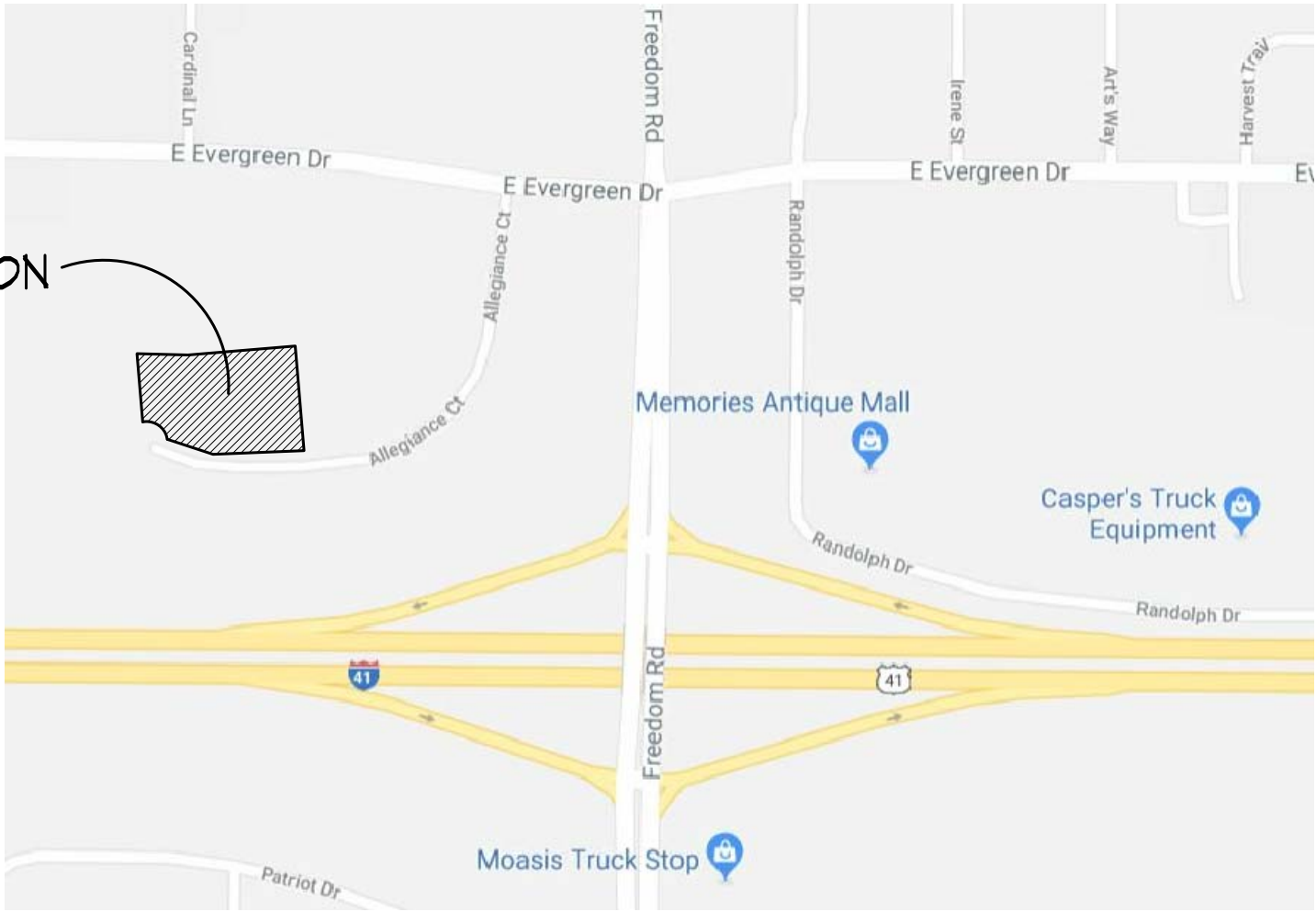
THIS BUILDING HAS ONE FLOOR LEVEL
W/ ENCLOSED MEZZANINE

STATE REVIEW INFORMATION:

SITE I.D.:
SITE NAME:
SITE ADDRESS:
SITE MUNICIPALITY & COUNTY:
TRANSACTION I.D.:

-
LOT #10-11
ALLEGIANCE COURT, LITTLE CHUTE, WI 54140
VILLAGE OF LITTLE CHUTE, OUTAGAMIE CO.
-

PROJECT LOCATION



PROJECT INFORMATION

OWNER:
T.J. UTSCHIG
N1040 CRAFTSMEN DR.
GREENVILLE, WI 54942

CONTACT:
P.(920) 757-0999

DESIGNERS OF RECORD:

ARCHITECT: UTSCHIG, INC.
N1040 CRAFTSMEN DR.
GREENVILLE, WI 54942
P.(920) 757-0999

CONTACT: JASON TECHLIN

CONTRACTOR:
UTSCHIG, INC.
N1040 CRAFTSMEN DRIVE
GREENVILLE, WISCONSIN 54942
920-757-0999

INDEX OF DRAWINGS

T100	TITLE SHEET
C101	PROPOSED SITE PLAN
C102	FUTURE SITE PLAN
SHT. 1	UTILITIES PLAN
SHT. 2	EROSION CONTROL PLAN
A101	FIRST FLOOR PLAN
A102	MEZZANINE FLOOR PLAN
A201	BUILDING ELEVATIONS

ISSUED FOR SITE PLAN APPROVAL

6/18/21

NEW BUILDING FOR:

LOT #10-11

ALLEGIANCE COURT, LITTLE CHUTE, WI

TITLE SHEET

No.	Date	Description
1	5-27-21	PLAN REVISIONS

Page Information

Drawn By	Approved By
EAF	JJW
Project No.	Date
21-2317	6/18/21
Sheet No.	

T100



PHONE: 920.757.0999
FAX: 920.757.1015
N1040 CRAFTSMEN DRIVE
GREENVILLE, WI 54942

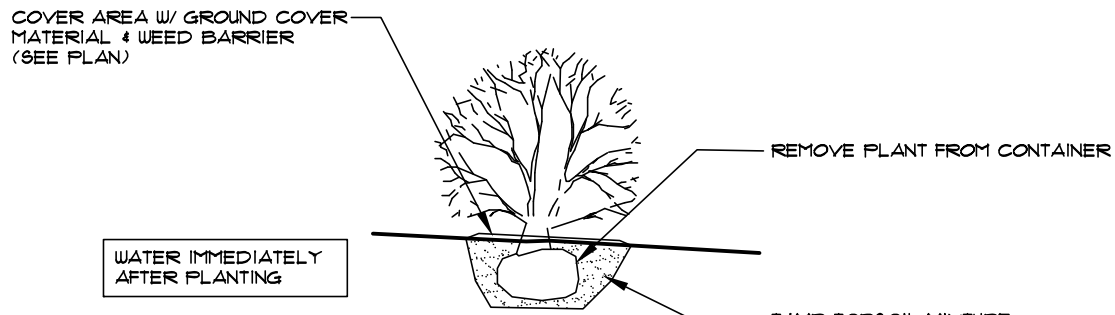
LIGHTING SCHEDULE		
MARK	DESCRIPTION	REMARKS
A	TSH HALL PACK (AT SERVICE DOORS)	SIDES & TOP SHIELDED DESIGNATED AS MHIP ON PHOTO-METRIC PLAN
SEE ATTACHED PHOTO-METRIC PLAN & LIGHTING SPECIFICATIONS		

LANDSCAPE SHRUB SCHEDULE						
	DESCRIPTION	ABBREVIATION	QTY.	SIZE	PTS.	REMARKS
	GOLDFLAME SPIREA	G.S.	2	18" MIN.		
	RED PRINCE WEIGELA	R.P.W.	1	24" MIN.		
	PYRAMIDAL THUJA ARBORVITAE	P.T.A.	1	5' MIN.		

