



## AGENDA

# R<sub>EGULAR</sub> BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, April 16, 2025  
TIME: 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/86225957719>

Meeting ID: 862 2595 7719

• +1 312 626 6799 US (Chicago)

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### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report

#### G. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Disbursement List
2. Approval of the Minutes of April 2, 2025
3. Adopt Resolution No. 4, Series 2025 Proclaiming Arbor Day in the Village of Little Chute
4. Adopt Resolution No. 5, Series 2025 Approving a CSM for 2201 & 2125 W. Main Street
5. Approve Temporary Class "B"/"Class B" Retailers License for Cheesefest

- H. Proclamation—Chute-ing Stars Dance Team
- I. Proclamation—High School Dance Team
- J. Presentation—Lead and Copper Services

- K. Discussion/Action—Award Bid for Refuse Truck
- L. Discussion/Action—Little Chute Fire Department Budget Adjustment
- M. Discussion/Action—FVMPD Budget Amendments
- N. Department and Officer Progress Reports
- O. Call for Unfinished Business
- P. Items for Future Agenda
- Q. Closed Sessions:
  - 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *Fire Station*
  - 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Retirement Notice*
- R. Return to Open Session
- S. Possible Action--Fire Station Project
- T. Adjournment

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

ESTABLISHED 1848

March  
2025

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – MARCH 2025

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)

# VILLAGE ADMINISTRATOR

## March Administration Updates

- Assisted Miron and SEH with updating the concept plans for our Fire Station project as requested by the Board. Conceptual updates will be ready with cost estimates for the April Board meeting.
- Reviewed and recommended selection of vendors on various Proposals distributed. Assisted FVMPD with the Evidence Storage RFP, Assisted DPRF with the Heesakker Staircase RFP and the Shelter concept planning RFP.
- Continuous meetings with departments to keep track of 2025 projects and create a timeline for project deadlines in order to keep progress. Top priorities are the downtown Village properties, Pine Street, the Fire Station and the Water Tower projects. Scheduling meetings with property owners for the Pine Street project as Certified Survey Maps will need to be updated to actually reflect property ownership in this impacted area.
- Met with legal and the FVMPD leadership team to discuss the 3-year labor contract with WPPA (police officer union). We are working diligently behind the scenes to analyze their proposal and provide a response for discussion. Anticipated completion by June.

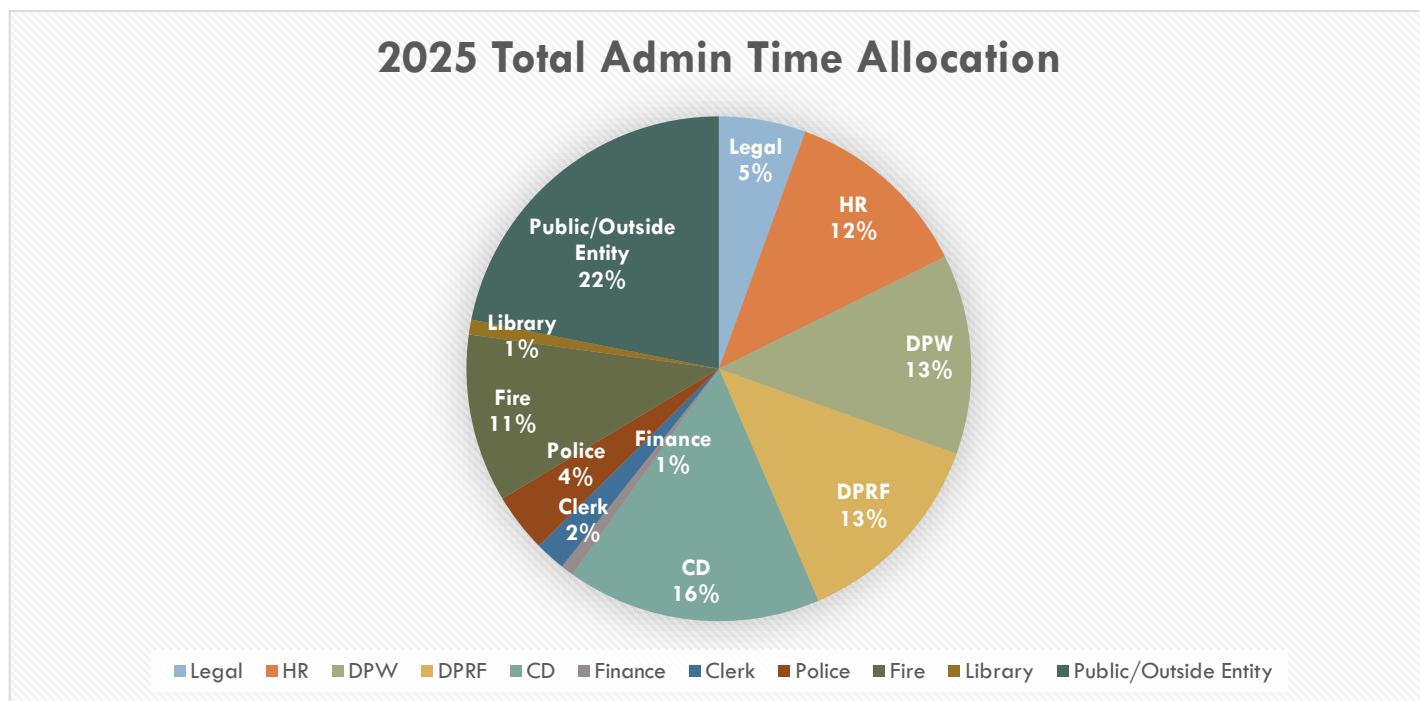
## Current Work List and Progress Update

- WPPA Contract negotiations.
- Fire Station design and budgeting.
- Assisting Community Development with developer meetings to discuss conceptual plans and village code requirements.
- Evidence Storage design and budgeting.
- Sandies Dry Cleaners land acquisition.
- Depot Street property razing.
- DPW Director recruitment information.

## Items for April

- DPW Director recruitment (continuation and scheduling interviews).
- Assist HR and DPRF in hiring new Program Supervisor.
- Internal structure analysis for succession planning.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 4/11/2025.



# VILLAGE CLERK

For the month of March the Clerk's office completed our goals of:

- Post-Election tasks, return materials to County; close out Primary Election with State
- Mail out absentee ballots for Spring Election
- In person absentee voting
- Shared data from social media sites
- Attended Bid Openings
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone support
- Operator License Renewals
- Liquor License Renewals
- Create and Mail out Spring 2025 DPW newsletter
- Process Quarter 1 voter registration mailers

Goals for April:

- Agendas/Minutes for meetings
- Administer Spring Election
- Close out Spring Election
- Maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Process Operator License Renewals and paperwork for 2025 Liquor License renewals

2025 Social Media Metrics		
Meta	February	March
Views	132488	149589
Reach	39101	36679
Content	0	0
Interactions	1293	1466
Link Clicks	174	445
Visits	4256	5158
New Follows	58	47
Total Followers	7749	7804
Top Content	Public Works	Quiet Zone

LinkedIn	February	March
Impressions	646	761
Reactions	13	12
Reposts	1	1
Page Views	42	58
Followers	324	330

# FINANCE DEPARTMENT

## HIGHLIGHTS

- Certified Public Accounting Firm, Kerber Rose, was on-site completing annual audit testing.
- Requested reimbursement (chargebacks) of 2023 personal property taxes that are eligible per State Statute prior to the deadline of April 1<sup>st</sup>. This will be the final year as personal property tax was eliminated in 2024.
- The annual Affordable Care Act reporting was completed by the deadline of March 31<sup>st</sup>.
- Planning for the 2026-2030 Capital Improvement Plan has begun. Project sheets have been rolled out to departments and the timeline set.
- Residents frequented Village Hall this month to secure their 2025 Dog Licenses. Approximately 80 licenses were issued in March just prior to the deadline of March 31<sup>st</sup>. A late fee of \$5 per license will be assessed now that the deadline has passed.
- Completed orientation for two internal promotions.
- Calculated benefit adjustments and final payouts for three employees who will be leaving in April.
- Assisted with review of the DPW Director applicants and decision to leverage a recruiting firm.
- The Program Supervisor position was advertised, and 68 applicants responded. Communications have been sent to set expectations of the timeline.
- Met with the Administrator and prospective consultants who are willing to execute an employee pulse survey this summer. Proposals are still coming in.
- Participated in initial discussions regarding the Fox Valley Metro Labor Association Contract.

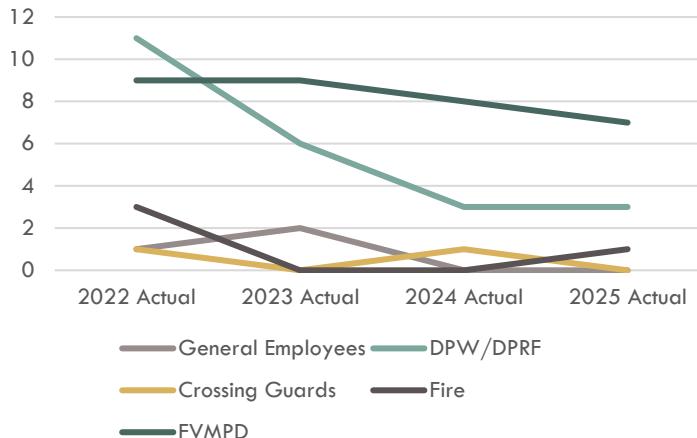
## TOP PRIORITIES FOR APRIL

- Review of the financial data draft, preparation of the Management Discussion, and Analysis and Statistical Tables.
- Completion of the 2024 Annual Comprehensive Financial Report (ACFR) for timely release.
- Filing of the annual mandated Public Service Commission (PSC) Report (financial and statistical data).
- Complete the American Rescue Plan Act – State and Local Fiscal Recovery Funds (ARPA-SLFRF) annual project and expenditure report due by April 30<sup>th</sup>.
- State Report Form C filing is due by May 1, (report necessary to be eligible for various aids). Likely it will be extended but anticipate filing in early May. Smaller governments are provided with an automatic extension.
- Department meetings for the 2026-2030 Capital Improvement Plan to take place as projects sheets are reviewed and updated for consideration.
- Heavy foot traffic is expected in Village Hall for pool rentals, summer classes, and collection of waste card issuance (\$20), replacement (\$15) and renewal (\$5) fees from residents utilizing these community benefits.
- Processing rate increase per 2023-2025 Fox Valley Metro Professional Police Association Contract.
- Human Resource Manager to attend the annual League Mutual Insurance conference.
- Orientation for new Police Officer to take place early-April.
- The Summer Sewer Credit parameters will be calculated for utility bills.

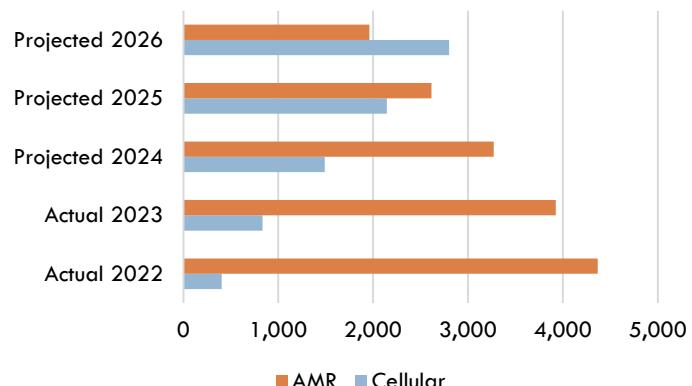
## CONTINUOUS IMPROVEMENT EFFORTS

- Our Utility Billing Clerk attended the WI Rural Water Association's annual conference to reinforce utility knowledge, gain new insights and network on behalf of the Village.
- Our Payroll Specialist inserted Additional Medicare Tax rules into the payroll system to comply with IRS regulations. Currently no employees meet the thresholds; however the rules need to be in place in the system to comply.

## Workers Compensation Claims



## CELLULAR AND DRIVE BY AMR METER READS



## PERFORMANCE MEASUREMENTS

	Actual 2022	Actual 2023	Actual 2024	Target 2025
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	13	9	7	7
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs Crane Taxable All Money Market Funds Average (2023 and 2024; prior Bloomberg 1-3 Year Treasury Index)	(2.87)% vs (3.8)%	5.02% vs 4.72%	5.22% vs 4.85%	5.00% vs 4.85%
% Of customers paying online	52%	55%	58%	58%
Continuous improvement initiatives	26	24	25	24
Number of special assessment billings	7	273	0	100
Average number of monthly utility bills	4,743	4,775	4,798	4,855
Annual number of utility work orders	904	661	752	820
Annual tax certification letters	647	675	534	580
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	0	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	100%	85%	100%

## FINANCE LEARNING OPPORTUNITY

The Village adopted GASAB Statement No. 101 for the year ended December 31, 2024 which requires that liabilities for compensated absences be recognized for 1)Leave that has not been used 2)Leave that has been used but not yet paid in cash or settled through noncash means. Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated vacation and sick leave liabilities on December 31, 2024 are determined on the basis of current salary rates. Total sick accumulated is \$804,972. Of this amount, below is what meets the requirements to be shown as liability and impact from previous regulations:

	SICK LEAVE - COMPENSATED ABSENCE		
	2023	2024	CHANGE
SEWER	2,566	6,734	4,168
WATER	1,775	5,195	3,420
STORM	2,896	9,062	6,166
GENERAL	17,734	15,840	(1,894)
PUBLIC SAFETY	48,559	141,575	93,016
DPW	4,795	17,609	12,814
CULTURE	13,729	19,094	5,365
CONSERVATION & DEVELOPMENT	2,850	12,208	9,358
	94,904	227,317	132,413

			Over (Under) Budget	% OF BUDGET	Highlight
	March	YTD 2025	BUDGET 2025	VARIANCE	>100%
<b>GENERAL FUND</b>					
Taxes	8,477.76	729,898.79	975,618.00	(245,719.21)	74.81%
Total Licenses and Permits	7,740.00	19,366.30	82,690.00	(63,323.70)	23.42%
Intergovernmental Aid	-	186,774.06	2,999,461.00	(2,812,686.94)	6.23%
Public Charges for Service	20,564.45	29,786.93	161,025.00	(131,238.07)	18.50%
Fines and Forfeitures	10,066.44	26,642.13	92,300.00	(65,657.87)	28.86%
Total Interest	25,685.25	65,790.37	164,525.00	(98,734.63)	39.99%
Miscellaneous Revenue	8,528.90	23,496.90	122,437.00	(98,940.10)	19.19%
Other Financing Sources	17,994.38	54,146.18	221,000.00	(166,853.82)	24.50%
<b>Total General Fund Revenue</b>	<b>99,057.18</b>	<b>1,135,901.66</b>	<b>4,819,056.00</b>	<b>(3,683,154.34)</b>	<b>23.57%</b>
Village Board	5,212.02	14,261.95	123,507.00	(109,245.05)	11.55%
Administration	7,293.17	21,971.60	124,296.00	(102,324.40)	17.68%
Finance	26,203.69	73,502.08	356,924.00	(283,421.92)	20.59%
Clerk	17,845.68	70,805.66	237,984.00	(167,178.34)	29.75%
Community Development - Assessing	9,297.25	24,352.28	143,421.00	(119,068.72)	16.98%
Inspections	25,932.45	47,434.02	167,582.00	(120,147.98)	28.30%
Economic Development	4,089.96	12,641.33	142,539.00	(129,897.67)	8.87%
Village Hall	6,552.50	22,366.89	111,984.00	(89,617.11)	19.97%
Municipal Court	3,201.00	14,855.07	49,201.00	(34,345.93)	30.19%
Unallocated	9,074.64	27,021.15	211,936.00	(184,914.85)	12.75%
Insurance	30,153.84	92,237.52	237,832.00	(145,594.48)	38.78%
Village Promotion and Goodwill	971.92	5,238.44	47,048.00	(41,809.56)	11.13%
Fire Operations	20,350.09	83,766.70	301,809.00	(218,042.30)	27.75%
Fire Allocated	34,063.87	96,736.74	374,679.00	(277,942.26)	25.82%
Crossing Guards	7,255.79	22,133.39	81,535.00	(59,401.61)	27.15%
Public Works Administration	2,498.86	10,324.85	106,044.00	(95,719.15)	9.74%
Public Works Engineering & GIS	16,827.24	37,158.02	53,524.00	(16,365.98)	69.42%
Public Works Street Repair and Maintenance	43,992.22	134,428.72	937,789.00	(803,360.28)	14.33%
Public Works Support Services	2,993.26	12,656.59	51,356.00	(38,699.41)	24.64%
Public Works Vehicle Maintenance	20,225.41	64,976.45	137,901.00	(72,924.55)	47.12%
Public Works Snow and Ice Control	16,838.45	123,885.77	232,893.00	(109,007.23)	53.19%
Public Works Weed Control	68.07	425.95	7,132.00	(6,706.05)	5.97%
Public Works Recycling	4,544.24	16,074.28	57,158.00	(41,083.72)	28.12%
Park	41,711.13	107,818.46	591,756.00	(483,937.54)	18.22%
Recreation	8,855.27	33,583.35	233,920.00	(200,336.65)	14.36%
Forestry	23,589.92	50,984.13	222,419.00	(171,434.87)	22.92%
Youth Football	3,345.05	4,484.93	34,722.00	(30,237.07)	12.92%
Community Band	332.64	1,053.09	10,694.00	(9,640.91)	9.85%
Transfers	-	-	-	-	#DIV/0!
<b>Total General Fund Expenses</b>	<b>393,319.63</b>	<b>1,227,179.41</b>	<b>5,389,585.00</b>	<b>(4,162,405.59)</b>	<b>22.77%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(294,262.45)</b>	<b>(91,277.75)</b>	<b>(570,529.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	56,710.57	164,965.62	679,600.00	(514,634.38)	24.27%
Sanitation Expenses	41,652.97	119,711.63	674,790.00	(555,078.37)	17.74%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>15,057.60</b>	<b>45,253.99</b>	<b>4,810.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	4,844.72	90,955.12	102,160.00	(11,204.88)	89.03%
Flag Pole Memorial Expenses	59,921.38	60,007.78	1,321,160.00	(1,261,152.22)	4.54%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>(55,076.66)</b>	<b>30,947.34</b>	<b>(1,219,000.00)</b>		
<b>HEESAKKER PARK TRUST</b>					
Heesakker Park Trust Revenues	120,425.30	120,425.30	800,000.00	679,574.70	15.05%
Heesakker Park Trust Expenses	85.78	354.97	800,000.00	(799,645.03)	0.04%
<b>HEESAKKER PARK TRUST NET REVENUES (EXPENSES)</b>	<b>120,339.52</b>	<b>120,070.33</b>	<b>-</b>		
<b>AQUATICS</b>					
Aquatics Revenue	1,219.44	108,015.71	211,543.00	(103,527.29)	51.06%
Aquatics Expenses	2,561.80	9,443.54	211,543.00	(202,099.46)	4.46%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(1,342.36)</b>	<b>98,572.17</b>	<b>-</b>		

