

## MINUTES OF THE PLAN COMMISSION MEETING OF MARCH 11, 2024

### Call to Order

The Plan Commission meeting was called to order at 6:00 PM by President Vanden Berg

### Roll Call

PRESENT: President Vanden Berg  
Jim Moes  
Bill Van Berkel  
Larry Van Lankvelt  
Tom Lonsway  
Kent Taylor  
EXCUSED: Todd Verboomen

STAFF PRESENT: Dave Kittel, Beau Bernhoft

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Plan Commission Meeting of February 12, 2024

*Moved by Commissioner Van Berkel, seconded by Commissioner Van Lankvelt to approve the Plan Commission Meeting Minutes of February 12, 2024.*

All Ayes – Motion Carried

### Discussion/Action – Driveway Width 911 Evergreen Drive

Director Kittel presented a request to have a driveway over 35ft on Evergreen Drive on a commercial property. The property owners are requesting a driveway that is 45 feet wide, accounting for existing traffic. Staff have reviewed and have no safety concerns and recommends approval. Mr. Moes suggested approving with the driveway moving three feet to the west away from neighbor's lot lines and cut down the radius.

*Moved by Commissioner Moes, seconded by Commissioner Taylor to approve with the driveway moving three feet to the west.*

All Ayes – Motion Carried

### Discussion/Recommendation – Eliminating Micro Loan Program

Director Kittel discussed the Micro Loan Program history. It has only been used a handful of times, primarily by one business. The process is lengthy and complicated, many business owners did not see this program as a benefit due in part to all the restrictions. Due to low usage and administrative burden on staff, staff are looking to eliminate program to free up money for other economic development potential. Staff are looking for plan commission to make a recommendation to Village Board to move forward with eliminating program and putting funds into other economic development usage.

*Moved by Commissioner Lonsway, Seconded by Commissioner Moes to recommend eliminating the Micro Loan Program to the Village Board*

All Ayes – Motion Carried

### Discussion – Section 8 Update

Director Kittel presented the second portion of section 8 for review. Changes are included in the packet for review. Many of the changes simplify the ordinance.

### Items for Future Agenda

**Adjournment**

*Moved by Commissioner Van Lankvelt seconded by Commissioner Van Berkel to Adjourn Plan Commission Meeting at 6:08 PM*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President