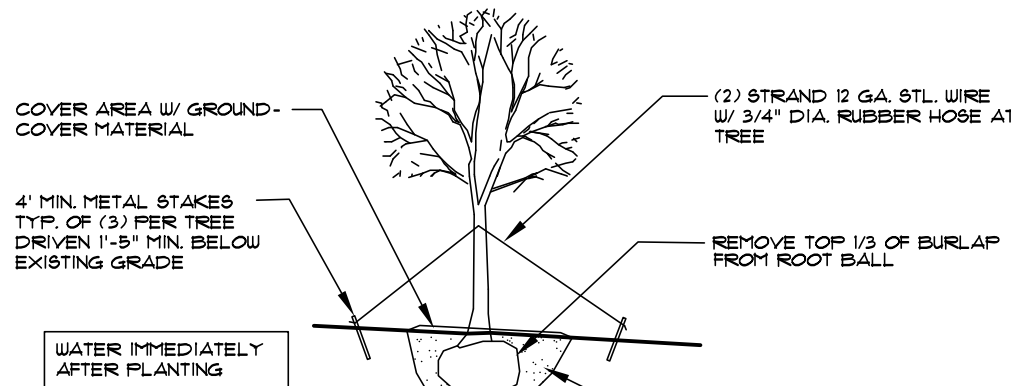
LANDSCAPE TREE SCHEDULE						
	DESCRIPTION	ABBREVIATION	QTY.	SIZE	PTS.	REMARKS
	HONEY LOCUST	H.L.	1	2 1/2" DIA.		-

ALL PLANTING AREAS TO HAVE PLASTIC EDGING WHERE NEEDED AND COVERED WITH SHREDDED BARK

SEED MIX
 20% RUGBY II KENTUCKY BLUEGRASS
 20% NEW GLADE KENTUCKY BLUEGRASS
 20% ASPEN KENTUCKY BLUEGRASS
 20% BLUE MOON KENTUCKY BLUEGRASS
 15% BLUE CHIP KENTUCKY BLUEGRASS
 5% STATESMAN PERENNIAL RYE GRASS



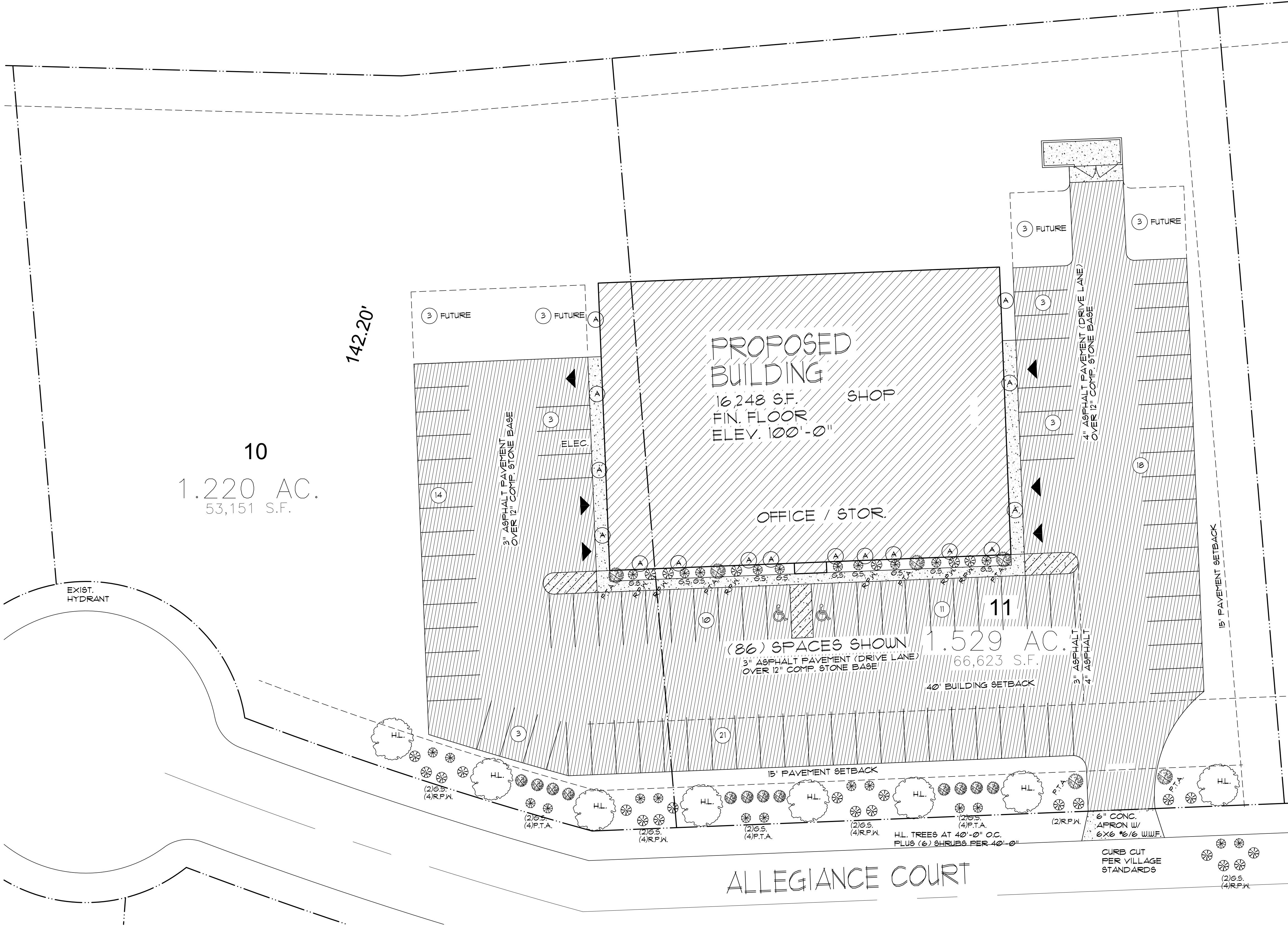
SHRUB/TREE PLANTING DETAIL



TREE PLANTING DETAIL

PLANTING REQUIREMENTS

R.O.W. PLANTINGS
 (1) DECIDUOUS TREE MIN. 40' SPACING
 W/ (6) SHRUBS PER TREE
 PERIMETER PLANTINGS TO BE INSTALLED AT BUILDING FRONTAGE



PRELIMINARY - NOT FOR CONSTRUCTION

No.	Date	Description

Page Information

Drawn By	Approved By
EAF	JJW
Project No.	Date
21-2317	6/18/21
Sheet No.	

NEW BUILDING FOR:

LOT #10-11

ALLEGIANCE COURT, LITTLE CHUTE, WI

LANDSCAPE & LIGHTING PLAN

- LEGEND**
- = MANHOLE
 - = CATCH BASIN
 - = FIRE HYDRANT
 - = WATER VALVE
 - = DIRECTION OF SURFACE RUNOFF
 - = STORM SEWER OUTLET
 - = CULVERT PIPE
 - = INLET
 - = TELEPHONE PEDESTAL
 - 000.00 = EXISTING SPOT ELEVATION
 - + EL. 000.00 = PROPOSED SPOT ELEVATION
 - = EXISTING CONTOURS
 - = PROPOSED CONTOURS
 - = UT = UNDERGROUND TELEPHONE LINE
 - = UG = UNDERGROUND NATURAL GAS LINE
 - = W = WATER MAIN
 - = UE = UNDERGROUND ELECTRIC
 - = ST = STORM SEWER
 - = SAN = SANITARY SEWER
 - = DITCH LINE
 - = SILT FENCE
 - = LIMITS OF PROPOSED BITUMINOUS PAVEMENT
 - = LIMITS OF PROPOSED CONCRETE PAVEMENT
 - = LIMITS OF PROPOSED GRAVEL PAVEMENT

DETENTION BASIN

FUTURE ADDITION

PROPOSED LOT 1

AREA = 119,777 SQ. FT.