			Over (Under) Budget	% OF BUDGET	Highlight
	March	YTD 2025	BUDGET 2025	VARIANCE	>100%
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	6,253.01	431,894.59	720,664.00	(288,769.41)	59.93%
Library/Civic Center	81,724.38	193,734.81	761,064.00	(567,329.19)	25.46%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>(75,471.37)</b>	<b>238,159.78</b>	<b>(40,400.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	2,919.91	2,452,970.11	4,579,727.00	(2,126,756.89)	53.56%
Police Services Consolidated	324,651.15	1,024,891.70	4,632,058.00	(3,607,166.30)	22.13%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>(321,731.24)</b>	<b>1,428,078.41</b>	<b>(52,331.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	2,920.21	7,396.64	30,800.00	(23,403.36)	24.02%
Van Lieshout Rec Center Expenses	1,184.99	5,098.52	39,314.00	(34,291.86)	12.97%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>1,735.22</b>	<b>2,298.12</b>	<b>(8,514.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	1,083.14	3,601.98	47,500.00	(43,898.02)	7.58%
Promotional Fund Expenses	-	-	33,500.00	(33,500.00)	0.00%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>1,083.14</b>	<b>3,601.98</b>	<b>14,000.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	1,100.23	3,134.57	5,000.00	(1,865.43)	62.69%
Façade Renovation Grant Fund Expenses	-	-	1,000.00	(1,000.00)	0.00%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>1,100.23</b>	<b>3,134.57</b>	<b>4,000.00</b>		
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues	27.74	2,685.33	3,632.00	(946.67)	73.94%
Nelson Crossing Maintenance Expenses	-	-	3,500.00	(3,500.00)	0.00%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>	<b>27.74</b>	<b>2,685.33</b>	<b>132.00</b>		
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	14,658.28	3,850.29	352,000.00	(348,149.71)	1.09%
Equipment Revolving Expenses	119,443.46	202,437.46	655,673.00	(453,235.54)	30.87%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>(104,785.18)</b>	<b>(198,587.17)</b>	<b>(303,673.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	508.51	105,016.90	141,150.00	(36,133.10)	74.40%
Facility and Technology Fund Expenditures	5,975.00	20,450.20	175,050.00	(154,599.80)	11.68%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(5,466.49)</b>	<b>84,566.70</b>	<b>(33,900.00)</b>		
<b>FIRE STATION CONSTRUCTION</b>					
Fire Station Construction Revenues	1,969.32	7,101.65	6,415,000.00	6,407,898.35	0.11%
Fire Station Construction Expenditures	14,661.76	56,286.26	6,945,476.00	(6,889,189.74)	0.81%
<b>FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)</b>	<b>(12,692.44)</b>	<b>(49,184.61)</b>	<b>(530,476.00)</b>	<b>13,297,088.09</b>	
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	8,284.10	1,297,606.71	1,858,016.00	(560,409.29)	69.84%
Tax Increment District 4 Expenses	1,277.66	12,785.11	928,301.00	(915,515.89)	1.38%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>7,006.44</b>	<b>1,284,821.60</b>	<b>929,715.00</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	2,662.75	362,299.24	558,273.00	(195,973.76)	64.90%
Tax Increment District 5 Expenses	2,092.17	36,244.57	396,298.00	(360,053.43)	9.15%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>570.58</b>	<b>326,054.67</b>	<b>161,975.00</b>		

			Over (Under) Budget	% OF BUDGET	Highlight
	March	YTD 2025	BUDGET 2025	VARIANCE	>100%
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	9,217.91	1,872,509.90	2,459,491.00	(586,981.10)	76.13%
Tax Increment District 6 Expenses	8,352.66	683,461.91	2,575,726.00	(1,892,264.09)	26.53%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>865.25</b>	<b>1,189,047.99</b>	<b>(116,235.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	10,882.13	1,643,916.99	3,760,318.00	(2,116,401.01)	43.72%
Tax Increment District 7 Expenses	12,753.39	118,604.06	4,118,124.00	(3,999,519.94)	2.88%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>(1,871.26)</b>	<b>1,525,312.93</b>	<b>(357,806.00)</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	3,550.33	93,453.68	117,194.00	(23,740.32)	79.74%
Tax Increment District 8 Expenses	5,071.02	28,697.71	1,679,226.00	(1,650,528.29)	1.71%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(1,520.69)</b>	<b>64,755.97</b>	<b>(1,562,032.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	109,012.12	114,071.93	277,800.00	(163,728.07)	41.06%
Park Improvement Expenses	660.46	(9,070.60)	256,256.00	(265,326.60)	-3.54%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>108,351.66</b>	<b>123,142.53</b>	<b>21,544.00</b>		
<b>CONSTRUCTION FUND</b>					
Special Assessment Revenue	13,807.46	45,659.29	109,300.00	(63,640.71)	41.77%
Capital Projects Revenue	(6,324.02)	31,061.44	47,000.00	(15,938.56)	66.09%
<b>TOTAL CONSTRUCTION REVENUE</b>	<b>7,483.44</b>	<b>76,720.73</b>	<b>156,300.00</b>	<b>(79,579.27)</b>	<b>49.09%</b>
Special Assessment Expense	87.84	184.88	-	184.88	#DIV/0!
Construction Projects	2,308.29	8,410.35	434,981.00	(426,570.65)	1.93%
Administration Capital Projects	10,294.12	34,684.14	117,297.00	(82,612.86)	29.57%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>12,690.25</b>	<b>43,279.37</b>	<b>552,278.00</b>	<b>(508,998.63)</b>	<b>7.84%</b>
<b>CONSTRUCTION FUND NET REVENUES (EXPENSES)</b>	<b>(5,206.81)</b>	<b>33,441.36</b>	<b>(395,978.00)</b>		
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>310,971.87</b>	<b>944,822.87</b>	<b>4,749,204.00</b>	<b>(3,804,381.13)</b>	<b>19.89%</b>
Sewer Capital	1,355.33	7,236.10	116,128.00	(108,891.90)	6.23%
Sewer Financing	21,900.00	66,900.00	266,118.00	(199,218.00)	25.14%
Sewer Treatment	178,804.73	513,251.82	2,377,400.00	(1,864,148.18)	21.59%
Sewer Collection	12,639.25	38,686.77	271,878.00	(233,191.23)	14.23%
Sewer Customer A/R	12,662.14	40,063.12	176,817.00	(136,753.88)	22.66%
Sewer Admin and General	24,484.45	68,088.38	233,805.00	(165,716.62)	29.12%
<b>TOTAL SEWER EXPENSES</b>	<b>251,845.90</b>	<b>734,226.19</b>	<b>3,442,146.00</b>	<b>(2,707,919.81)</b>	<b>21.33%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>59,125.97</b>	<b>210,596.68</b>	<b>1,307,058.00</b>		
<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>230,714.11</b>	<b>686,837.37</b>	<b>3,523,588.00</b>	<b>(2,836,750.63)</b>	<b>19.49%</b>
Water Capital Projects	1,629.20	4,655.31	54,631.00	(49,975.69)	8.52%
Water Financing	61,500.00	201,652.34	793,895.00	(592,242.66)	25.40%
Water Source	1,479.11	2,588.45	109,861.00	(107,272.55)	2.36%
Pumping	23,075.05	64,709.09	363,994.00	(299,284.91)	17.78%
Water Treatment	90,030.65	232,164.06	767,558.00	(535,393.94)	30.25%
Water Distribution	77,079.74	227,948.42	897,649.00	(669,700.58)	25.39%
Customer A/R	8,917.71	21,375.29	92,702.00	(71,326.71)	23.06%
Admin and General	16,572.59	66,720.37	240,291.00	(173,570.63)	27.77%
<b>TOTAL WATER EXPENSES</b>	<b>280,284.05</b>	<b>821,813.33</b>	<b>3,320,581.00</b>	<b>(2,498,767.67)</b>	<b>24.75%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>(49,569.94)</b>	<b>(134,975.96)</b>	<b>203,007.00</b>		

			Over (Under) Budget	% OF BUDGET Highlight
	March	YTD 2025	BUDGET 2025	VARIANCE
				>100%
<b>STORMWATER UTILITY</b>				
<b>Stormwater Revenue</b>	<b>124,579.95</b>	<b>382,435.16</b>	<b>3,960,370.00</b>	<b>(3,577,934.84)</b>
Stormwater Capital Projects	3,309.59	899,726.05	2,841,936.00	(1,942,209.95)
Storm Financing	42,500.00	162,904.57	583,553.00	(420,648.43)
Storm Pond Maintenance	7,042.45	12,225.61	205,768.00	(193,542.39)
Storm Collection	9,673.87	26,112.51	248,765.00	(222,652.49)
Storm Customer A/R	5,301.92	16,094.26	70,327.00	(54,232.74)
Storm Admin and General	28,839.71	78,474.81	252,393.00	(173,918.19)
<b>TOTAL STORM EXPENSES</b>	<b>96,667.54</b>	<b>1,195,537.81</b>	<b>4,202,742.00</b>	<b>(3,007,204.19)</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>27,912.41</b>	<b>(813,102.65)</b>	<b>(242,372.00)</b>	<b>28.45%</b>

Continue to see interest and investment income impacted as result of the market. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the marketplace due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of March is a \$3,355 unrealized loss.

Annual website support (Clerk), annual support for TIPSS (Court,) first quarter business insurance (various funds), Fire annual Length of Service Awards 2025 Program contributions made, snow and Ice higher for due to weather events, vehicle allocation entry not complete for March (waiting for invoice from the County).

Vehicles on order from prior year were received in January with carryover budget pending annual process in March thus the larger variance. TID 6 transfer to TID 7 for unused bond proceeds previously approved and Stormwater Ebbin Storm Phase III project progressing as construction started December 2024. Storm admin is at higher % of budget due to portion of the audit bill paid along with business insurance for the first quarter (property is paid for entire year).

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$978,000), Water Utility (\$866,000) and Stormwater (\$2,539,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# Community Development

## MARCH/APRIL HIGHLIGHTS

- Met with Commercial Developers and architects regarding development sites in and out of TIDs in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Applications for Building Permits has picked up for the spring construction season. Building Inspection is busy fielding calls, assisting customers, issuing permits and completing inspections.
- Community Development Director attended the East Central Regional Planning Commission annual update meeting. The commission provided an overview of their work this past year and priorities in 2025. Commission staff presented an impressive GIS application that provides statistics and census data at our fingertips. This data will be very helpful for Village staff!
- Staff attended the Fox Cities Visitor and Convention Bureau's annual breakfast in March. It was really interesting to learn about all the great things happening in the region, especially the growth at Appleton International Airport.
- Calls to Community Development for future development inquiries continue as the weather turns to spring. There is a lot of interest all over the Village for projects large and small for both residential and commercial uses. We hope a number of these projects come to fruition and create investment in our community.

## TOP PRIORITIES FOR APRIL 2025

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Begin work on creating a TID Policy and application form.
- Continue analyzing Building Permit fees in preparation of the 2026 budget cycle.
- Begin to schedule business retention and expansion visits with our local businesses.
- Continue to assist developers and homeowners with their questions surrounding permitting and approval process for their potential projects.
- Work to prepare two RFPs. One for the future land use planning north of HWY 41 and a second for the demolition of the Village owned homes on Depot Street. This will make way for new housing options in our downtown.

# Community Development

## BUILDING PERMIT SUMMARY

### Building Permits Issued in March 2025

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
15	1	16	\$10,240	\$2,126,801

### Permits Issued in 2025 as of April 10, 2025

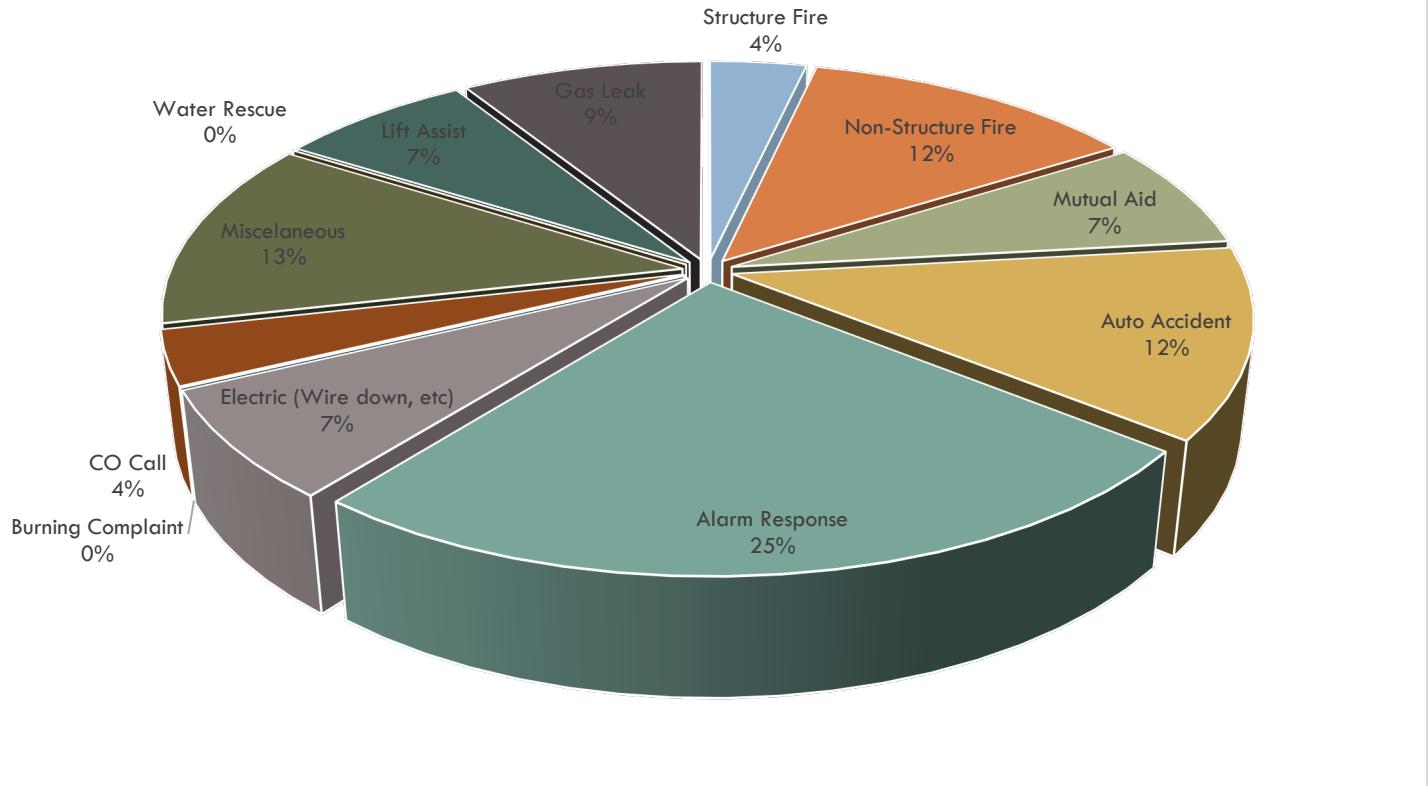
Total # of Permits	Total \$ Fees	Est. Construction \$
61	\$19,923	~ \$3,448,332

