



# AGENDA

## LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, February 8, 2023  
TIME: 6:00 p.m.

**Virtually attend the February 8th meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting: <https://us06web.zoom.us/j/84267512714>

Meeting ID: 842 6751 2714

Dial by your location: +1 312 626 6799 US (Chicago)

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Roll call of Trustees
- C. Roll call of Officers and Department Heads
- D. Public Appearance for Items Not on the Agenda
  
- E. Public Hearing – Concrete Paving & Utility Construction, Buchanan St and Randolph Dr
  
- F. Discussion/Action – Buchanan Project Cost Adjustment
  
- G. Unfinished Business
  
- H. Items for Future Agenda
  
- I. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: February 2, 2023



January 23, 2023

**RE: NOTICE OF PUBLIC HEARING  
2023 Village of Little Chute - Utility & Street Reconstruction Projects**

Dear Property Owner/Resident:

In 2023 the Village of Little Chute will begin reconstruction of utilities and street pavements at the locations listed below. The Village of Little Chute would like to provide you the opportunity, as a property owner or affected resident, to attend the scheduled Public Hearing to discuss these projects and how it will impact you. The Village of Little Chute Engineer will be available to provide information and answer questions that you may have regarding these projects. A notice of the Public Hearing has been published in the Times Villager and will appear in the Wednesday, January 25, 2023 edition of this newspaper.

**The street and/or utility reconstruction locations are as follows:**

Buchanan Street – From Main Street to North Avenue (Paving & Utilities)  
Randolph Drive – From Evergreen Drive to Hartzheim Drive (Paving & Utilities)

**The Public Hearing is scheduled as follows:**

Date: Wednesday, February 8, 2023  
Time: 6:00 pm  
Location: Village Hall, Village Board Room  
108 W. Main Street, Little Chute

The Engineer's Report, prepared by the Village of Little Chute Engineer, includes final plans, specifications, an opinion of the entire and complete cost of installation, with proposed preliminary assessments for the affected properties. This information is currently on file in the Administrative Office and Engineering Department located at 108 West Main Street and may be inspected any business day, beginning January 25, 2023, between the hours of 8:00 a.m. to 4:30 p.m.

Residents and Property Owners are encouraged to attend the Public Hearing, to address questions or concerns. If you are unable to attend, or if you have any questions prior to the hearing, please do not hesitate to contact the Engineering Department at 920-423-3865 to discuss your concerns or schedule an appointment to discuss in person.

Sincerely,

Christopher L. Murawski, P.E.

*Christopher L. Murawski*

**Engineering Department**

**Village Engineer**

Office: 920.423.3865

**VILLAGE OF LITTLE CHUTE**  
(Outagamie County, State of Wisconsin)

**NOTICE OF PUBLIC HEARING**

**PROJECTS; 2023 Concrete Paving & Utility Construction – Buchanan Street and Randolph Drive**

**SPECIAL ASSESSMENT AREA OF PROJECT:**

**Buchanan Street** – From Main Street to North Avenue (Concrete Paving & Utilities)

**Randolph Drive** – From E. Evergreen Drive to Hartzheim Drive (Concrete Paving & Utilities)

**NOTICE OF PUBLIC HEARING ON PROPOSED SPECIAL ASSESSMENTS FOR INSTALLATION AND CONSTRUCTION OF PUBLIC IMPROVEMENTS, AS SET FORTH ABOVE, HAVING BEEN CONSTRUCTED/INSTALLED WITHIN THE VILLAGE OF LITTLE CHUTE.**

**PLEASE TAKE NOTICE** that the Village Board of Trustees, Village of Little Chute, as located in Outagamie County, State of Wisconsin, has declared its intention to exercise its police powers under Chapter(s) 61.36 and as applicable, 66.0701, 66.0703, and 66.0907, of the Wisconsin Statutes and Village Ordinances, as amended from time to time, to levy special assessments/hookup fees upon property located within the above-described area for the purpose of paying for the installation and construction of the project set forth above. That all said special assessment/hookup fees, when levied, shall be based upon a reasonable basis, being total and complete construction costs, including engineering fees, attorneys' fees, publication costs, Village administrative costs and fees, and all other costs related to said special assessment proceedings.

The Report of the Village Engineer for the Village of Little Chute showing final plans and specifications, an estimate of the entire and complete cost of installation and construction and proposed assessments, is on file in the Administrative Offices and Engineering Department, 108 West Main Street and may be inspected on any business day, beginning January 25, 2023, between the hours of 8:00 a.m. to 4:30 p.m.

**YOU ARE FURTHER NOTIFIED** that the Village Board of Trustees, of the Village of Little Chute, **will hear all persons interested**, or their agents or attorneys, concerning matters contained in the Preliminary Special Assessment/Hookup Fees Resolution and the Village Engineer's Report on:

**Wednesday, February 8, 2023, at 6:00 p.m. in the Village Board Room at the Little Chute Village Hall, 108 W. Main Street, Little Chute, WI 54140**

All objections will be considered at said hearing and thereafter, the amount of special assessments/hookup fees will be determined by the Village Board of Trustees pursuant to any Final Assessment Resolution levying special assessments/hookup fees as thereafter voted upon, passed and adopted by the Village Board of Trustees.

Dated this 18th day of January 2023

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

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Publish: January 25, 2023



## Item For Consideration

**For Board Review On:** 2/8/2023

**Agenda Item Topic:** Buchanan Road Joint Paving Project

**Prepared On:** 2/1/2023

**Prepared By:** Village Engineer

**Report:** On June 15, 2022, a construction budget of \$34,372 was approved by the Village Board. Engineering staff time was also provided to investigate a cost option to install a sidewalk with curb and gutter which was not pursued due to costs. When the Village accepted the Town's Proposal Engineering Staff created plans and obtained utility contractor estimates to adjust structure elevations. Village Plans were used to provide the structure adjustments to the Village Utility Contractor and to assist the county paving crew in reducing haul costs. The increase of asphalt material cost is a result of the estimate being prepared in February of 2022 and the construction occurring over six months later.

**Fiscal Impact:** The associated costs for this project are provided below:

County estimate	\$ 27,304	Actual Construction per invoice	\$ 33,613
Utility adj. estimate	<u>\$ 7,068</u>	Utility Adjustments per invoice	\$ 5,700
		Engineering costs	<u>\$ 5,888</u>
Project budget estimate	\$ 34,372	Final Construction Cost	\$ 45,201

### Construction Fund Budget Amendment

Buchanan Road Improvements & Engineering +\$ 10,829

Net Position -\$ 10,829

**Recommendation/Board Action:** Please approve the 2022 budget adjustment for \$10,829 necessary to issue final payment on this project.

Respectfully Submitted,

Christopher L. Murawski, P.E. - Village Engineer