2.75 ACRES

PROPOSED BUILDING

16,339 SQ. FT.

TYPE IIB CONSTRUCTION

SPRINKLERED

FIN. FL. EL. 723.00

NOT BELOW GRADE SPACE

WATER METER TO BE INSTALLED

BY THE UTILITY

48 HOURS ADVANCED NOTICE

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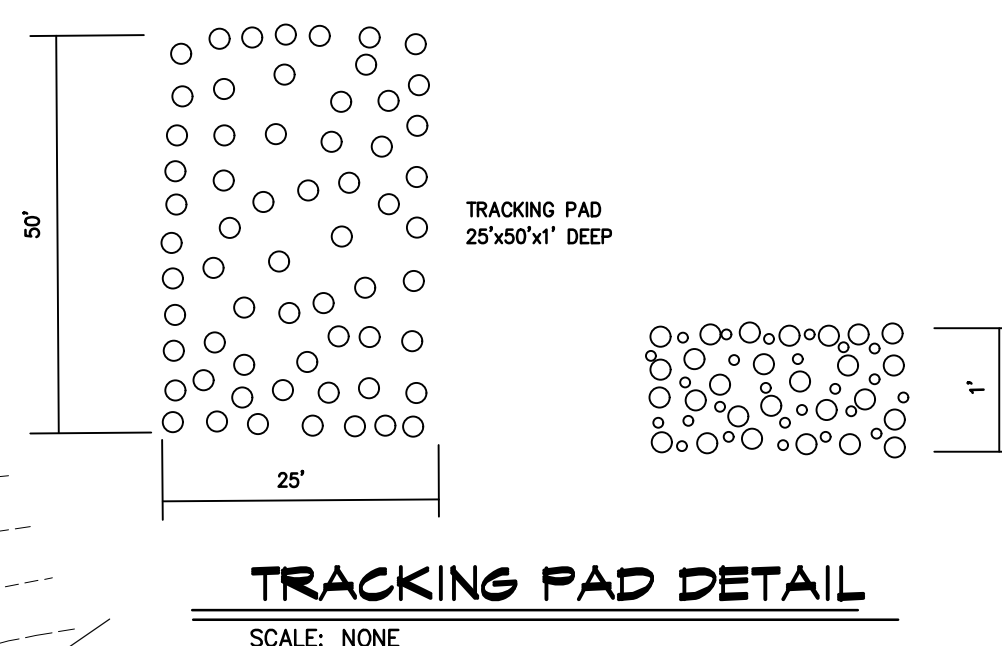
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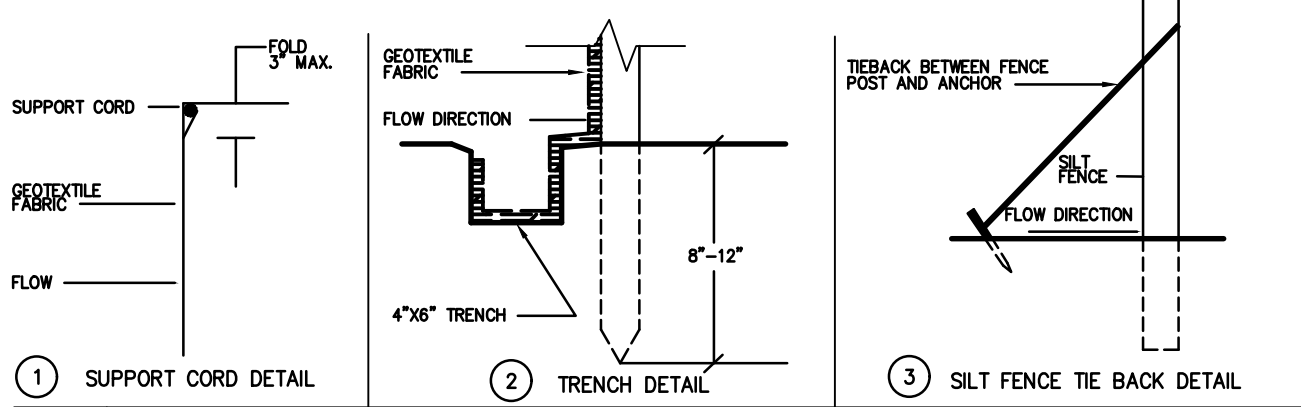
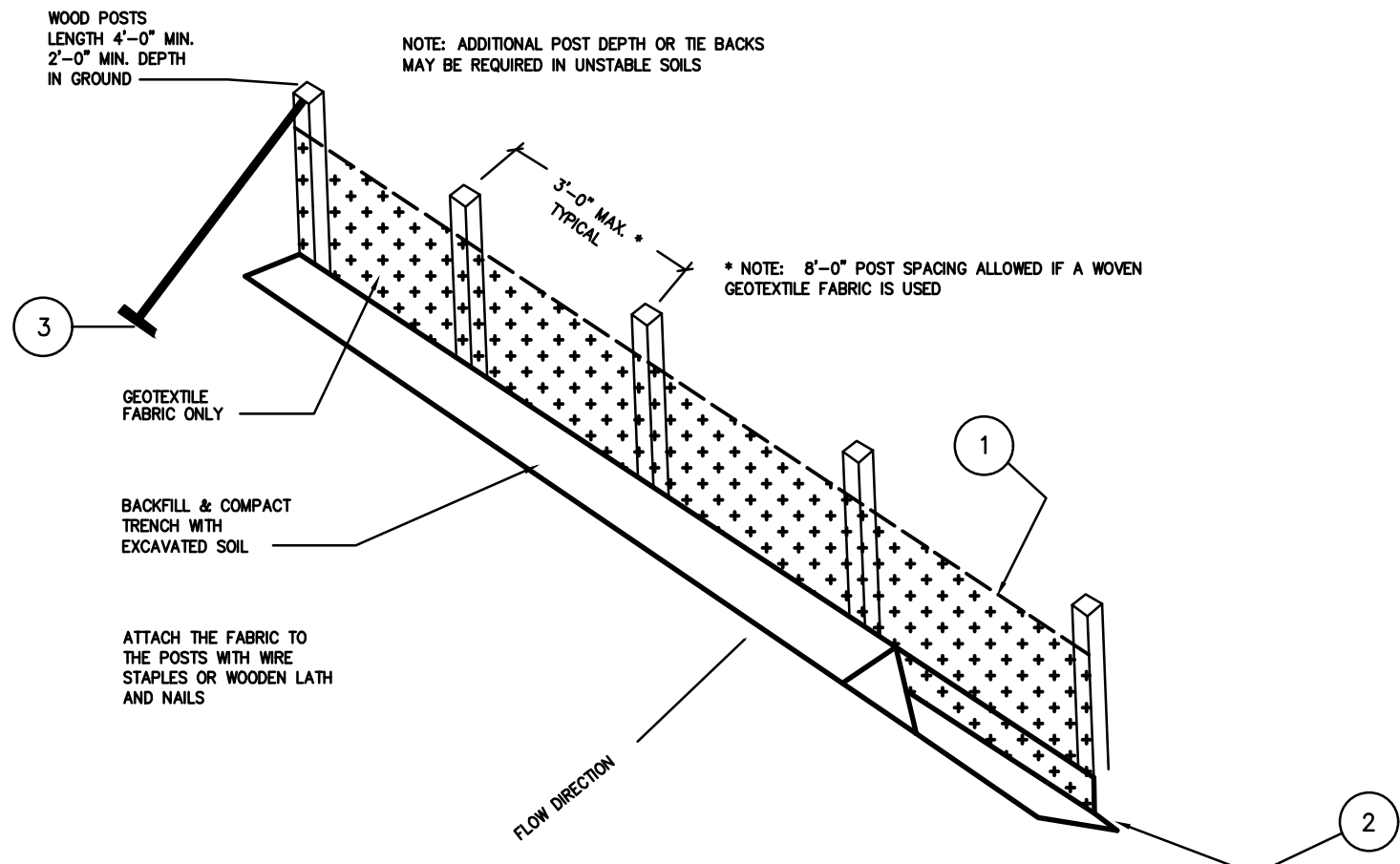