### Number of New Home Permits Year To Date

# New Single Family	# Duplexes	Total
0	6	6

# Little Chute Fire Department

## 2025 Summary - Calls by Type



## LCFD Incident Report - March

Number of Incidents: 23

Incidents Last Year: 11

Year-to-Date: 56

Date	Time	Incident Number	Location	Description	Response	Vehicles
3/1/2025	3:42	25LC00034	904 Adams St	Male passed out	Lift assist	3621 - Engine
3/2/2025	12:29	25LC00035	319 E McKinley Ave	Stove stuck on - hot	Oven vent shut off	3621 - Engine
				Accident in Hilton parking lot trapping driver	Cancelled by command	3621 - Engine
						3621 - Engine
						3641 - Aerial
3/3/2025	18:58	25LC00037	1000 W McKinley	Alarm sounding	False alarm	3671 - Squad
						3621 - Engine
				Lights flickering and smoking outside building	Turned off breaker - shorting issue	3671 - Squad
3/4/2025	21:22	25LC00038	133 W Main St	Gas smell, alarm sounding	Nothing found	3621 - Engine
3/5/2025	9:22	25LC00039	1205 Cedar St	Gas smell	Nothing found	3621 - Engine
3/5/2025	13:09	25LC00040	1205 Cedar St			3621 - Engine
						3621 - Engine
3/6/2025	11:39	25LC00041	920 W McKinley	Gas smell	Nothing found	3641 - Aerial
3/7/2025	14:36	25LC00042	500 Randolph Dr	Alarm sounding	False alarm	3621 - Engine
3/7/2025	16:25	25LC00043	1515 Vandenbroek Rd	CO alarm sounding	Nothing found	3641 - Aerial
						3621 - Engine
3/7/2025	21:56	25LC00044	1000 W Main St	Alarm sounding	False alarm	3641 - Aerial
						3621 - Engine
				Alarm sounding, sprinklers activated, fire and smoke present	Extinguish, overhaul with MABAS response	3622 - Engine
3/10/2025	18:49	25LC00045	130 Patriot			3641 - Aerial
						3671 - Squad
3/12/2025	10:42	25LC00046	3630 Cherryvale Circle	Smoke detector sounding in mechanical room	Detector testing - no incident	3621 - Engine
3/16/2025	11:21	25LC00047	W Elm Dr & Freedom Rd	2 vehicle accident	Accident cleanup	3621 - Engine
19-Mar	14:34	25LC00048	Buchanan St & E North Ave	Semi collided with light standard	Lowered standard off semi	3621 - Engine
21-Mar	18:08	25LC00049	Hwy 41 & Buchanan St	Car fire reported	Cancelled in route	3621 - Engine
24-Mar	2:58	25LC00050	10 W 5th St, Kaukauna	Structure fire	MABAS support	3622 - Engine
25-Mar	3:42	25LC00051	2051 E Main St	Gas pump malfunction	Apply oil dry	3621 - Engine
25-Mar	21:34	25LC00052	2239 E Glendale Ave	Fire in elevator	MABAS support	3622 - Engine
						3621 - Engine
26-Mar	16:59	25LC00053	130 Patriot Dr	Alarm sounding	Investigate, nothing found	3641 - Aerial
27-Mar	7:23	25LC00054	2600 Buchanan St	Machine fell on person	Support medical, provide landing zone	3621 - Engine
						3671 - Squad
						3621 - Engine
						3641 - Aerial
27-Mar	7:56	25LC00055	200 Patriot Dr	Water flow alarm sounding	Investigate, compressor failed	3671 - Squad
27-Mar	12:24	25LC00056	319 W Main St	Bomb threat	Stage at station for possible support	



# FOX VALLEY METRO POLICE DEPARTMENT

## PERSONNEL

### April Anniversaries:

Officer Phil Serres – 17 years of service  
Officer Jason Seavey – two years of service  
Officer Steven Jacobson – one year of service

After an extensive process to fill the Administrative Manager's position, we have promoted Police Clerk Sarah Lenz into that role.

Community Service Officer (CSO) Hannah Vallafskey expressed interest in becoming a clerk and so she has been moved into Lenz's former police clerk position.

Police Clerk Kaitlin Armbruster took a job with the Calumet County Sheriff's Office. We are currently advertising to fill that vacancy.

We are in the process of filling the vacant CSO position and we have interviews taking place in the next few weeks.

Jacob Burgess has been hired to fill the additional patrol officer position that was approved in the 2025 budget. He is finishing up in the LEADS (Criminal Justice Law Enforcement - Associate Degree) program at NWTC and will be eligible for certification in May. In between his final classes he will be working and training with us.

Officer Jake Klasinski is still in the field training program and working with our FTO's (Field Training Officer) on various shifts.

Officer Devan McCready is now in the last stage of the 720-hour Law Enforcement Academy at Northeast Wisconsin Technical College in Green Bay.

## TRAINING

Lt. Wery and Admin. Manager Lenz attended a three-day advanced level training course on the use of our CAD (Computer Aided Dispatch) and RMS (Records Management System).

Officer Cole Delvoye achieved FAA P107 status/UAV pilot certification and is now able to operate our drone.

## ADMINISTRATION

Captain Slotke and Chief Meister have been meeting with staff from Hoffman Planning, Design & Construction, Inc. regarding the property and evidence storage building project. We hope to have information on the plan and associated costs for both village boards in mid-May.

The PSTRAX program inventory is almost complete. Vehicle maintenance is starting to be tracked through the program. All staff will be trained in April 2025 for its use.

## FLEET

The K-9 squad car is getting repaired after it was struck by another motorist last month.

The two new Ford SUV Police Interceptors are scheduled to arrive by April 21 (Squad 152 and 153). Both will be sent to Belco in May for upfit. These are replacing squads 84 (2017) and 181 (2018).

## PATROL & INVESTIGATIONS

The department arrested a local business owner for multiple counts of possession of child pornography and other crimes.



<https://www.postcrescent.com/story/news/crime/2025/03/25/freedom-man-charged-with-10-counts-of-child-pornography-possession/82651907007/>

**Monthly Activity**

Below is a three-month comparison for calls for service in the Village of Little Chute.



## FOX VALLEY METRO POLICE DEPARTMENT

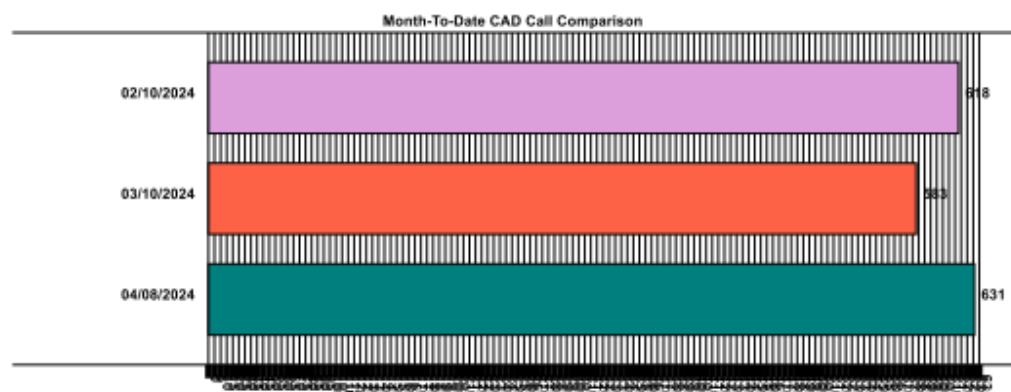
### Month-to-Date CAD Call Detail

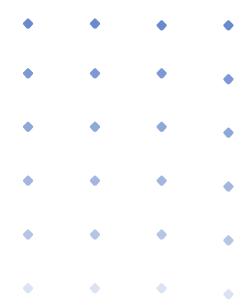
#### Month-To-Date CAD Received Calls

Call Nature	03/11/2024	02/11/2024	1 mo %	01/13/2024	2 mo %
	to 04/08/2024:	to 03/10/2024:	change:	to 02/10/2024:	change:
911 Misodial	31	34	-8.8%	24	29.2%
Abandoned Vehicle	4	2	100.0%	5	-20.0%
Abdominal A-Adam Response	2	1	100.0%	0	N/A
Abdominal C-Charlie Response	1	0	N/A	0	N/A
Accident in a Parking Lot	4	3	33.3%	0	N/A
Accident with Injury	1	0	N/A	1	0.0%
Accident with Spill Cleanup	0	1	-100.0%	1	-100.0%
Allergies C-Charles Response	1	0	N/A	0	N/A
Animal Bite	1	1	0.0%	0	N/A
Animal Call	9	12	-25.0%	15	-40.0%
Assist Citizen or Agency	51	43	18.6%	43	18.6%
Back Problem C-CharlesResponse	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	0	2	-100.0%	0	N/A
Bleeding D-David Response	1	2	-50.0%	0	N/A
Breathing Problem C-Charles	0	1	-100.0%	0	N/A
Breathing Problem D-David	4	0	N/A	4	0.0%
CO or Hazmat B-Boy	1	0	N/A	0	N/A
Carbon Monoxide Alarm	1	0	N/A	4	-75.0%
Chest Complaint A-Adam	0	0	N/A	1	-100.0%
Chest Complaint C-Charles	0	1	-100.0%	1	-100.0%
Chest Complaint D-David	0	0	N/A	1	-100.0%
Choking A-Adam Response	2	0	N/A	0	N/A
Civil Matter Assist	0	2	-100.0%	0	N/A
Civil Process	5	7	-28.6%	5	0.0%
Crime Prevention	31	37	-16.2%	14	121.4%
Damage to Property	1	1	0.0%	2	-50.0%
Diabetic Issue C-Charles	0	1	-100.0%	3	-100.0%
Disturbance	14	15	-6.7%	9	55.6%
Domestic Disturbance	1	2	-50.0%	1	0.0%
Drug Complaint	4	0	N/A	1	300.0%
Emergency Committal	0	1	-100.0%	0	N/A

Fainting C-Charles	0	0	N/A	2	-100.0%
Falls A-Adam Response	3	1	200.0%	1	200.0%
Falls B-Boy Response	3	3	0.0%	0	N/A
Falls D-David Response	0	2	-100.0%	1	-100.0%
Fire Alarm Commercial	2	2	0.0%	1	100.0%
Fire Dept Public Relations	0	0	N/A	1	-100.0%
Fire Unauthorized Burning	0	0	N/A	1	-100.0%
Fire Vegetation or Grass	0	1	-100.0%	0	N/A
Follow Up	25	17	47.1%	7	257.1%
Fraud Complaint	2	2	0.0%	6	-66.7%
Harassment	1	4	-75.0%	8	-87.5%
Hazard in Roadway	16	14	14.3%	15	6.7%
Hazardous Material Team Call	1	0	N/A	0	N/A
Headache C-Charles Response	1	0	N/A	0	N/A
Heart Problem C-Charles	1	1	0.0%	0	N/A
Heart Problem D-David	0	3	-100.0%	1	-100.0%
Jail GPS Checks	17	7	142.9%	6	183.3%
Juvenile Complaint	8	7	14.3%	3	166.7%
Law Alarms - Burglary Panic	6	3	100.0%	6	0.0%
Lost or Found Valuables	3	2	50.0%	3	0.0%
MABAS Incident	1	0	N/A	0	N/A
Medical Assistance No Injury	3	7	-57.1%	5	-40.0%
Medical Pre-Alert	2	1	100.0%	6	-66.7%
Missing Person	0	0	N/A	1	-100.0%
Motorist Assist	18	24	-25.0%	39	-53.8%
Natural Gas or Propane Leak	0	1	-100.0%	3	-100.0%
Noise Complaint	2	3	-33.3%	1	100.0%
Ordinance Violation	13	5	160.0%	4	225.0%
Overdose C-Charles	0	1	-100.0%	0	N/A
PNB E-Edward Response	2	0	N/A	0	N/A
Parking Enforcement	14	14	0.0%	9	55.6%
Parking Request	0	1	-100.0%	2	-100.0%
Reckless Driving Complaint	17	16	6.2%	16	6.2%
Restraining Order Tracking	1	2	-50.0%	0	N/A
Retail Theft	0	0	N/A	3	-100.0%
Runaway Juvenile	1	1	0.0%	1	0.0%
Scam	2	3	-33.3%	3	-33.3%
School Safety	15	20	-25.0%	20	-25.0%
Seizure A-Adam Response	0	1	-100.0%	1	-100.0%
Seizure B-Boy Response	0	1	-100.0%	1	-100.0%
Seizure C-Charles Response	2	1	100.0%	0	N/A

Seizure D-David Response	1	1	0.0%	0	N/A
Sex Offense	2	5	-60.0%	4	-50.0%
Sick A-Adam	1	3	-66.7%	6	-83.3%
Sick C-Charles	0	3	-100.0%	0	N/A
Sick D-David	0	0	N/A	1	-100.0%
Spill Cleanup	0	2	-100.0%	1	-100.0%
Stroke C-Charles	1	0	N/A	4	-75.0%
Structure Fire Smoke or Flame	3	0	N/A	0	N/A
Suspicious Incident	13	6	116.7%	13	0.0%
Suspicious Person	3	6	-50.0%	2	50.0%
Suspicious Vehicle	13	4	225.0%	7	85.7%
Testing Only	1	1	0.0%	1	0.0%
Theft Complaint	4	2	100.0%	6	-33.3%
Theft of Automobile Complaint	1	1	0.0%	0	N/A
Traffic Enforcement	4	4	0.0%	8	-50.0%
Traffic Stop	145	160	-9.4%	183	-20.8%
Transport Accident B-Boy	1	0	N/A	0	N/A
Traumatic Injuries A-Adam	1	1	0.0%	0	N/A
Trespassing	1	1	0.0%	2	-50.0%
Truancy	3	0	N/A	3	0.0%
Unconscious D-David	0	2	-100.0%	2	-100.0%
Unknown Problem B-Boy	0	1	-100.0%	0	N/A
Unlocked or Standing Open Door	6	0	N/A	4	50.0%
Vacant House Check	2	0	N/A	0	N/A
Vehicle Accident	14	7	100.0%	24	-41.7%
Vehicle Lockout	5	2	150.0%	8	-37.5%
Violation of Court Order	7	3	133.3%	5	40.0%
Wanted Person or Apprehension	0	5	-100.0%	3	-100.0%
Welfare Check	33	23	43.5%	18	83.3%
Wire Down	14	0	N/A	0	N/A





## March Library Report

### HIGHLIGHTS

- Staff meeting held at the beginning of March to discuss spring programs and review policies.
- Megan continues to serve on the ILS Exploration Committee for OWLSnet.
- Circulation was up 23.38% in January 2025 compared to January 2024.
- The Library Board approved the updated job description for the Library Assistant.
- The Library Board approved the RFP for the space needs study. Responses are due by Thursday, April 17.
- Finished reorganization of library periodicals.
- Megan attended the OWLSnet Administrative Advisory Committee Meeting.
- Finalized Summer Reading program schedule.
- Circulation is up 15.11% for the first quarter of 2025 in comparison to the same period in 2024.
  - March 2025 had a 7.37% increase in comparison to March 2024.
- Programming Statistics:
  - We offered 30 programs in March; total program participation was 474 people.
- Public computer use is up 37.8% for the first quarter of 2025 in comparison to the same period in 2024.