PREFERRED GRADATION OF STONE	
SIEVE SIZE	PERCENT BY WEIGHT PASSING
3"	100
2 1/2"	90-100
1 1/2"	25-60
3/4"	0-20
3/8"	0-5

EROSION CONTROL NOTES

3. All site contractors should obtain the Wisconsin Department of Natural Resources Technical Standards.
2. All erosion and sediment control measures shall be constructed, inspected and maintained in accordance with the Erosion Control Plan, WDNR Technical Standards and the WPDES General Permit for the site. Inspection reports shall be maintained.
3. Sediment control measures shall be adjusted to meet field conditions at the time of construction and installed prior to any grading or disturbance of existing surface material. BMPs shall be installed around all soil stockpiles. Stockpiles left in place greater than 7 days shall be properly stabilized.
4. Weekly inspection and maintenance of all sediment control structures shall be provided to ensure intended purpose is accomplished. Sediment control measures are to be in working condition at the end of each working day.
5. Within 24 hours of a rainfall of 0.5 inches or more, sediment control structures shall be inspected for integrity. Any damaged structures shall be corrected immediately.
6. Sediment control measures shall not be removed until the areas served have established vegetative cover.
7. Gravel mats shall be installed at all construction site exits to prevent tracking of soil. The gravel mat shall consist of 3"-6" clear stone placed 12" deep, for a 50'.
8. Tracked soil shall be collected daily from paved roads located near the construction site.
9. Dewatering shall conform to DNR Technical Standard 1061.
10. Woven geotextile filter fabric shall be used to protect storm water catch basins per WDOT inlet protection types B or D. A minimum of 10 inches of fabric shall extend beyond the grating to provide a handhold when removing. Fabric shall be typically installed in a manner that will remain protected until the entire drainage area of the inlet is restored. Alternative protection shall be utilized around the catch basin if flooding may cause damage to adjacent buildings or properties. The catch basin shall be inspected after each rainfall event and cleaned as needed to maintain flow. If fabric is ripped it shall be replaced by the end of the work day. Fabric shall not be ripped or cut to prevent ponding.
11. Overland flow shall be prevented from leaving the work site by installing straw bale or filter fabric fencing parallel to the contours located downhill from the work area.
12. Sediment control for pipeline construction:
 - a. Excavated trench material shall be placed on the uphill side of the trench.
 - b. Immediately following pipe installation, the trench shall be backfilled, compacted and stabilized at the end of each working day.
13. All disturbed ground outside of the everyday construction area at a minimum be temporarily seeded/mulched with oats or rye if the area is left inactive for more than 7 days.
14. The existing grass street terrace shall be maintained as a buffer during construction. It shall be seeded with temporary seed and mulch at a minimum 7 days after the completion of all lateral installations and other construction activity. If the terrace is not to be restored during final landscaping, a permanent seed mix shall be utilized.
15. All erosion control practices damaged due to winter weather shall be repaired/replaced immediately.
16. The WPDES Permit, Erosion Control Plan and Stormwater Management Plan shall be kept on site at all times.
17. An Inspection Log shall be maintained and kept on-site.
18. Minimize offsite airborne dust by watering disturbed areas when overly dry.
19. All waste generated at the construction site will be properly disposed of and not be allowed to run into the storm sewer system.
20. No excess concrete washout will be deposited in or near the ditch areas. Once hardened the concrete shall be disposed of as construction waste.
21. Off-site deposits occurring as a result of a storm event shall be cleaned up by the end of the next work day. Off-site deposits occurring as a result of land disturbance shall be cleaned up by the end of the work day.
22. Erosion Control and Construction sequence:
 - a. Install silt fence at the toe of slopes of the disturbed areas. (July 12, 2021)
 - b. Remove and stockpile topsoil. (July 13-16, 2021)
 - c. Install tracking pad. (July 14-15, 2021)
 - d. Install detention area/ditch. (July 19-30, 2021)
 - e. Grade, fill and place gravel. (July 26-August 31, 2021)
 - f. Construct Building. (July 28, 2021-March, 2022)
 - g. Install asphalt pavement (May, 2022)
 - h. Seed and mulch all disturbed areas.
 - j. Remove erosion control measures, after stabilization of the disturbed areas.

SOIL TYPES: WINNECONNE, WnB, SILTY CLAY LOAM
MANAWA, McA, SILTY CLAY LOAM



SILT FENCE DETAIL

SCALE: NONE

[illegible]

PROJECT:	UTSCHIG ROB'S IMPORTS
LOCATION:	300-310 ALLEGIANCE COURT VILLAGE OF LITTLE CHUTE, WISCONSIN
DESCRIPTION:	EROSION CONTROL PLAN

DRAWN BY:
KWW
CHECKED BY:

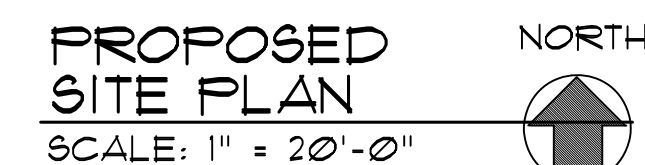
DATE:
6-15-21

SHEET
2

DRAWING NUMBER
DS-10041



IT SHALL BE THE RESPONSIBILITY OF THE OWNER TO
INSTALL (WHERE SHOWN HEREON), BARRIER FREE PARKING
SIGNS IN CONFORMITY TO WISCONSIN ADMINISTRATIVE
CODE - TRANS 1000.01



NOTE: LOCATIONS OF EXISTING PROPERTY LINES, BUILDINGS, VEGETATION, EASEMENTS, UTILITIES, ETC. HAVE BEEN DETERMINED USING INFORMATION SUPPLIED BY OTHERS. UTSCBIG, INC. DOES NOT ASSUME RESPONSIBILITY FOR THEIR ACCURACY. FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS INDICATED ON THESE DRAWINGS PRIOR TO STARTING WORK.

Page Information

NEW BUILDING FOR:

LOT #10-11

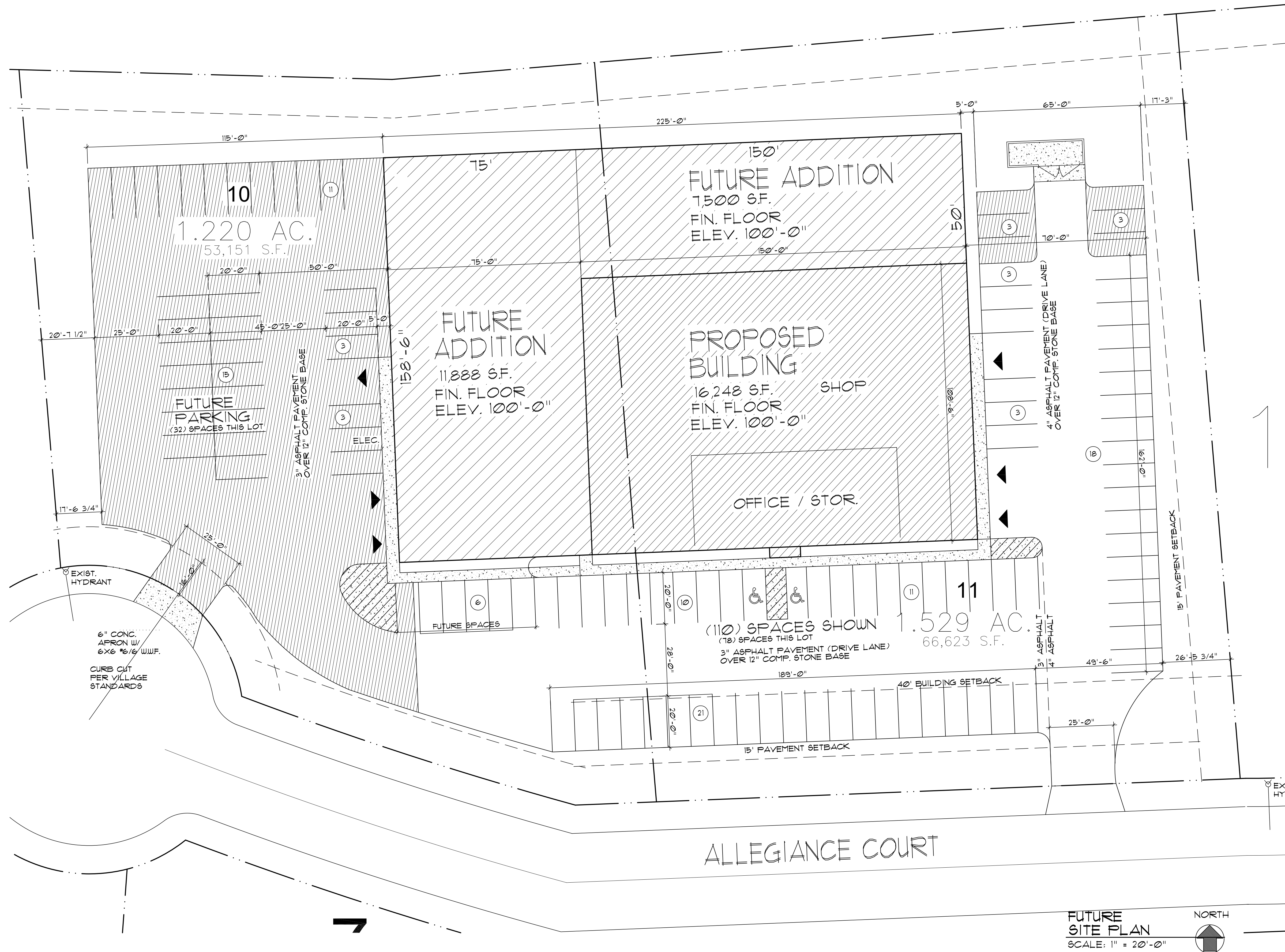
ALLEGIANCE COURT, LITTLE CHUTE, WI

PROPOSED SITE PLAN



Your Construction Solution!

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PRELIMINARY - NOT FOR CONSTRUCTION

No.	Date	Description

Page Information

Drawn By EAF	Approved By JJW
Project No. 21-2317	Date 5/19/21
Sheet No.	

C102

NEW BUILDING FOR:

LOT #10-11

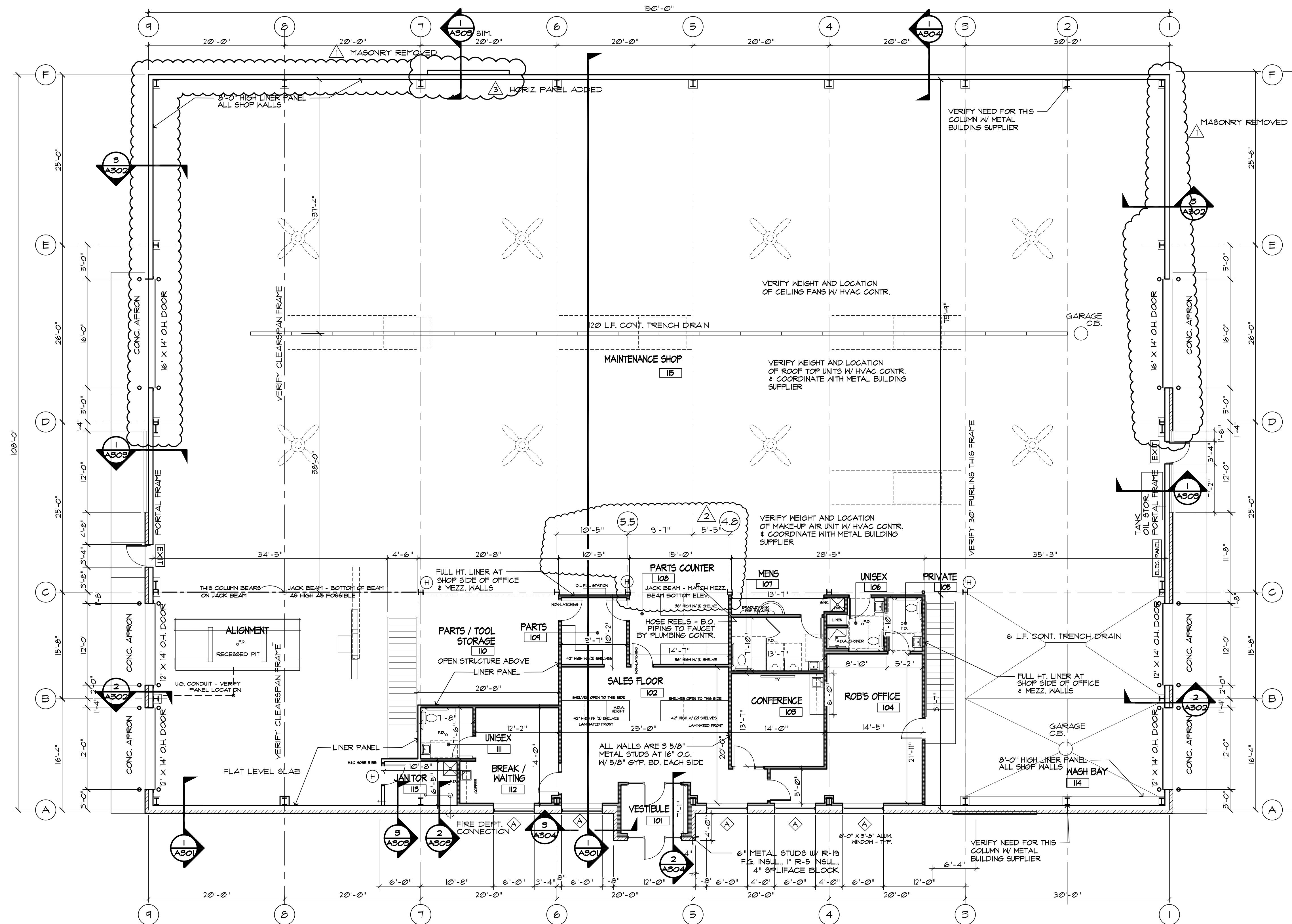
ALLEGIANCE COURT, LITTLE CHUTE, WI

FUTURE SITE PLAN



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N1040 CRAFTSMEN DRIVE
GREENVILLE, WI 54942



FIRST FLOOR PLAN
1/8" = 1'-0"



PLAN FLIPPED MIRROR IMAGE

PRELIMINARY - NOT FOR CONSTRUCTION

No.	Date	Description
1	5-13-21	PLAN REVISIONS
2	5-27-21	PLAN REVISIONS
3	6-18-21	PLAN REVISIONS

Page Information

Drawn By	Approved By
EAF	JJW
Project No.	Date
21-2317	3/17/21
Sheet No.	