### UPCOMING GOALS

- Continue to clean out and organize the main storage closet.
- Continue to work on cleaning up the Library of Things collection.
- Continue to clean up library records in the integrated library system.
- Continue updating job descriptions.
- Research people counter options.

# Park, Rec, Forestry & Facilities

## HIGHLIGHTS

- Continue maintenance projects throughout all parks and facilities.
- Prepare for spring sports at the soccer and baseball fields.
- Monthly department e-newsletter.
- Worked on summer tee shirt program order (received sponsors for 816 youth shirts).
- Reviewed summer applications, scheduled interviews, offered positions to selected applicants
- Spring/Summer Program published. Packets delivered to Library and Village Hall, promoted book in e-newsletter, Facebook, and constant contact email blast.
- Registration for recreation programs began April 1.
- Website updates.
- HOV Interceptor project continued.
- Completed Library shelving project.
- Awarded Tree City USA – 31 Years
- Chute-ing Stars Dance Team tryout packets made available; planning work for April meeting/tryouts
- Worked with Accelerate business for volunteer work in Heesakker Woods.
- Registration paperwork for men's softball team managers.
- Begin planning for spring Arbor Day event; select date & do proclamation for board agenda.
- Submit proclamations for Chute-ing Stars Dance Team and High School Dance Team accomplishments.
- Contract buses for fall jets football games.

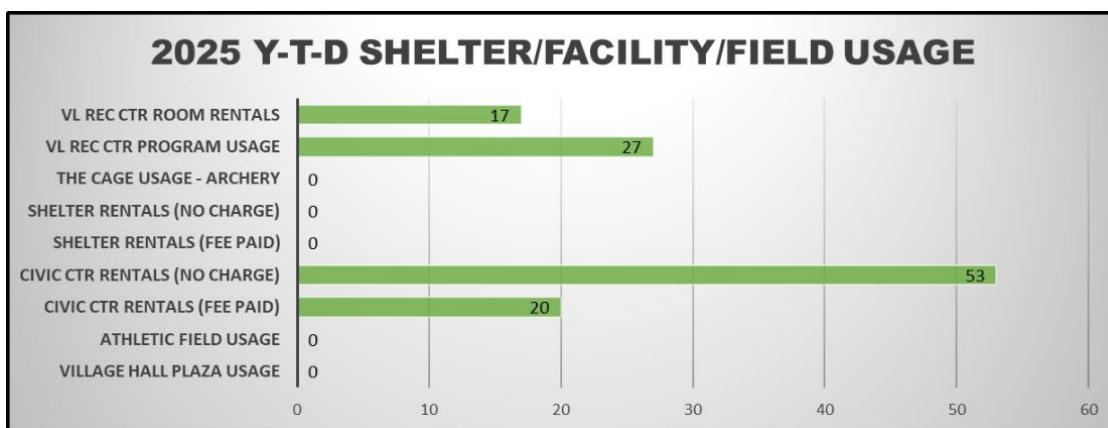
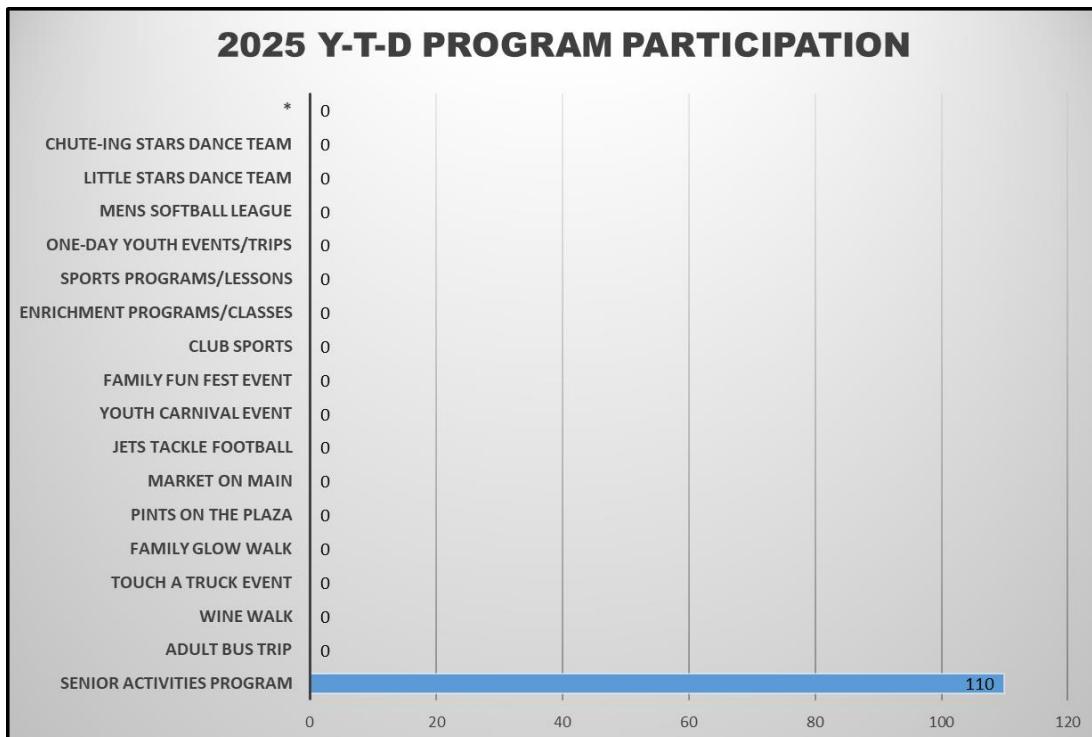


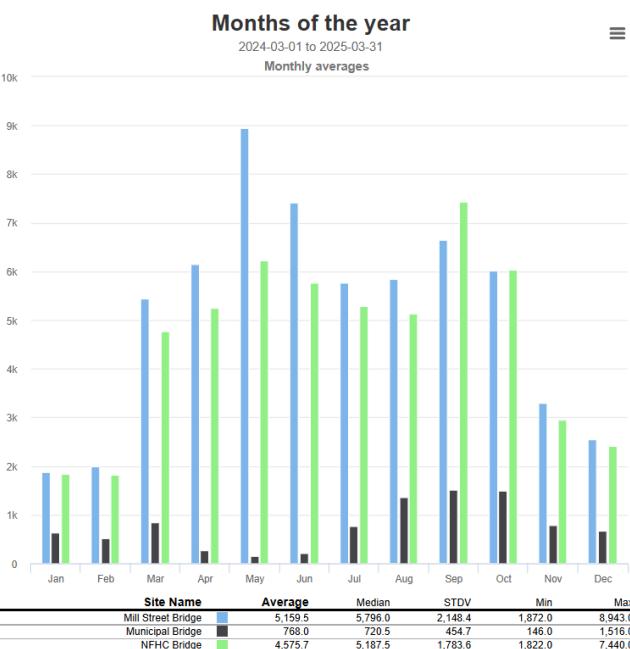
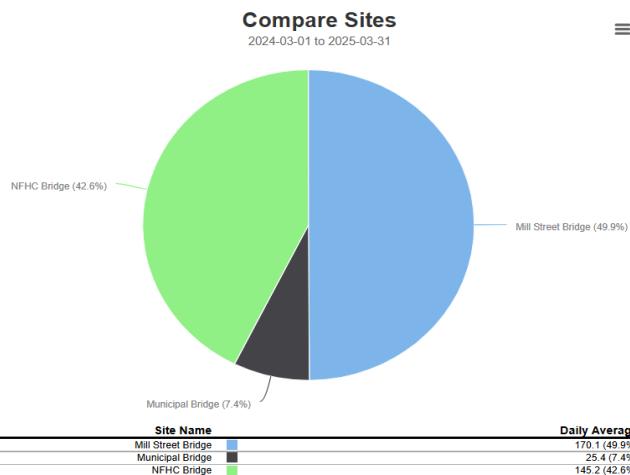
## TOP PRIORITIES FOR APRIL

- Approve and award Design and Engineering for Heesakker Park Staircase Project and Concept Refinement for Heesakker Park Shelter project.
- Prepare planters for Spring flowers.
- Drain pool and prep for startup.
- Prepare for park facilities opening May 1, prep sports fields.
- Receive Stump Removal bids by April 25.
- Wrap up in house tree removals and contracted work with Onsite Logging.
- Pool preparations for opening.
- Prepare for mulch order.
- Establish Pickleball practice board.
- CIP review and submission.
- Establish Park Planning Committee agenda items for May meeting.
- Monthly department e-newsletter.
- Continue to set up vendors for the Market on Main
- Booking of fields for practices & games for High School Baseball, LC Diamond Club baseball/softball leagues, and LC Blue Jays.
- Prep for start of spring Archery Programs – targets & equipment, room clearing by village crew
- Hold Chute-ing Stars Dance Team parent/dancer meeting and team tryouts
- Planning for Men's Softball – league schedules for 11 teams, softballs, umpires
- Planning for Jets Football – team registration packet, team schedule, HS field reservations, athletic trainer, meeting with coaches, impact testing, physical forms



- Planning for summer staff bloodborne training & meeting on May 21.
- Wrap up interviews for pool staff and send out Welcome email April 11.





Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2025-03-01	72	21	124
2025-03-02	161	57	140
2025-03-03	158	30	80
2025-03-04	137	16	118
2025-03-05	21	4	8
2025-03-06	111	18	63
2025-03-07	169	43	122
2025-03-08	164	53	212
2025-03-09	477	112	525
2025-03-10	374	110	451
2025-03-11	258	26	181
2025-03-12	271	51	181
2025-03-13	345	78	275
2025-03-14	342	40	268
2025-03-15	159	30	163
2025-03-16	116	17	128
2025-03-17	242	33	123
2025-03-18	261	37	165
2025-03-19	63	3	17
2025-03-20	127	40	71
2025-03-21	163	38	108
2025-03-22	184	58	240
2025-03-23	54	4	62
2025-03-24	98	14	51
2025-03-25	193	52	139
2025-03-26	265	71	224
2025-03-27	257	47	227
2025-03-28	173	31	141
2025-03-29	20	1	30
2025-03-30	39	4	32
2025-03-31	101	44	115
	<b>5575</b>	<b>1183</b>	<b>4784</b>

Grand Total		
Mill Street Bridge	Municipal Bridge	NFHC Bridge
229205	204013	195779
<b>Data: 6.15.12 to 3.31.25</b>		

# Department of Public Works

## Monthly Report – March 2025

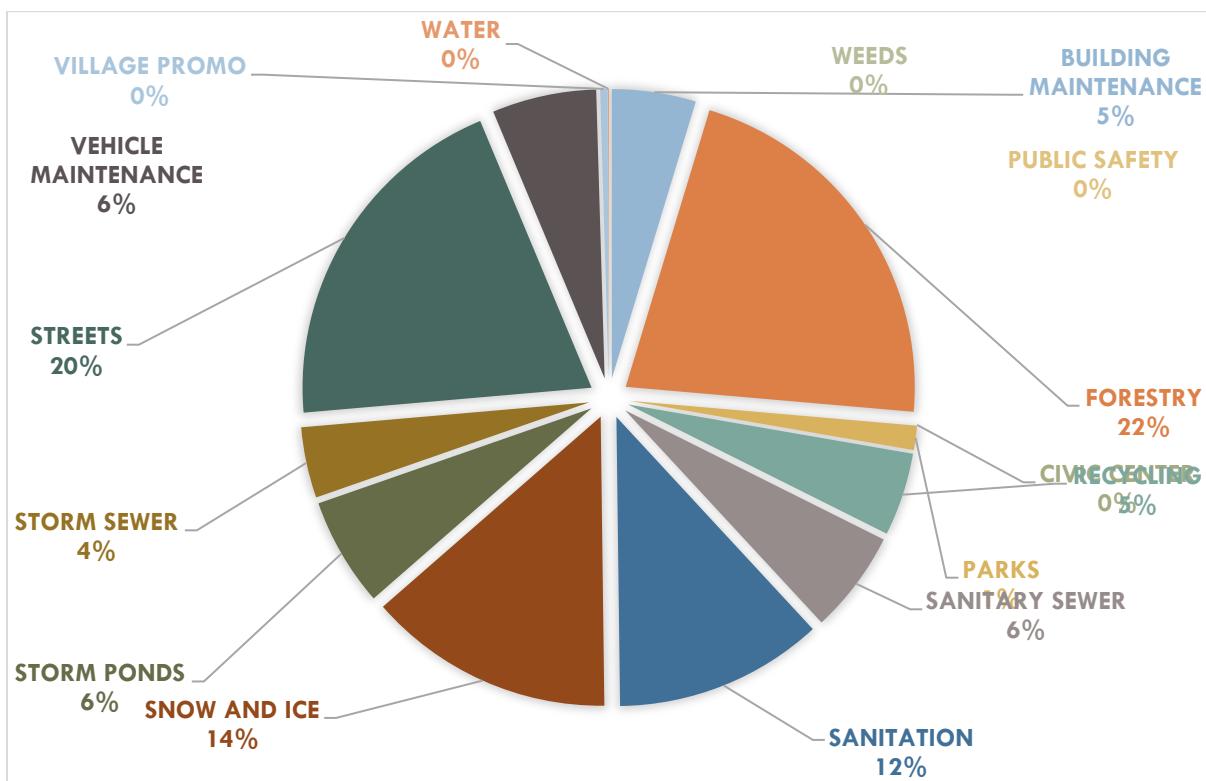
### Highlights

- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Applied salt brine ahead of snowfall events, salted two times, and full plow one time.
- Received and organized new refuse and recycling polycarts.
- Downtown street banners where switched out for the season, from Winer to Summer.
- Installed new street signs – No Parking on Garfield, stop sign on Highway 96, stop sign on Coolidge Avenue, and Quiet Zone signs for the railroad crossings
- Removed snow fencing for the season.
- Cold mixed potholes and water break patches.
- Pre-planned for storm pond prescribed controlled prairie burns to take place in April.

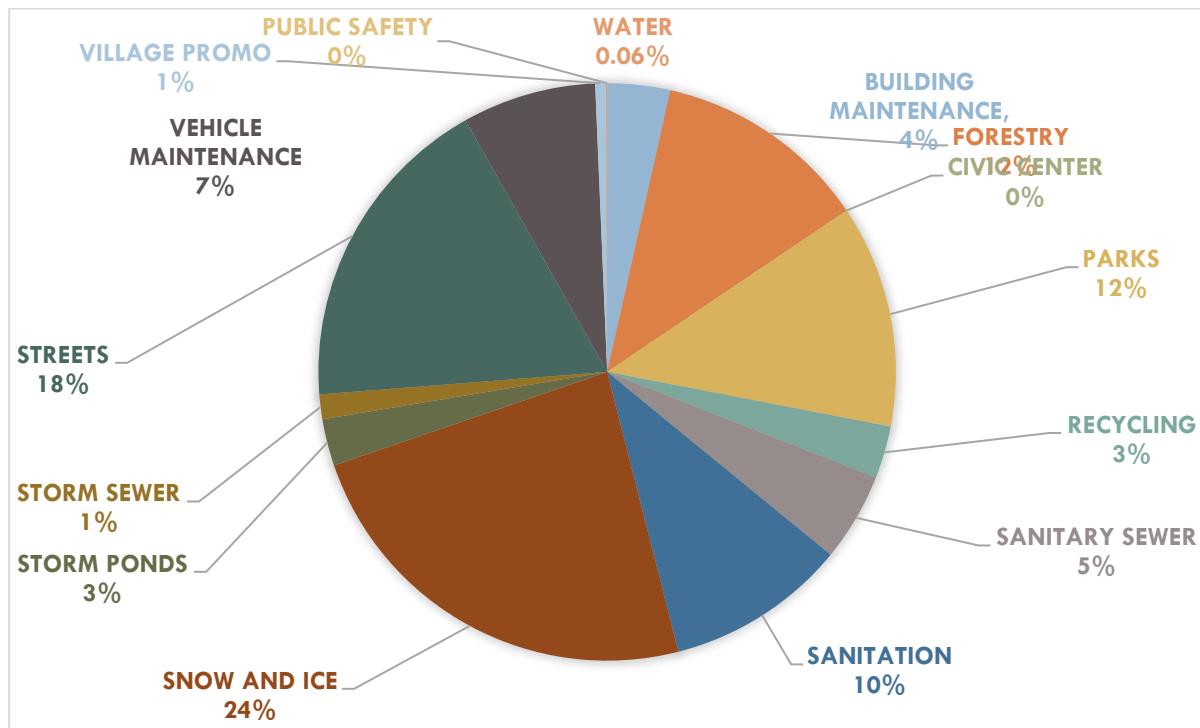
### Top Priorities for April 2025

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits throughout the winter.
- Prep the yard waste site to open in April.
- Open the yard waste site for the season and start renewing yard waste cards for residents.
- Complete prescribed controlled prairie burns at storm ponds.