A101

5/13/21

NEW BUILDING FOR:

LOT #10-11

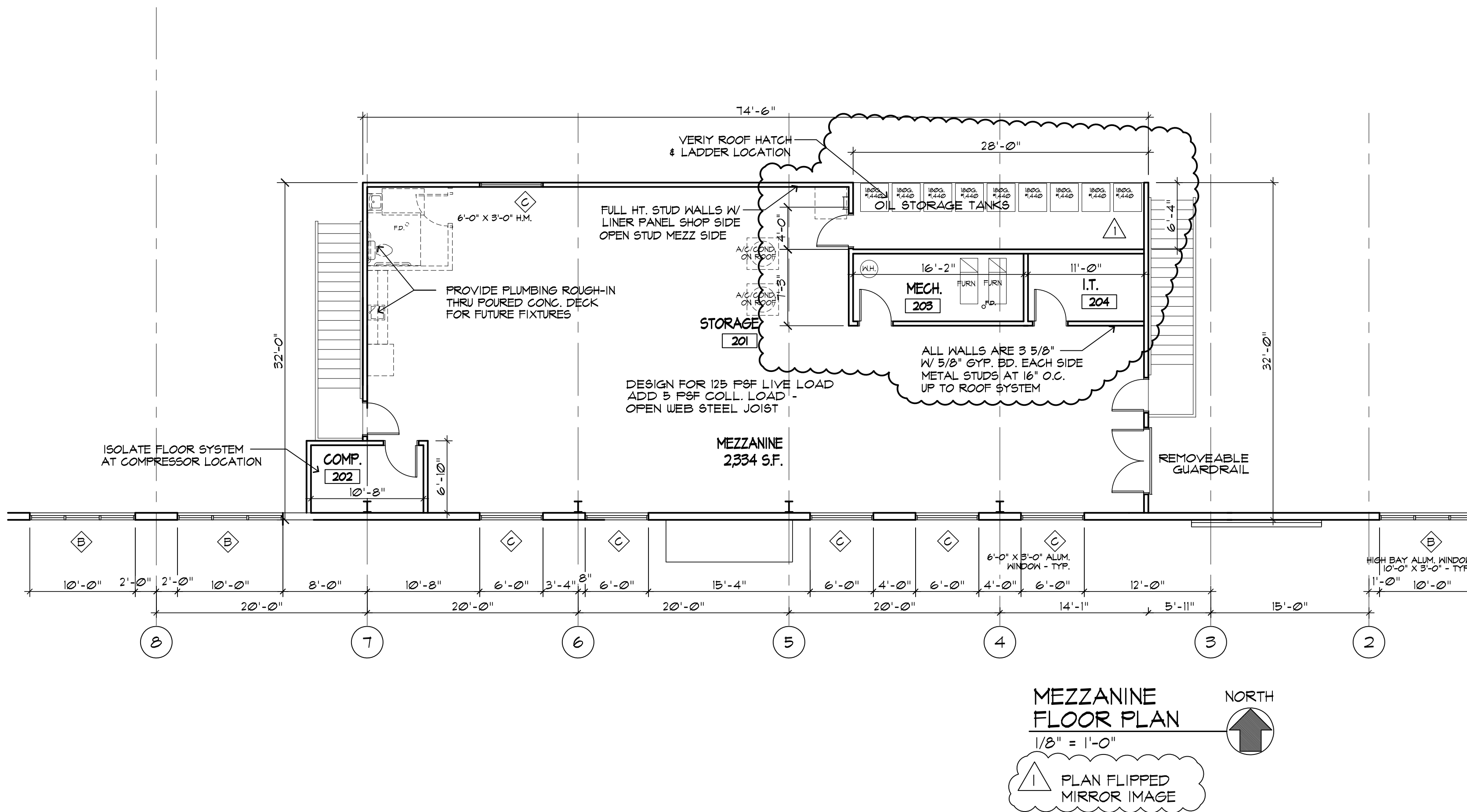
ALLEGIANCE COURT, LITTLE CHUTE, WI

FIRST FLOOR PLAN



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GREENVILLE, WI 54942



NEW BUILDING FOR:
LOT #10-11
ALLEGIANCE COURT, LITTLE CHUTE, WI
MEZZANINE FLOOR PLAN

No.	Date	Description
1	5-13-21	PLAN REVISIONS

Page Information

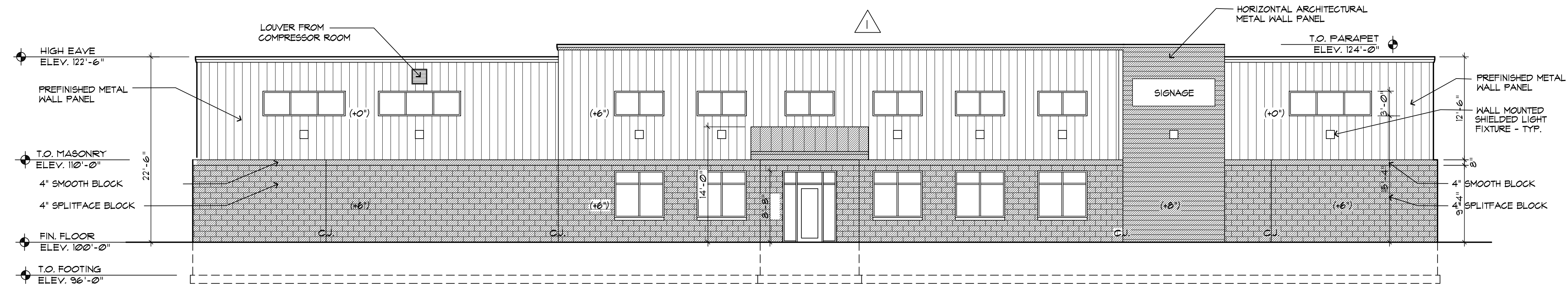
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EAF	JJW
Project No.	Date
21-2317	3/17/21
Sheet No.	