## March 2025 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## **ENGINEERING NOTES: 2025 Utility Projects – March**

The table below identifies the installed and/or removed public utilities in the month of March.

<b>March 2025 Utility Installation and Abandonments</b>			
<b>Golden Gate Drive - Phase 1</b>			
<b>SANITARY SEWER</b>		<b>Installed</b>	<b>Abandoned/Removed</b>
8" PVC Sanitary Main	L.F.	178.00	
10" PVC Sanitary Main	L.F.	404.00	
4" PVC Sanitary Lateral	L.F.	603 (13 Laterals)	
4 Ft Dia Standard Sanitary Sewer MH	V.F.	21.15 (2 Manholes)	

<b>WATER MAIN</b>		<b>Installed</b>	<b>Abandoned/Removed</b>
12" PVC Water Main	L.F.	582.50	<b>9.50</b>
8" PVC Water Main	L.F.	60.00	
6" PVC Water Main	L.F.	35.00	<b>3.00</b>
12" Water Valves	E.A.	2	<b>1</b>
8" Water Valves	E.A.	1	
6" Water Valves	E.A.	1	
Fire Hydrants	E.A.	2	<b>1</b>
1" Poly Water Lateral	L.F.	451.00 (12 services)	

### **Ebben Storm Sewer Utility Project (*Between Holland Road & Vandenbroek Road*)**

Feaker & Sons Co Inc (Feaker) has been awarded the utility contract for the Ebben Storm Sewer Project. Feaker began construction on Monday, December 16<sup>th</sup> on the east side of Vandenbroek Road and continued west to the west ditch line of Vandenbroek Road where they ended for the year. We Energies relocated their 4" gas main which conflicted with the proposed storm sewer pipe during the first week in January. Feaker resumed storm sewer construction during the week of January 6<sup>th</sup>, 2025, and continued into the month of February working west toward Holland Road. Crews installed the final storm MH "H", in Holland Road; the 54" storm sewer pipe was installed approximately twenty-five feet west of Holland Road where the next phase of construction will connect and continue west toward the Village's French Pond.

### **Golden Gate Drive – Lexington Homes Development**

Don Hietpas & Sons, Inc. has been awarded the utility contract by Lexington Homes to install utilities for the extension of Golden Gate Drive in preparation for the Lexington Homes residential development. Village Staff has been on-site documenting and inspecting utility installation for the entire utility project. Hietpas began construction on Thursday, March 13<sup>th</sup>.

## **Top Priorities for April 2025**

### **Ebben Storm Sewer Utility Project (*Between Holland Road & Vandenbroek Road*)**

Feaker & Sons Co Inc has completed the utility and temporary pavement portions of the project, crews will return in the spring to complete the permanent pavements and the landscape/turf restoration. Village Staff will be on-site inspecting restoration operations and will manage and administer the construction contract for the remainder of the project until completed.

### **Golden Gate Drive – Lexington Homes Development**

Don Hietpas & Sons, Inc. has completed sanitary sewer and water main installation for the first phase of the project. They plan on completing the storm sewer installation in April.

### **2025 Sanitary Sewer Lining – E. North Ave. (CTH OO)**

The project includes approximately 820 lineal feet of cured in place CIPP lining and the related sanitary sewer wye replacement, and sanitary sewer manhole repair. Village Staff opened bids at 2:00 p.m. on Thursday, February 6<sup>th</sup>, and Visu-Sewer, LLC was the low bidder. Staff has completed the contract documents and continue working with the Contractor to complete and review bonding, insurance, and other contract documents prior to final review by the Village Attorney. The preconstruction meeting is scheduled for April 16 at 8:00 A.M.

### **2025 Holland Road Watermain Relocation**

Village Staff opened bids at 2:00 p.m. on Thursday, January 30th. Vinton Construction was the apparent low bidder to complete this work. The Project includes relocation of the existing water main and casing pipe to provide clearance for a new storm sewer box culvert to be constructed as part of the upcoming WisDOT – Holland Road Overpass construction. The Village contract includes the removal of 47 lineal feet of existing water main and casing pipe; construction of approximately 125 feet of new 12" PVC watermain, and related valves and fittings. Vinton Construction was also awarded the 2025 - WisDOT Holland Road Overpass contract, work to

relocate the Village water main will be incorporated into Vinton's DOT schedule and adjusted as needed.

## **2025 Asphalt Resurfacing Project – Holland Road**

Village Staff opened bids at 2:00 p.m. on Thursday, February 6th. The project extends approximately 890 linear feet on Holland Road beginning at the intersection of W. Elm Street and continuing north beyond the interstate 41 overpass bridge. The interstate 41 bridge will be under construction concurrently as a separate WisDOT project. Vinton Construction was the low bidder for the asphalt resurfacing and will coordinate the completion of the paving along with the water main relocation and the DOT overpass. The Village will benefit from having Vinton coordinate these projects together.

## **West Evergreen Drive – Utilities & Paving Project**

The project has reached final completion. Staff have agreed to final quantities with Vinton and have processed the final pay application for project close-out and asset reporting.

## **Founders Estates Subdivision**

Multiple residential duplex sites have broken ground, excavation for foundations and building construction remains constant. Inspections related to the permitting for concrete driveways, aprons, and the public sidewalks continue. Staff are working with each contractor/property owner to verify concrete sidewalk, and aprons are installed per the approved subdivision plans.

## **Railroad Quiet Zone**

Staff have been working with the Federal Railroad Administration (FRA) to coordinate the implementation of the Village of Little Chute Railroad Quiet Zone. The Notice of Intent (NOI) to establish the 24-Hour Railroad Quiet Zone for Village crossings has been submitted. The NOI is required by the Federal Railroad Administration (FRA) as part of the process and gives notice to all effected parties/RR authorities including the FRA, CN, WisDOT, Outagamie County, Hartwig Family, and the Office of the Commissioner of Railroads. As part of this notice, the Village has developed a packet of information further describing the proposed Quiet Zone and additional information as required, recipients have reviewed the current conditions and supplementary information, and comments have been received. Work to complete additional upgrades required by the FRA has been completed, Staff continue working with regulating authorities and are working on the Notice of Establishment which is the final submittal prior to implementation of the Village Quiet Zone. No additional comments were received from regulating authorities, the Village submitted the Notice of Establishment on February 12<sup>th</sup>. The Railroad Quiet Zone is scheduled to take effect beginning on Friday, March 14<sup>th</sup>, 2025.

## **Miscellaneous:**

Engineering Staff continue working to create record documents, update GIS records on the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandenbroek Road.

Engineering continues reviewing, issuing, and inspecting all right-of-way permits for the Village.

Staff are currently working to review proposed plans and permit applications for the proposed construction of a new (large scale) fiber optic communication system which will be owned and operated by Bug Tussel.

Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff continue to focus on assisting the Parks Department with upcoming construction projects, including the Van Lieshout Park Splashpad and future parking lots and structures currently in the planning stages. Staff are utilized throughout the design, construction inspection, and contract administration of these projects.

Engineering staff continues to coordinate with WisDOT and private utilities with work related to the HWY "41" Corridor construction projects.

The Engineering Division is also working with Community Development and Developers to review planned commercial development sites as well as future design and planning efforts for current and future residential subdivision developments.

## **Disbursement List - April 16, 2025**

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Payroll & Payroll Liabilities - April 10, 2025 **\$228,587.11**

Prepaid Invoices - March 28, 2025 **\$29,422.16**  
Prepaid Invoices - April 4, 2025 **\$9,914.61**

Library Board - April 15, 2025 **\$35,509.29**

### **CURRENT ITEMS**

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Bills List - April 16, 2025 **\$154,679.85**

**Total Payroll, Prepaid & Invoices** **\$458,113.02**

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

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Approved: April 16, 2025

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Michael R Vanden Berg, Village President

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Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>1ST AYD CORP</b>				
PSI771512	CLEANERS & WIPERS	198.96	03/25	101-53330-218
<b>Total 1ST AYD CORP:</b>		<b>198.96</b>		
<b>ACCURATE ALIGNMENT &amp; FRAME</b>				
2501243	#6 CAB & SUSPENSION MOUNT REPAIR	12,733.35	04/25	101-53330-204
<b>Total ACCURATE ALIGNMENT &amp; FRAME:</b>		<b>12,733.35</b>		
<b>ACE HARDWARE LITTLE CHUTE</b>				
288094	RUBBER MALLET	23.98	03/25	101-55200-218
288134	PRYBAR	9.99	03/25	208-52900-218
288134	CLEANER & SPINMOP	8.59	03/25	208-52900-222
288136	SUPPLIES	37.97	03/25	101-52200-218
288211	SUPPLY LINE & VALVE	33.17	04/25	101-55200-218
288216	ADAPTER	11.99	04/25	101-52200-205
288233	SPRAY PAINT - PICKLEBALL BENCHES	7.99	04/25	101-55200-242
288240	TAPE	19.17	04/25	101-52200-218
<b>Total ACE HARDWARE LITTLE CHUTE:</b>		<b>152.85</b>		
<b>AMPLITEL TECHNOLOGIES</b>				
25301	FVMPD - WIDOWS 11 UPGRADE	1,760.00	03/25	207-52120-221
25302	FVMPD - 8 NEW PCS	9,220.82	03/25	207-52120-221
25321	FVMPD - CABLE ENDS	87.00	03/25	207-52120-221
25324	EQUIPMENT DESTRUCTION	140.00	03/25	207-52120-221
25355	MANAGED SERVICES PACKAGE - APRIL	5,020.00	04/25	207-52120-204
25396	MANAGED SERVICES PACKAGE - APRIL	5,975.00	04/25	404-57190-204
25411	FVMPD - SCREEN CONNET	80.00	04/25	207-52120-204
<b>Total AMPLITEL TECHNOLOGIES:</b>		<b>22,282.82</b>		
<b>APPLETON AWNING SHOP INC.</b>				
84686	FLAG REPAIR	100.88	03/25	202-51960-221
84953	REPAIR FLAG	145.38	04/25	202-51960-221
<b>Total APPLETON AWNING SHOP INC.:</b>		<b>246.26</b>		
<b>APPLETON TROPHY &amp; ENGRAVING</b>				
51481	DIAMOND SERIES GLASS AWARD	88.00	04/25	101-51960-211
<b>Total APPLETON TROPHY &amp; ENGRAVING:</b>		<b>88.00</b>		
<b>ASCENSION MEDICAL GROUP-FOX VALLEY WI</b>				
423277	PRE-EMPLOYMENT PHYSICAL	1,071.00	03/25	101-52200-204
423277	PRE-EMPLOYMENT PHYSICAL	38.00	03/25	101-52350-204
423290	PRE-EMPLOYMENT PHYSICAL	128.00	03/25	207-52120-225
423290	AUDIOGRAM	114.00	03/25	101-52350-204
<b>Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:</b>		<b>1,351.00</b>		
<b>ASSOCIATED APPRAISAL CONSULTANTS</b>				
179611	POSTAGE - REVALUTATION PROGRAM	97.04	04/25	101-51530-208

Invoice	Description	Total Cost	Period	GL Account
179611	PROFESSIONAL SERVICES	13,311.08	04/25	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS:		13,408.12		
AUTOMOTIVE SUPPLY CO				
61013816	BUTANE FUEL	8.50	03/25	101-53330-218
61013862	#46 HYDRAULIC FILTER	41.38	03/25	101-53330-225
61013862	HYDRAULIC FILTER	41.38	03/25	101-53330-218
61013969	STARTER RELAY	11.36	03/25	101-53330-225
61014139	#46 STARTER RELAY HARNESS	85.29	03/25	101-53330-225
61014202	#58 TRACKLESS BATTERY	153.30	03/25	101-53330-225
Total AUTOMOTIVE SUPPLY CO:		341.21		
BARTEL, RHONDA				
54820	REFUND SECURITY DEPOSIT	500.00	04/25	208-21235
Total BARTEL, RHONDA:		500.00		
BERGSTROM FORD-LINCOLN				
425922	STRUT, TIRE & INSPECTION - 2024 INTERCEPTOR	1,540.96	03/25	207-52120-247
Total BERGSTROM FORD-LINCOLN:		1,540.96		
CARRICO AQUATIC RESOURCES INC				
20252034	SUMMER WATER MGMT AGREEMENT 2025-PYMT	4,400.00	04/25	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		4,400.00		
CHARTER COMMUNICATIONS				
152871801040125	APR/MAY SERVICE	264.26	04/25	101-51650-203
Total CHARTER COMMUNICATIONS:		264.26		
CINTAS				
4225600691	UNIFORM PREP	12.66	03/25	101-53330-213
4225600691	MATS & TOWELS	36.30	03/25	101-53330-218
4226320869	UNIFORM PREP	12.66	04/25	101-53330-213
4226320869	MATS & TOWELS	36.30	04/25	101-53330-218
Total CINTAS:		97.92		
CITY OF APPLETON				
16913	TRANSIT/LINK SERVICE - APRIL	8,694.00	04/25	101-51780-233
16939	WEIGHTS & MEASURES - APRIL	814.00	04/25	101-52050-204
Total CITY OF APPLETON:		9,508.00		
DEAN ENTERPRISES LLC				
I3843	PORTABLE TOILET - ISLAND TRAIL	465.00	04/25	101-55200-204
I3844	PORTABLE TOILET - HEESAKKER	232.50	04/25	101-55200-204
Total DEAN ENTERPRISES LLC:		697.50		
DEBOTH, DENNIS				
EXPRPT030925	WI STATE FIREFIGHTER ASSOC - CONFERENCE	289.80	03/25	101-52200-201

Invoice	Description	Total Cost	Period	GL Account
Total DEBOTH, DENNIS:		289.80		
DISTRICT 2 INC.				
4224 RESCUE SAW MOUNT KIT		341.52	03/25	101-52200-221
Total DISTRICT 2 INC.:		341.52		
FERGUSON ENTERPRISES LLC #448 #1020				
9901632 PARK RESTROOM - REPLACEMENT PIECES		61.98	04/25	101-55200-242
Total FERGUSON ENTERPRISES LLC #448 #1020:		61.98		
FINGER PUBLISHING INC				
BE274371 PH CHAPTER 34		59.01	03/25	101-51440-227
Total FINGER PUBLISHING INC:		59.01		
FP FINANCE PROGRAM				
38972923 AGREEMENT 022-1584121 POSTBASE VISION		140.00	04/25	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL				
430817 DIESEL FUEL		235.04	04/25	101-55200-247
430817 DIESEL FUEL		20.60	04/25	101-55440-247
430817 DIESEL FUEL		5.15	04/25	610-53612-247
430817 DIESEL FUEL		2.58	04/25	620-53644-247
430817 DIESEL FUEL		61.88	04/25	101-53460-247
430817 DIESEL FUEL		373.61	04/25	101-53330-217
Total GARROW OIL:		698.86		
GOLDEN, CHERYL				
54836 REFUND SECURITY DEPOSIT		250.00	03/25	206-21235
Total GOLDEN, CHERYL:		250.00		
GRACY'S AUTO BODY				
40825 2021 FORD EXPLORER REPAIRS		2,495.46	04/25	207-52120-247
Total GRACY'S AUTO BODY:		2,495.46		
HAENCO LLC				
14586 HAND SOAP, BATH TISSUE, CAN LINERS		147.19	04/25	101-55200-218
14586 CAN LINERS		21.35	04/25	101-53300-218
Total HAENCO LLC:		168.54		
HILL, STEVEN				
54911 REFUND SECURITY DEPOSIT		250.00	04/25	206-21235
Total HILL, STEVEN:		250.00		
IMAGETREND LLC				
114801 ANNUAL FEE - CAD DISTRIBUTION		3,462.75	04/25	101-52200-204

Invoice	Description	Total Cost	Period	GL Account
Total IMAGETREND LLC:		3,462.75		
INDUSTRY RAILWAY SUPPLIERS INC 1150853 FREIGHT CHARGE		76.06	03/25	101-53300-246
Total INDUSTRY RAILWAY SUPPLIERS INC:		76.06		
JOHNSON, CASSIE 55136 REFUND POM & DANCE CLINIC		30.00	04/25	101-34413
Total JOHNSON, CASSIE:		30.00		
JOHNSON, EMME 54843 REFUND SECURITY DEPOSIT		250.00	04/25	206-21235
Total JOHNSON, EMME:		250.00		
JX ENTERPRISES INC 14349768P #6 DOOR LATCH 14349782P #6 DOOR LATCH		149.19 200.21	03/25 03/25	101-53330-225 101-53330-225
Total JX ENTERPRISES INC:		349.40		
KERBERROSE SC 2049872 PROGRESS BILLING FOR AUDIT GENERAL FUND 2049872 PROGRESS BILLING FOR AUDIT TID4 2049872 PROGRESS BILLING FOR AUDIT TID 5 2049872 PROGRESS BILLING FOR AUDIT TID 6 2049872 PROGRESS BILLING FOR AUDIT TID 7 2049872 PROGRESS BILLING FOR AUDIT TID 8 2049872 PROGRESS BILLING FOR AUDIT LIBRARY 2049872 PROGRESS BILLING FOR AUDIT FVMPD 2049872 PROGRESS BILLING FOR AUDIT SEWER 2049872 PROGRESS BILLING FOR AUDIT WATER 2049872 PROGRESS BILLING FOR AUDIT STORM		4,621.00 744.00 186.00 1,224.00 1,266.00 480.00 246.00 888.00 5,514.00 5,217.00 9,614.00	03/25 03/25 03/25 03/25 03/25 03/25 03/25 03/25 03/25 03/25 03/25	101-51420-204 414-57400-262 415-57500-262 416-57600-262 417-57700-262 418-57800-262 206-55110-262 207-52120-262 610-53614-262 620-53924-262 630-53444-262
Total KERBERROSE SC:		30,000.00		
KERRY'S VROOM SERVICE INC 10512 OIL CHANGE #123 & BRAKE INSPECTION 10515 OIL CHANGE #112 10520 OIL CHANGE #151 10524 OIL CHANGE #121		119.08 55.93 55.93 55.93	03/25 03/25 04/25 04/25	207-52120-247 207-52120-247 207-52120-247 207-52120-247
Total KERRY'S VROOM SERVICE INC:		286.87		
KLINK HYDRAULICS LLC 44491 #46 MOWER DECK HOSES		464.74	03/25	101-53330-225
Total KLINK HYDRAULICS LLC:		464.74		
KWIK TRIP INC 2867680325 FUEL FOR SQUAD CARS		3,406.68	04/25	207-52120-247
Total KWIK TRIP INC:		3,406.68		

Invoice	Description	Total Cost	Period	GL Account
<b>LAZER UTILITY LOCATING LLC</b>				
2015	ELECTRIC LOCATES	11.00	03/25	101-53300-209
2015	SANITARY LOCATES	462.00	03/25	610-53612-209
2015	STORM LOCATES	539.00	03/25	630-53442-209
2015	WATER LOCATES	715.70	03/25	620-53644-209
<b>Total LAZER UTILITY LOCATING LLC:</b>		<b>1,727.70</b>		
<b>LEMKE, THOMAS</b>				
54854	REFUND SECURITY DEPOSIT	250.00	04/25	206-21235
<b>Total LEMKE, THOMAS:</b>		<b>250.00</b>		
<b>LEXISNEXIS RISK DATA MANAGEMENT INC</b>				
1100112861	MONTHLY SUBSCRIPTION	200.00	04/25	101-51680-204
<b>Total LEXISNEXIS RISK DATA MANAGEMENT INC:</b>		<b>200.00</b>		
<b>LITTLE CHUTE AREA SCHOOL DIST</b>				
1ST QTR TAXES	1ST QTR MOBILE HOME FEES	5,149.59	03/25	101-31140
2025 TAXES	MH LOTTERY CREDIT 2025	5,457.06	03/25	101-31140
<b>Total LITTLE CHUTE AREA SCHOOL DIST:</b>		<b>10,606.65</b>		
<b>MACQUEEN EQUIPMENT</b>				
P46315	ANNUAL FLOW TESTING - MSA SCBAS & MASKS	3,309.92	03/25	101-52200-204
P46820	BLITZ TRIP KIT	188.15	04/25	101-52200-205
<b>Total MACQUEEN EQUIPMENT:</b>		<b>3,498.07</b>		
<b>MADISON NATIONAL LIFE</b>				
1688641	LIFE - MAY	322.35	04/25	101-21391
1688641	LTD - MAY	834.63	04/25	101-21385
<b>Total MADISON NATIONAL LIFE:</b>		<b>1,156.98</b>		
<b>MARCO INC</b>				
38885265	COPIER @ MSB BUILDING	98.79	04/25	101-53310-207
38885265	1ST FLOOR COPIER @ VH	508.17	04/25	101-51650-207
38885265	2ND FLOOR COPIER @ VH	420.15	04/25	101-51650-207
38885265	3RD FLOOR COPIER @ VH	239.32	04/25	101-51650-207
<b>Total MARCO INC:</b>		<b>1,266.43</b>		
<b>MATTHEWS TIRE</b>				
96009	#6,29,30,43 STEER TIRE SEALING FLUID	357.18	03/25	101-53330-225
96047	#9 DRIVE TIRE REPLACEMENT	434.67	03/25	101-53330-225
96048	#9 GATOR DRIVE TIRE	144.89	03/25	101-53330-225
96049	VALVE STEMS	33.80	03/25	101-53330-218
96111	#29 DRIVE TIRE	285.17	04/25	101-53330-225
<b>Total MATTHEWS TIRE:</b>		<b>1,255.71</b>		
<b>MGD INDUSTRIAL CORP</b>				
235670	MISC PARTS - SIGNS	118.00	04/25	101-53300-218
235670	#155 MISC PARTS	38.84	04/25	101-53330-225
235711	MISC PARTS	155.41	04/25	101-53330-218

Invoice	Description	Total Cost	Period	GL Account
Total MGD INDUSTRIAL CORP:		312.25		
MID-STATES ORGANIZED CRIME INFO CENTER 251686 MEMBERSHIP FOR 26-50 FT SWORN		200.00	04/25	207-52120-208
Total MID-STATES ORGANIZED CRIME INFO CENTER:		200.00		
MISTELE, PAM 54948 REFUND SECURITY DEPOSIT		250.00	03/25	206-21235
Total MISTELE, PAM:		250.00		
MOKRZYCKI, NATALIE 32425 MOKRZYCKI WORK PERMIT REIMBURSEMENT		10.00	03/25	101-55300-218
Total MOKRZYCKI, NATALIE:		10.00		
NETT, JACOB EXPRPT030925 WI STATE FIREFIGHTER ASSOC CONFERENCE		254.80	03/25	101-52200-201
Total NETT, JACOB:		254.80		
NIELING, ANA 54959 REFUND SECURITY DEPOSIT		250.00	03/25	206-21235
Total NIELING, ANA:		250.00		
NOW YOGA AND WELLNESS LLC 40925 YOGA CLASS 3/31 & 4/7/25		140.00	04/25	208-52900-204
Total NOW YOGA AND WELLNESS LLC:		140.00		
O'REILLY AUTOMOTIVE INC 2043-497572 FILTER WRENCHES 2043-497579 GLOVES		39.98 25.64	03/25 03/25	101-53330-218 101-53330-218
Total O'REILLY AUTOMOTIVE INC:		65.62		
OUDENHOVEN, LUCY 55022 REFUND PRETEEN POMS A		30.00	04/25	101-34413
Total OUDENHOVEN, LUCY:		30.00		
OUTAGAMIE COUNTY TREASURER MARCH 2025 COURT FINES - MARCH		1,378.11	03/25	101-35101
Total OUTAGAMIE COUNTY TREASURER:		1,378.11		
PLAYPOWER LT 1400293201 TOT LOT REPAIRS		1,395.17	03/25	101-55200-242
Total PLAYPOWER LT:		1,395.17		
RAMIREZ SALINAS, JUAN 54892 REFUND SECURITY DEPOSIT		250.00	03/25	208-21235

Invoice	Description	Total Cost	Period	GL Account
Total RAMIREZ SALINAS, JUAN:		250.00		
RELIANT FIRE APPARATUS INC				
CMWI907282 GUAGE PUMP DISCHARGE - RETURNED	205.03-	03/25	101-52200-205	
WI1447 GUAGE	171.66	03/25	101-52200-205	
WI1485 RED COVER W/AIR EJECT NAME PLATE	78.74	03/25	101-52200-205	
WI1486 PANEL CONTROL ASSEMBLY	618.60	03/25	101-52200-205	
WI1587 JUMBO BIV REBUILD KIT	201.15	04/25	101-52200-205	
Total RELIANT FIRE APPARATUS INC:		865.12		
RENT-A-FLASH OF WISCONSIN INC				
94790 NO TRAIN HORN SIGNS	110.18	03/25	452-51213-263	
94791 COLLIDGE & BUCHANAN SIGNS	115.63	03/25	101-53300-218	
Total RENT-A-FLASH OF WISCONSIN INC:		225.81		
SANDERS, RANDALL				
54858 REFUND SECURITY DEPOSIT	250.00	03/25	206-21235	
Total SANDERS, RANDALL:		250.00		
SHIPPY, BEN				
EXPRPT030925 WI STATE FIREFIGHTER ASSOC - CONFERENCE	289.80	03/25	101-52200-201	
Total SHIPPY, BEN:		289.80		
STAPLES ADVANTAGE				
6027893752 COPY PAPER, BATTERIES, DAB N SEAL	99.88	03/25	101-51650-206	
Total STAPLES ADVANTAGE:		99.88		
STATE OF WI COURT FINES &				
MARCH 2025 COURT FINES - MARCH	3,431.34	03/25	101-35101	
Total STATE OF WI COURT FINES &:		3,431.34		
STONERIDGE LITTLE CHUTE LLC #384				
21023642039 FOOD	266.29	04/25	101-52200-211	
21025341201 FOOD	83.19	04/25	101-52200-211	
22080301207 FOOD	200.73	03/25	101-52200-211	
22090290751 FOOD	58.49	04/25	101-52200-211	
23040851008 FOOD & BEVERAGES	113.20	03/25	101-51960-211	
Total STONERIDGE LITTLE CHUTE LLC #384:		721.90		
TESCH, JOE				
EXPRPT030925 WI STATE FIREFIGHTER ASSOC - CONFERENCE	254.80	03/25	101-52200-201	
Total TESCH, JOE:		254.80		
THEDACARE LABORATORIES				
121005550325 BLOOD DRAWS - MARCH	127.50	04/25	207-52120-204	
Total THEDACARE LABORATORIES:		127.50		

Invoice	Description	Total Cost	Period	GL Account
<b>TRILOGY CONSULTING LLC</b>				
	1886 WASTEWATER RATE STUDY UPDATE	120.00	03/25	610-53614-204
<b>Total TRILOGY CONSULTING LLC:</b>				
		120.00		
<b>U.S. BANK</b>				
49100425	WI RURAL WATER CONFERENCE - SCHUH	440.00	04/25	620-53924-201
49100425	MSC SVC FEE - SCHUH	15.00	04/25	620-53924-201
49100425	AMAZON - POSTAGE LABELS	20.94	04/25	101-51650-206
49100425	AMAZON - HEATED DESK PAD	22.99	04/25	101-51420-206
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-53300-213
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-53310-213
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-53330-213
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-53460-218
49100425	AMAZON - EAR PLUGS	7.24	04/25	201-53620-218
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-53350-213
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-55200-213
49100425	AMAZON - EAR PLUGS	7.24	04/25	101-55440-218
49100425	AMAZON - EAR PLUGS	7.24	04/25	610-53612-213
49100425	AMAZON - EAR PLUGS	7.24	04/25	620-53644-218
49100425	AMAZON - EAR PLUGS	7.24	04/25	630-53441-218
49100425	AMAZON - EAR PLUGS	7.24	04/25	630-53442-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-53300-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-53310-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-53330-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-53460-218
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	201-53620-218
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-53350-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-55200-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	101-55440-218
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	610-53612-213
49100425	AMAZON - SAFETY GLASSES	8.91	04/25	620-53644-218
49100425	AMAZON - SAFETY GLASSES	8.90	04/25	630-53441-218
49100425	AMAZON - SAFETY GLASSES	8.90	04/25	630-53442-213
49100425	USPS - POSTAGE	59.50	04/25	101-51650-226
49100425	FESTIVAL FOOD - FOOD	42.99	04/25	101-51960-211
49100425	ZOOM.US - MONTHLY FEE	15.99	04/25	101-51440-208
49100425	ROSE HILL BAR & GRILL - FOOD	85.96	04/25	101-51960-211
49100425	DOMINOS - FOOD	121.70	04/25	101-51960-211
49100425	AMAZON - VARIOUS REC DEPT PROGRAM SUPPL	349.54	04/25	101-53300-218
49100425	USPS - POSTAGE	5.11	04/25	206-55110-226
49100425	AMAZON - PROGRAM SUPPLIES	367.92	04/25	206-55110-205
49100425	AMAZON - NINTENDO SWITCH	27.95	04/25	206-55110-213
49100425	AMAZON - SHIPPING LABELS	25.42	04/25	206-55110-218
49100425	AMAZON - DVDS	24.98	04/25	206-55110-210
49100425	AMAZON - PACKING TAPE	57.92	04/25	206-55110-218
49100425	AMAZON - DVDS	304.48	04/25	206-55110-210
49100425	AMAZON - DVDS	20.29	04/25	206-55110-210
49100425	AMAZON - REFUND	.03-	04/25	206-55110-210
49100425	AMAZON - DVD REFUND	.33-	04/25	206-55110-210
49100425	AMAZON - DVD	22.39	04/25	206-55110-210
49100425	AMAZON - A/V	132.03	04/25	206-55110-210
49100425	AMAZON - GAMES, BAGS, POWER CORD, ETC	145.07	04/25	206-55110-213
49100425	AMAZON - PACKING TAPE RETURNED	44.33-	04/25	206-55110-218
49100425	AMAZON - BOOKS	49.76	04/25	206-55110-206
49100425	AMAZON - DRUM BAG	15.67	04/25	206-55110-213
49100425	MEMORIES ANTIQUE - DVDS	73.60	04/25	206-55110-210