A102

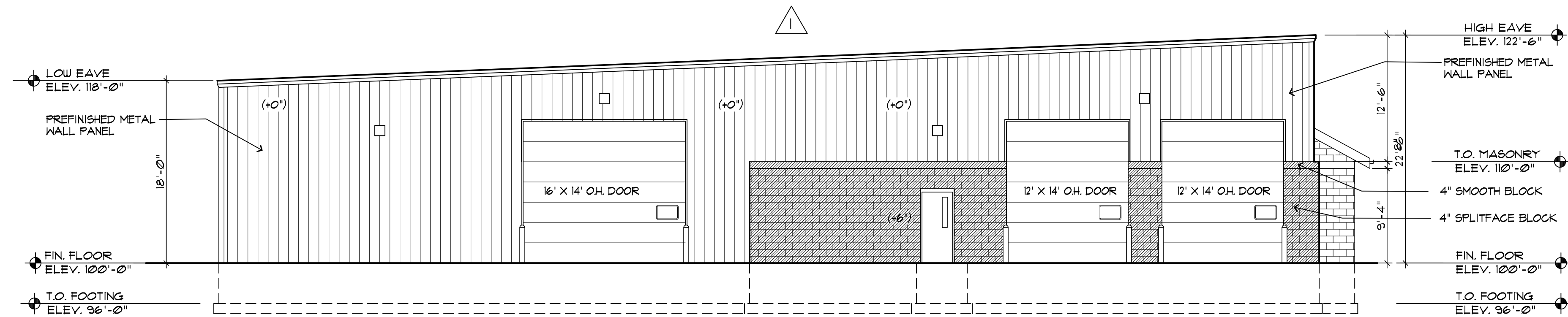


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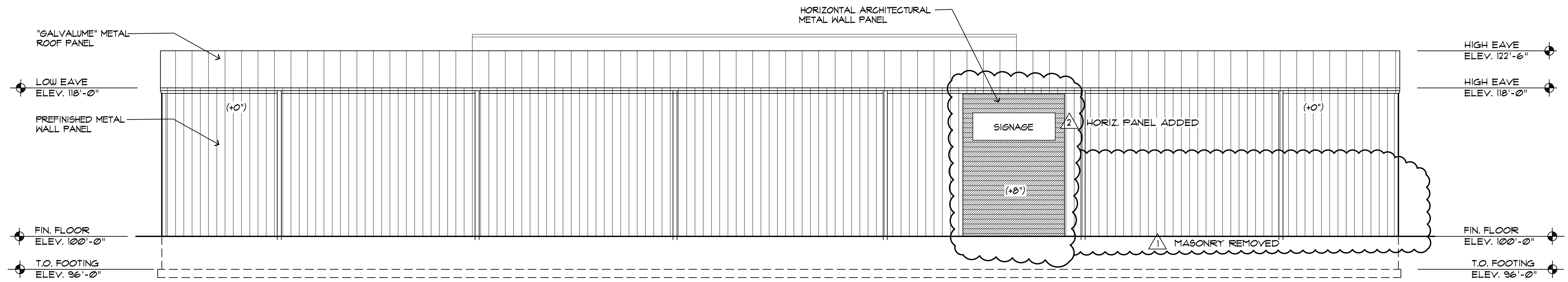
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FAX: 920.757.1015
N1040 CRAFTSMEN DRIVE
GREENVILLE, WI 54942



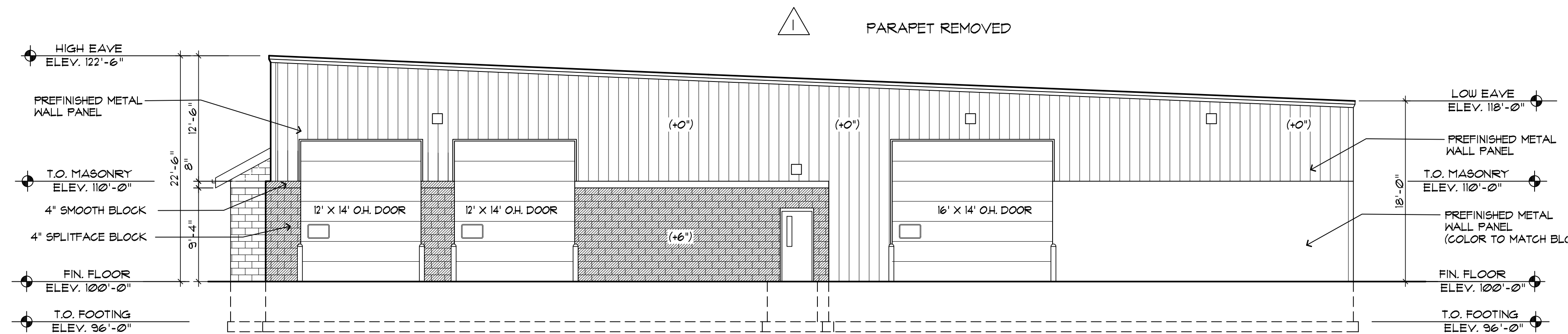
SOUTH ELEVATION
1/8" = 1'-0"



WEST ELEVATION
1/8" = 1'-0"



NORTH ELEVATION
1/8" = 1'-0"



EAST ELEVATION
1/8" = 1'-0"



PRELIMINARY - NOT FOR CONSTRUCTION

No.	Date	Description
1	5-13-21	PLAN REVISIONS
2	6-18-21	PLAN REVISIONS

Page Information

Drawn By	Approved By
EAF	JJW
Project No.	Date
21-2317	3/17/21
Sheet No.	

A201

NEW BUILDING FOR:

LOT #10-11

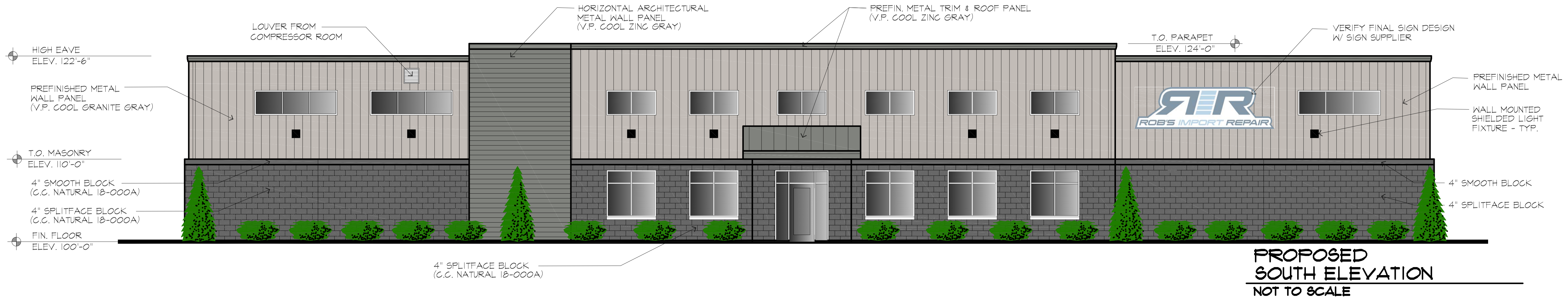
ALLEGANCE COURT, LITTLE CHUTE, WI

BUILDING ELEVATIONS

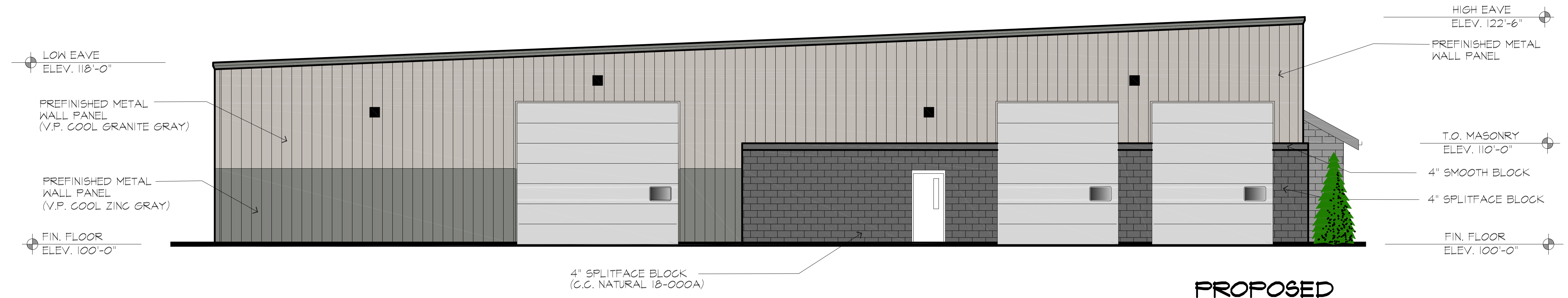


PHONE: 920.757.0999
FAX: 920.757.1015
N1040 CRAFTSMEN DRIVE
GREENVILLE, WI 54942

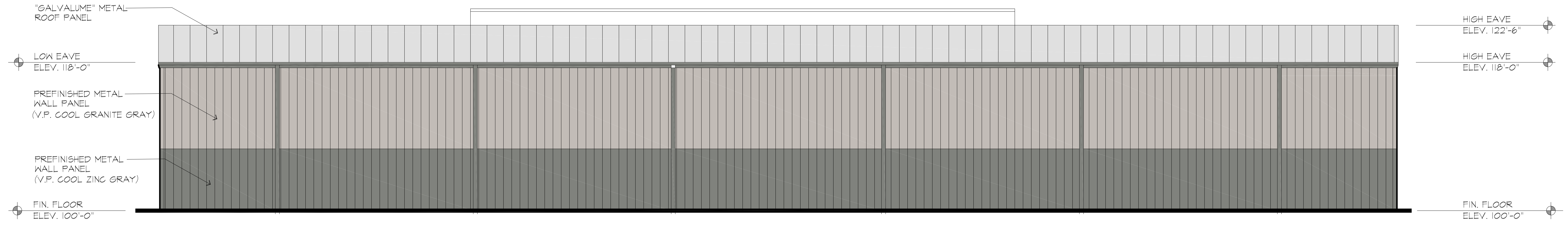
6/18/21



**PROPOSED
SOUTH ELEVATION**
NOT TO SCALE



**PROPOSED
WEST ELEVATION**
NOT TO SCALE
EAST ELEVATION SIMILAR



**PROPOSED
NORTH ELEVATION**
NOT TO SCALE

No.	Date	Description

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Multifunctional Device Village Wide Request for Proposal (RFP)

PREPARED BY: Lisa Remiker-DeWall, Finance Director

REPORT DATE: July 15, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

The RFP was sent to six vendors. The attached scoring matrix was included in the RFP detailing how responses would be scored. The scoring team consisted of the Village Clerk, Administration Intern and Finance Director.

Scoring results (average of three evaluators):

Wisconsin Document Imaging 86

Office Technology Group 71

James Imaging Systems 69

Gordon Flesch Company, Inc 87

Marco Technologies LLC 94

Modern Business Machines did not respond to RFP.

Based on the thoroughness of proposals, reference checks and agreement by reviewers of the top choice, the interview step was omitted. Value factors for the winning proposal include an emphasis on timely technical support (excellent ratings), current provider at FVMPD with good record, current provider of Village voice service, Village of Little Chute business location, free recycling program, and offers Konica Minolta brand that many staff have currently been using. The Library will be added to the contract after their current leases expires. It is cost prohibitive at this time to buyout the current lease.

This collaborative Village-wide effort resulted in in an overall cost savings of over 50% from our current structure plus will provide enhanced technology.

RECOMMENDATION: Award the Village contract for multifunctional Machines to Marco Technologies

<u>Criteria</u>	<u>Maximum Points</u>
Be prepared simply and economically providing a straightforward concise description of proposer capabilities to satisfy requirements (10 points).	10
A Letter of Transmittal that includes (a) the name of the company, (b) a contact person, © names of individuals authorized to negotiate with VLC (d) current address (e) telephone number, (g) email address, and (h) signature of an authorized representative of the respondent (5 points).	5
Ownership Information, which shall identify how the company is owned; the year the company was established; the former name(s) of the company, if applicable; and the state in which the company is incorporated, if applicable (5 points).	5
A written plan that clearly identifies the equipment and services proposed and a detailed description of how the Respondent proposes to implement the plan. Include information on maintenance, servicing costs and service level details (response times, number of technicians servings this area and problem reporting technologies). Please detail imaging/feeder speed and print speed. The plan is not to exceed five (5) pages in length, excluding any exhibits or appendices the Respondent may choose to submit. Strong emphasis will be placed on maintenance/keeping machines operational to not impede our operations. (40 points).	40
Cost/Financing Options: include comparison of MFD purchase plus service option vs lease plus service option including the implicit interest rate (30 points).	30
A minimum of 3 references that VLC can contact for information about Respondent's performance within the past 12 months. Please detail any experience working with Amplitel Technologies (contracted Information Technology provider for VLC) (10 points).	10
Total	100

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Property for Downtown Apartments and 2021 Budget Amendment											
PREPARED BY: Community Development Director David Kittel											
REPORT DATE: July 19, 2021											
ADMINISTRATOR'S REVIEW/COMMENTS:											
No additional comments to this report:_____											
See additional comments attached:_____											
EXPLANATION:											
<p>To be able to move forward with plans to construct a new building for downtown apartments, the Village needs to acquire two more properties and raze the existing buildings for preparation of future development. The overall cost exceeds the previous estimate that was included in the 2021 Budget thus a budget adjustment is necessary to move forward.</p> <p>This project was included in the 2020 General Obligation Debt issue for TID 8. To fund the anticipated shortfall, the Finance Director suggests using funds assigned for debt reduction to advance to TID 8. During the March 17th Village Board meeting, \$800,000 of fund balance was assigned for future debt reduction based on the final 2020 year-end results. \$211,000 has already been allocated to Advance to TID 8 for the Pine Street Parking project leaving a remaining balance of \$589,000.</p> <p>The policy states the funds for debt reduction could take place in one of two ways: 1) call any eligible debt (currently no debt is available to call based on debt structures) or 2) use to reduce the next general obligation borrowing. Since this is a TID project, the general fund could advance the funds to the TID (with 3% interest). This would still allow in the future when the TID repays the advance a potential for the funds to be used to reduce debt by either option above should funds meet the policy guidelines. A reminder the Village borrowed for both the 2020 and 2021 CIP Projects together in 2020 so no further debt is planned to be issued in 2021. This use of funds for the land purchase would be considered taxable, so it is preferable to keep this project out of future debt issues to protect our ability to borrow tax exempt. If approved to fund in this manner, this budget adjustment is necessary:</p> <table border="0"> <tr> <td colspan="2"><u>TID 8</u></td> </tr> <tr> <td>Land for Downtown Mixed Use</td> <td style="text-align: right;">+\$ 250,000</td> </tr> <tr> <td>Advance from the General Fund</td> <td style="text-align: right;">+\$ 250,000</td> </tr> <tr> <td colspan="2"> <u>General Fund</u></td> </tr> <tr> <td>Assigned Fund Balance Debt Reduction</td> <td style="text-align: right;">-\$ 250,000 (leaves remaining balance of \$339,000)</td> </tr> </table>		<u>TID 8</u>		Land for Downtown Mixed Use	+\$ 250,000	Advance from the General Fund	+\$ 250,000	 <u>General Fund</u>		Assigned Fund Balance Debt Reduction	-\$ 250,000 (leaves remaining balance of \$339,000)
<u>TID 8</u>											
Land for Downtown Mixed Use	+\$ 250,000										
Advance from the General Fund	+\$ 250,000										
 <u>General Fund</u>											
Assigned Fund Balance Debt Reduction	-\$ 250,000 (leaves remaining balance of \$339,000)										
RECOMMENDATION: Approve this 2021 Budget Amendment for the acquisition of property and demolition for the future development of downtown apartments.											