Invoice	Description	Total Cost	Period	GL Account
49100425	AMAZON - PACKING TAPE	21.84	04/25	206-55110-218
49100425	AMAZON - STICKERS, MARKERS, PAPER BAGS	94.73	04/25	206-55110-205
49100425	AMAZON - DVD	5.99	04/25	206-55110-210
49100425	AMAZON - BOOKS	167.81	04/25	206-55110-206
49100425	AMAZON - BOOKS	14.52	04/25	206-55110-206
49100425	COSTCO - MEMBERSHIP	68.58	04/25	206-55110-218
49100425	AMAZON - DVD	125.80	04/25	206-55110-210
49100425	AMAZON - DVD	.06-	04/25	206-55110-210
49100425	PIGGLY WIGGLY - CUPCAKES	21.98	04/25	207-52120-218
49100425	DOLLAR TREE - BALLOONS & CANDY	7.00	04/25	207-52120-218
49100425	AMAZON - COFFEE	65.14	04/25	207-52120-218
49100425	AMAZON - WRIST REST	12.99	04/25	207-52120-206
49100425	AMAZON - BULBS	9.36	04/25	101-52200-218
49100425	USPS - POSTAGE	17.69	04/25	101-52200-218
49100425	AMAZON - IPHONE SCREEN PROTECTOR	15.23	04/25	101-52200-218
49100425	LITTLE CAESARS - CHAINSAW SAFETY COURSE	78.15	04/25	101-55440-218
49100425	EXTRACTIGATOR PRODUCTS - BUCKTHORN REM	378.25	04/25	101-55440-221
49100425	AMERICAN RED CROSS - LG COURSE CERTIFICA	329.00	04/25	204-55420-218
49100425	CHEMIXTRY - CHUTEING STARS CUT MUSIC	320.00	04/25	101-55300-218
49100425	APPLETON TROPHY - FIREFIGHTER OF THE YEA	15.00	04/25	101-52200-219
49100425	APPLE.COM	2.99	04/25	101-52200-204
49100425	GOVERNMENT FINANCE OFF - MBRSHIP RENEWA	190.00	04/25	101-51420-201
49100425	GOVERNMENT FINANCE OFFICE - ADD'L MBRSHI	149.00	04/25	101-51420-201
49100425	LOCAL GOVERNMENT ED - 2025 WGFOA SPRING	150.00	04/25	101-51420-201
49100425	INGLESIDE HOTEL - UEBELHER	412.00	04/25	207-52120-201
49100425	NIC TRAFFICVOLREGPROG	3.06	04/25	207-52120-204
49100425	NIC TRAFFICVOLREGPROG	3.06	04/25	207-52120-204
49100425	NIC TRAFFICVOLREGPROG	6.12	04/25	207-52120-204
49100425	NIC TRAFFICVOLREGPROG	9.18	04/25	207-52120-204
49100425	AMAZON - MARKERS, LEGAL PADS, AIR FRESHE	62.21	04/25	207-52120-206
49100425	NIC TRAFFICVOLREGPROG	3.06	04/25	207-52120-204
49100425	CHEWY.COM - DOG FOOD & VITAMINS	300.16	04/25	207-52120-236
49100425	AMAZON - PC STICK, WIRELESS KEYBOARD	174.98	04/25	207-52120-221
49100425	NIC TRAFFICVOLREGPROG	6.12	04/25	207-52120-204
49100425	NIC TRAFFICVOLREGPROG	3.06	04/25	207-52120-204
49100425	DOLLAR TREE - CANDY	16.25	04/25	101-52350-218
49100425	AMAZON - 1ST AID KIT	43.98	04/25	207-52120-213
49100425	SPS MARKETING - GUN CLEANING PATCHES	131.74	04/25	207-52120-223
49100425	NIC TRAFFICVOLREGPROG	9.18	04/25	207-52120-204
49100425	AMAZON - USB FLASH DRIVE	73.97	04/25	207-52120-218
49100425	NIC TRAFFICVOLREGPROG	3.06	04/25	207-52120-204
49100425	PRI MANAGEMENT - POLICE RECORDS MANAGE	458.00	04/25	207-52120-201
49100425	NIC TRAFFICVOLREGPROG	9.18	04/25	207-52120-204
49100425	TLO TRANSUNION - BACKGROUND CHECKS	75.00	04/25	207-52120-204
49100425	AMAZON - BATTERIES	39.43	04/25	207-52120-218
49100425	HOLIDAY INN - SEAVEY	294.00	04/25	207-52120-201
49100425	LEAGUE OF WI MUNICIPALITIES	250.00	04/25	101-52050-201
49100425	HOTV COC - BUSINESS & LEADERSHIP SUMMIT	75.00	04/25	101-51530-201
49100425	KWIK TRIP - FUEL	84.31	04/25	101-53330-217
49100425	INSIDE VISION - SANITARY SEWER CAMERA REP	3,380.82	04/25	610-53612-204
49100425	AMAZON - CABLE HIDER & EXT CORD W/ MULT O	16.08	04/25	620-53924-206
49100425	FESTIVAL FOOD - FOOD	6.67	04/25	206-55110-205
49100425	LITTLE CAESARS - PIZZA	27.75	04/25	206-55110-205
49100425	WM SUPERCENTER - FOOD	121.67	04/25	206-55110-205
49100425	PRINCESS MY PARTY - CHARACTER APPERANCE	361.22	04/25	206-55110-205
49100425	COSTCO - FOOD	207.08	04/25	206-55110-205
49100425	DOLLAR TREE - PANS & TABLE COVERS	11.25	04/25	206-55110-205

Invoice	Description	Total Cost	Period	GL Account
49100425	BAKERS OUTLET	12.00	04/25	206-55110-205
49100425	HOME DEPOT - POTS, POTTING SOIL & PLANTS	81.49	04/25	206-55110-205
49100425	AFOMA - BOOKS	20.00	04/25	206-55110-205
49100425	WALGREENS - COTTON BALLS	8.97	04/25	206-55110-205
49100425	FESTIVAL FOOD - POPCORN & BUTTER	15.00	04/25	206-55110-205
Total U.S. BANK:		<u>11,673.39</u>		
VALLEY LIQUOR				
179258	BEVERAGES AND SUPPLIES	188.94	03/25	101-52200-211
Total VALLEY LIQUOR:		<u>188.94</u>		
VANZEELAND, BRYNN				
55057	REFUND PRETEEN POMS A	20.00	04/25	101-34413
Total VANZEELAND, BRYNN:		<u>20.00</u>		
WAUKESHA COUNTY TECHNICAL COLLEGE				
S0857221	PROF DEV SEMINAR - SEAVEY	350.00	03/25	207-52120-201
Total WAUKESHA COUNTY TECHNICAL COLLEGE:		<u>350.00</u>		
WI DEPT OF JUSTICE				
202503-L4504T	BACKGROUND CHECKS MARCH	91.00	03/25	207-52120-218
Total WI DEPT OF JUSTICE:		<u>91.00</u>		
WI STATE FIREFIGHTER'S ASSOCIATION				
1560	CONVENTION REGISTRATION-4 MEMBERS	580.00	03/25	101-52200-201
Total WI STATE FIREFIGHTER'S ASSOCIATION:		<u>580.00</u>		
Grand Totals:		<u><u>154,679.85</u></u>		

## Report GL Period Summary

Vendor number hash: 390037  
 Vendor number hash - split: 1065123  
 Total number of invoices: 113  
 Total number of transactions: 256

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	154,679.85	154,679.85
Grand Totals:	154,679.85	154,679.85

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Terms Description	Invoice Amount	Net Invoice Amount
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**Report Criteria:**Invoice Detail.Voided = {=} FALSE

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Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>AMERICAN FIDELITY ASSURANCE (4885)</b>							
2570481A	Invoi	FLEX	2,291.99	Open	Non	03/25	101-21368
<b>Total AMERICAN FIDELITY ASSURANCE (4885):</b>							
			2,291.99				
<b>AT&amp; T (409)</b>							
92078873810325	Invoi	FEB/MAR SERVICE	17.58	Open	Non	03/25	207-52120-203
92078873810325	Invoi	FEB/MAR SERVICE	52.72	Open	Non	03/25	101-53310-203
92078873810325	Invoi	FEB/MAR SERVICE	17.58	Open	Non	03/25	204-55420-203
92078873810325	Invoi	FEB/MAR SERVICE	17.58	Open	Non	03/25	101-53310-203
92078873810325	Invoi	FEB/MAR SERVICE	70.31	Open	Non	03/25	620-53924-203
92078873810325	Invoi	FEB/MAR SERVICE	52.73	Open	Non	03/25	206-55110-203
92078873810325	Invoi	FEB/MAR SERVICE	52.72	Open	Non	03/25	101-53310-203
<b>Total AT&amp; T (409):</b>							
			281.22				
<b>CHARTER COMMUNICATIONS (89)</b>							
152837701031425	Invoi	MAR/APR SERVICE	219.99	Open	Non	03/25	207-52120-203
152871901031425	Invoi	MAR/APR SERVICE	140.90	Open	Non	03/25	207-52120-203
<b>Total CHARTER COMMUNICATIONS (89):</b>							
			360.89				
<b>CLOUDPERMIT INC (5345)</b>							
2312	Invoi	CLOUDPERMIT ANNUAL SUBSCRIPTION	15,500.00	Open	Non	03/25	101-52050-204
<b>Total CLOUDPERMIT INC (5345):</b>							
			15,500.00				
<b>DELTA DENTAL OF WISCONSIN (33)</b>							
2317550	Invoi	DENTAL - APRIL	6,511.72	Open	Non	03/25	101-21345
2317550	Invoi	VISION - APRIL	523.69	Open	Non	03/25	101-21366
<b>Total DELTA DENTAL OF WISCONSIN (33):</b>							
			7,035.41				
<b>MACQUEEN EQUIPMENT (139)</b>							
P44545	Invoi	HURST REPAIR	1,898.00	Open	Non	03/25	101-52200-205
P44545	Invoi	HURST REPAIR	1,898.00	Open	Non	03/25	101-52200-205
<b>Total MACQUEEN EQUIPMENT (139):</b>							
			3,796.00				
<b>T-MOBILE (5286)</b>							
9754594870325	Invoi	INTERNET HOT SPOTS	29.40	Open	Non	03/25	206-55110-209
<b>Total T-MOBILE (5286):</b>							
			29.40				
<b>VERIZON WIRELESS (3606)</b>							
6108473827	Invoi	FEB/MAR SERVICE	127.25	Open	Non	03/25	620-53924-203
<b>Total VERIZON WIRELESS (3606):</b>							
			127.25				
<b>Grand Totals:</b>							
			29,422.16				

**Report GL Period Summary**

Vendor number hash: 19881  
 Vendor number hash - split: 22507

Terms Description	Invoice Amount	Net Invoice Amount
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Total number of invoices:	9
Total number of transactions:	17

Terms Description	Invoice Amount	Net Invoice Amount
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Open Terms	29,422.16	29,422.16
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Grand Totals:	29,422.16	29,422.16
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Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>AMERICAN FIDELITY ASSURANCE (4885)</b>							
D833527	Invoi	VOLUNTARY BENEFITS	2,110.26	Open	Non	04/25	101-21367
<b>Total AMERICAN FIDELITY ASSURANCE (4885):</b>							
			2,110.26				
<b>KORBINYR, BETSY (5596)</b>							
41025 PRESENTAT	Invoi	BOOK TALK & SIGNING	146.40	Open	Non	04/25	206-55110-205
<b>Total KORBINYR, BETSY (5596):</b>							
			146.40				
<b>VFIS (2923)</b>							
336317131	Invoi	GASB REPORT-LOSAP	800.00	Open	Non	03/25	101-52200-208
<b>Total VFIS (2923):</b>							
			800.00				
<b>WE ENERGIES (2788)</b>							
5425756457	Invoi	PLANT #1 (100 WILSON ST)	231.21	Open	Non	03/25	620-53624-249
5425756457	Invoi	STREET LIGHTS	1,242.77	Open	Non	03/25	101-53300-249
5425756457	Invoi	200 E MCKINLEY - FVMPD	310.84	Open	Non	03/25	207-52120-249
5425756457	Invoi	200 E MCKINLEY - FIRE DEPT	207.23	Open	Non	03/25	101-52250-249
5425756457	Invoi	PUMP STATION @ EVERGREEN & FRENCH	366.75	Open	Non	03/25	620-53624-249
5425756457	Invoi	DOYLE POOL	9.24	Open	Non	03/25	204-55420-249
5425756457	Invoi	CROSSWINDS LED STREET LIGHTS	151.68	Open	Non	03/25	101-53300-249
5425756457	Invoi	1401 E ELM DR	2,095.43	Open	Non	03/25	101-53310-249
5425756457	Invoi	920 WASHINGTON ST	52.80	Open	Non	03/25	620-53624-249
5425756457	Invoi	CIVIC CENTER (630 MONROE ST)	909.98	Open	Non	03/25	206-55110-249
5425756457	Invoi	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	271.50	Open	Non	03/25	620-53624-249
5425756457	Invoi	PLANT #2 1118 JEFFERSON ST	131.39	Open	Non	03/25	620-53624-249
5425756457	Invoi	721 W ELM DR	273.67	Open	Non	03/25	208-52900-249
5425756457	Invoi	108 W MAIN ST	603.46	Open	Non	03/25	101-51650-249
<b>Total WE ENERGIES (2788):</b>							
			6,857.95				
<b>Grand Totals:</b>							
			9,914.61				

**Report GL Period Summary**

Vendor number hash: 16192  
 Vendor number hash - split: 52436  
 Total number of invoices: 4  
 Total number of transactions: 17

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	9,914.61	9,914.61
<b>Grand Totals:</b>	<b>9,914.61</b>	<b>9,914.61</b>

## Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"  
Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>BAKER &amp; TAYLOR</b>				
2038945805	BOOKS	57.60	03/25	206-55110-206
2038945806	BOOKS	19.41	03/25	206-55110-206
2038945807	BOOKS	227.48	03/25	206-55110-206
2038945808	BOOKS	19.41	03/25	206-55110-206
2038945809	BOOKS	42.16	03/25	206-55110-206
2038945810	BOOKS	161.35	03/25	206-55110-206
2038945811	BOOKS	13.28	03/25	206-55110-206
2038945812	BOOKS	12.67	03/25	206-55110-206
2038954018	BOOKS	58.21	03/25	206-55110-206
2038954019	BOOKS	55.78	03/25	206-55110-206
2038954020	BOOKS	324.49	03/25	206-55110-206
2038954021	BOOKS	30.18	03/25	206-55110-206
2038954022	BOOKS	13.28	03/25	206-55110-206
2038954023	BOOKS	17.51	03/25	206-55110-206
2038954024	BOOKS	46.87	03/25	206-55110-206
2038954025	BOOKS	13.28	03/25	206-55110-206
2038975627	BOOKS	468.82	04/25	206-55110-206
2038975628	BOOKS	52.89	04/25	206-55110-206
2038975629	BOOKS	18.71	04/25	206-55110-206
2038975630	BOOKS	36.83	04/25	206-55110-206
2038975631	BOOKS	12.06	04/25	206-55110-206
2038975632	BOOKS	15.49	04/25	206-55110-206
2038975633	BOOKS	18.48	04/25	206-55110-206
2038975634	BOOKS	30.00	04/25	206-55110-206
2038975635	BOOKS	12.59	04/25	206-55110-206
2038975636	BOOKS	12.06	04/25	206-55110-206
2038975637	BOOKS	13.28	04/25	206-55110-206
2038977431	BOOKS	57.01	04/25	206-55110-206
2038977432	BOOKS	135.75	04/25	206-55110-206
2038977456	BOOKS	389.13	04/25	206-55110-206
<b>Total BAKER &amp; TAYLOR:</b>		<b>2,386.06</b>		
<b>CENGAGE LEARNING INC/GALE</b>				
87009123	BOOKS	62.97	03/25	206-55110-206
87009485	BOOKS	42.73	03/25	206-55110-206
87046739	BOOKS	53.98	03/25	206-55110-206
87056556	BOOKS	30.74	03/25	206-55110-206
87056818	BOOKS	28.49	03/25	206-55110-206
87057007	BOOKS	87.72	03/25	206-55110-206
<b>Total CENGAGE LEARNING INC/GALE:</b>		<b>306.63</b>		
<b>DEMCO INC</b>				
7619157	PREMIUM BOOK TAPE	207.50	03/25	206-55110-218
<b>Total DEMCO INC:</b>		<b>207.50</b>		
<b>FINGER PUBLISHING INC</b>				
BE273826	SHOP, DINE & PLAY LOCAL	50.00	03/25	206-55110-205
BE273827	SHOP, DINE & PLAY LOCAL	50.00	03/25	206-55110-205

Invoice	Description	Total Cost	Period	GL Account
Total FINGER PUBLISHING INC:		100.00		
GORDON FLESCH CO INC I01003062 GFC LEASING CANON		180.29	03/25	206-55110-209
Total GORDON FLESCH CO INC:		180.29		
INGRAM LIBRARY SERVICES 87332128 BOOKS 87378785 BOOKS		35.00 39.78	03/25 04/25	206-55110-206 206-55110-206
Total INGRAM LIBRARY SERVICES:		74.78		
MIDWEST TAPE LLC 506884036 A/V 506949918 A/V 506970398 DIGITAL COLLECTIONS		44.99 79.98 1,225.73	03/25 03/25 03/25	206-55110-210 206-55110-210 206-55110-208
Total MIDWEST TAPE LLC:		1,350.70		
NOW YOGA AND WELLNESS LLC 40725 YOGA CLASS 4/5/25		50.00	04/25	206-55110-205
Total NOW YOGA AND WELLNESS LLC:		50.00		
OUTAGAMIE WAUPACA LIBRARY SYSTEM 4578 OWLSNET MEMBERSHIP FEE 2025 4578 PRINTING PROGRAM GUIDES 4578 RECEIPT PAPER		29,001.00 130.00 160.00	03/25 03/25 03/25	206-55110-211 206-55110-225 206-55110-218
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		29,291.00		
PLAYAWAY PRODUCTS LLC 494292 A/V 494774 A/V		246.96 434.93	03/25 03/25	206-55110-210 206-55110-210
Total PLAYAWAY PRODUCTS LLC:		681.89		
STAPLES ADVANTAGE 6027893750 RED PAPER 6027893751 ENVELOPES 6027893751 PAPER RED & SOLAR YELLOW		15.89 12.26 27.29	03/25 03/25 03/25	206-55110-205 206-55110-218 206-55110-205
Total STAPLES ADVANTAGE:		55.44		
THE BUILDING FOR KIDS INC 3074 PARTNER ORGANIZATION MEMBERSHIP		825.00	04/25	206-55110-213
Total THE BUILDING FOR KIDS INC:		825.00		
Grand Totals:		35,509.29		

---

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split:	258083	
Total number of invoices:	52	
Total number of transactions:	55	

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	35,509.29	35,509.29
Grand Totals:	35,509.29	35,509.29

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**Report Criteria:**

Invoice Detail.GL Account = "20600000000"- "20699999999"

Invoice Detail.Voided = {=} FALSE

## MINUTES OF THE REGULAR BOARD MEETING OF APRIL 2, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Joe Harlow, Trustee  
David Peterson, Trustee  
Don Van Deurzen, Trustee  
Larry Van Lankvelt, Trustee  
Brian Van Lankveldt, Trustee  
Rosie Sprangers, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator  
John McDonald, Director of Parks, Rec and Forestry  
Lisa Remiker-DeWall, Finance Director  
Fire Chief Nechodom  
Kent Taylor, Director of Public Works

EXCUSED: Laurie Decker, Village Clerk  
Jessica Titel, Community Development Director  
Megan Kloeckner, Library Director  
Fox Valley Metro Police Chief Meister

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Disbursement List
2. Approval of the Minutes of March 19, 2025

*Moved by Trustee L. Van Lankvelt, second by Trustee Harlow to approve the consent agenda.*

Ayes 7, Nays 0 – Motion Carried

### Public Hearing—Amendment of Chapter 34 of Public Utilities

*Moved by Trustee B. Van Lankveldt, second by Trustee L. Van Lankvelt, to Enter into Public Hearing.*

Ayes 7, Nays 0, Motion Carried

Administrator Bernhoft gave an overview that this was here in the past and there are no changes but happy to answer questions. No questions raised.

*Moved by Trustee B. Van Lankveldt, second by Trustee Sprangers to Exit Public Hearing.*

Ayes 7, Nays 0 – Motion Carried

**Presentation—Nechodom Award**

Jim and Ida Peeters raised 12 kids, active in the American Legion, started a raffle and various other community service type volunteer positions. Presented to Ken Peeters by Trustee Larry Van Lankvelt. He spoke on behalf of the family, thanking the community and said his parents would have appreciated it!

**Discussion/Action— Adopt Ordinance No. 2, Series 2025 Amending the Sewer Utility Ordinance Sections 34-1 and 34-128 through 34-415 of the Village of Little Chute Municipal Code**

*Moved by Trustee B. Van Lankvelt, seconded by Trustee L. Van Lankvelt to Adopt Ordinance No. 2, Series 2025 Amending the Sewer Utility Ordinance Sections 34-1 and 34-128 through 34-415 of the Village of Little Chute Municipal Code*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—LCASD Memorandum of Understanding the FVMPD**

Administrator Bernhoft presented an overview and stated that LCASD has already approved.

*Moved by Trustee Harlow, seconded by Trustee Van Deurzen to approve as presented.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Holiday Rentals and Rates for Non-Residents**

Director McDonald gave an overview and stated that the Non-Resident rates were cutoff accidentally on the memo approved at the last meeting so only resident rates were approved. Trustee Harlow feels it should be detailed about how the holiday could fall when a holiday rate could be applicable. Discussion that for example they would like Easter to be holiday rate even though it is not a listed holiday for the Village. Clarifications will be made by staff on what dates holiday rates are taking into consideration various scenarios on how the holiday can fall.

*Moved by Trustee B. Van Lankvelt, seconded by Trustee L. Van Lankvelt*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Award Design and Engineering Bid for Heesakker Park**

Director McDonald provided an overview of the project.

*Moved by Trustee B. Van Lankvelt, seconded by Trustee Harlow to Award the Bid to Ra Smith.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Youth Boxing Special Event Permit**

Director Mc Donald provided an update on the event. The representative of the event was available for questions.

*Moved by Trustee B. Van Lankvelt, seconded by Trustee L. Van Lankvelt approve the Special Event Permit as presented.*

Ayes 7, Nays 0 – Motion Carried

**Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board meeting at 6:42 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 4, SERIES OF 2025**

**RESOLUTION PROCLAIMING ARBOR DAY IN THE VILLAGE OF LITTLE CHUTE,  
OUTAGAMIE COUNTY, WISCONSIN**

WHEREAS, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees, and this holiday, called Arbor Day, was established in 1872 in the State of Nebraska to recognize the importance of trees in our lives; and

WHEREAS, the first Arbor Day was a great success with the planting of more than a million trees and the idea spread to the neighboring states. Today, over 100 years later, Arbor Day is celebrated throughout the nation and the world; and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, beautify our community, and clean our air; and

WHEREAS, J. Sterling Morton's dream of a greener tomorrow is still alive, thanks to the National Arbor Day Foundation's Tree City USA program that provides guidelines which help communities establish a comprehensive care program for their trees. Our cities are becoming greener, healthier places in which to live, and people everywhere are more aware of the need to plant trees; and

NOW, THEREFORE BE IT PROCLAIMED, that Michael R. Vanden Berg, Village President, and the Village Board designate Friday, April 25, 2025, to observe Arbor Day in the Village of Little Chute and urge all citizens to support the efforts to plant and protect our trees now and in the future.

Introduced, approved and adopted: April 16, 2025

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 5, SERIES OF 2025**

**A RESOLUTION APPROVING A CSM FOR 2201 & 2125 W. MAIN STREET**

**WHEREAS**, Jeff & Deborah Hermsen, owners of Parcel #260410801 and #260410802 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Steven Bieda, a registered land surveyor, to combine the two existing parcels; and

**WHEREAS**, On April 14, 2025, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto, be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: April 16, 2025

**VILLAGE OF LITTLE CHUTE:**

By:

\_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest:

\_\_\_\_\_  
Laurie Decker, Village Clerk

# Vicinity Map - 2201 W. Main Street



3/20/2025, 2:22:40 PM

1:1,200

0 0.01 0.02 0.03 0.04 mi  
0 0.01 0.02 0.03 0.04 km

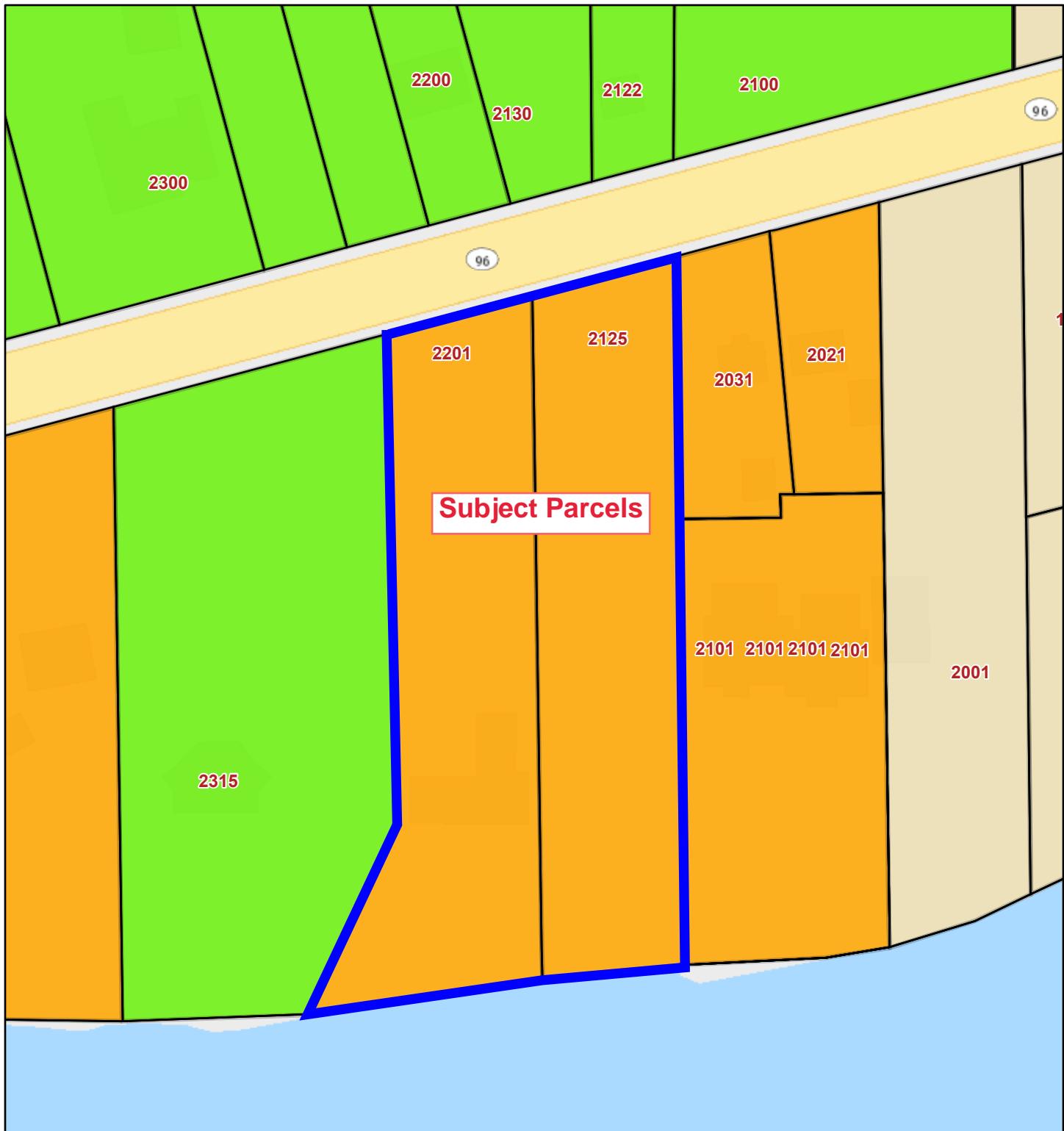
Address

Parcels

Outagamie County, Village of Little Chute, REL & Associates, Inc.

Village of Little Chute  
Robert E. Lee & Associates, Inc., Outagamie County

# Zoning Map - 2201 W. Main Street



3/20/2025, 2:24:13 PM

1:1,200

## Zoning

CH: Commercial Highway District

RC: Conventional Single-Family District

RT: Two-Family Residential District

0 0.01 0.02 0.04 mi  
0 0.01 0.02 0.03 0.04 km

Robert E. Lee & Associates, Inc., Outagamie County

## Address

Parcels

Village of Little Chute

Robert E. Lee & Associates, Inc., Outagamie County

## APPLICATION FOR TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE

See additional information on reverse side. Contact the municipal clerk if you have questions.

Fee \$ 10.00

Application Date: 4/3/2025

The Village of Little Chute of Outagamie County.

A Temporary Class "B" license to sell fermented malt beverages at picnics or smaller gatherings under s. 125.26(6) Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or smaller gatherings under s. 125.51(10), Wis. Stats.

At the premise described below during a special event beginning 6/6/2025 and ending 6/8/2025 and agrees to comply with laws, regulations, ordinances, and regulations (state, federal, or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association
  - (a) Name Little Chute Jaycees
  - (b) Address P.O. Box 66
  - (c) Date organized 1975
  - (d) If corporation, given date of incorporation \_\_\_\_\_
  - (e) If the named organization is not required to hold a Wisconsin sellers permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
  - (f) Names and addresses of all officers:  
President Bob Evers  
Vice President \_\_\_\_\_  
Secretary Todd Berken  
Tresuer Greg Berken
  - (g) Name and addresses of manager or person in charge of affair: \_\_\_\_\_
2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
  - (a) Street Number 100 Van Buren St., Little Chute, WI 54140 (Doyle Park)
  - (b) Lot \_\_\_\_\_ Block \_\_\_\_\_
  - (c) Do premises occupy all or part of building? \_\_\_\_\_
  - (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_
3. **NAME OF EVENT**
  - (a) List name of the event Great Wisconsin Cheese Festival
  - (b) Dates of event 6/6/2025 - 6/8/2025

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Little Chute Jaycees

(Name of Organization)

Officer Todd Berken 4/3/2025  
(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Date Filled with Clerk 4/3/2025

Date Reported to the Council or Board

4/18/2025

Date Granted By Council \_\_\_\_\_  
AT-315(R. 5-11)

License No. \_\_\_\_\_

Wisconsin Department of Revenue



# Proclamation

## TO HONOR THE LITTLE CHUTE CHUTE-ING STARS DANCE TEAM UPON WINNING THEIR THIRTEENTH CONSECUTIVE STATE TITLE

**WHEREAS**, the Little Chute Chute-ing Stars Dance Team was organized in 2007 by the Little Chute Recreation Department, consisting of selected dancers ranging from fifth through eighth grade who perform in local parades, at home basketball games, and in numerous competitions during their season; and

**WHEREAS**, the 2024-2025 Chute-ing Stars Dance Team consists of 24 dancers who entered five competitions during their season, winning first place in the Kick Division five times, and winning first place in the Pom Division five times; and

**WHEREAS**, on January 18<sup>th</sup> the Chute-ing Stars entered and competed in the Wisconsin State JEM Dance Competition and were named State Champs in the Kick Division and State Champs in D3 Pom; and

**WHEREAS**, the Chute-ing Stars have flourished under the direction of Head Coaches Emily Richards & Meghan DeWitt and Assistant Coach Brynn Morrill, who all provided the team with excellent guidance and leadership; and

**NOW, THEREFORE BE IT PROCLAIMED**, the Chute-ing Stars Dance Team have demonstrated exceptional talent, dedication, hard work, and unity and are highly deserving of special commendation for their Championships in the Kick Division and D3 Pom Division at the Wisconsin State JEM Dance Competition; and

**BE IT FURTHER PROCLAIMED**, that the Village Board congratulates the Chute-ing Stars Dance Team and their coaches for their accomplishments; their sportsmanship is a reflection of their hard work and dedication to their sport and their team.

Dated this 16<sup>th</sup> day of April, 2025

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Michael R. Vanden Berg, Village President

Beau Bernhoft, Village Administrator



# Proclamation

## TO HONOR THE 2024-2025 LITTLE CHUTE HIGH SCHOOL DANCE TEAM AND COACHES FOR THEIR ACCOMPLISHMENTS

**WHEREAS**, the 2024-2025 Little Chute High School Dance Team consists of 20 dancers who are coached by Beth DeBruin and Maya Weyenberg; and

**WHEREAS**, the LCHS Dance Team entered five dance competitions during the 2024-2025 season; receiving first place in the Pom Division five times and receiving first place in the Kick Division five times; and first place in the Jazz Division four times.

**WHEREAS**, on January 25<sup>th</sup> the LCHS Dance Team competed in the WACPC Eastern Regional Dance Competition at D.C. Everest, receiving second place Regional Champion Runner-up in D5 Pom, second place Regional Champion Runner-up in D3 Jazz and first place Regional Champions in D3 Kick, and thereby qualified them for all three divisions for the state competition; and

**WHEREAS**, on February 1st the LCHS Dance Team competed in the WACPC State Dance Competition in LaCrosse, where the team was awarded State Runner-up Champions in D5 Pom, State Runner-up Champions in D3 Jazz, and State Champions in D3 Kick; and

**WHEREAS**, on February 15<sup>th</sup> & 16<sup>th</sup>, the LCHS Dance Team competed in the Dance Team Union National Dance Competition in Orlando, Florida, where the team advanced to finals and was awarded National Runner Ups in Large Varsity Kick; and

**NOW, THEREFORE BE IT PROCLAIMED**, the Village of Little Chute recognizes the accomplishments of the 2024-2025 LCHS Dance Team for being the State Runner-up Champions in D5 Pom, State Runner-up Champions in D3 Jazz, and State Champions in D3 Kick, and for their hard work, dedication, conduct, and spirit; and

**BE IF FURTHER PROCLAIMED**, that the Village Board extends its heartfelt congratulations and sincere best wishes for the continued success of the Little Chute High School Dance Team in their future endeavors.

Dated this 16<sup>th</sup> day of April, 2025

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Michael R. Vanden Berg, Village President

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Beau Bernhoft, Village Administrator

# Health Impacts of Lead in Drinking Water

## Lead Exposure Risks and Vulnerable Populations

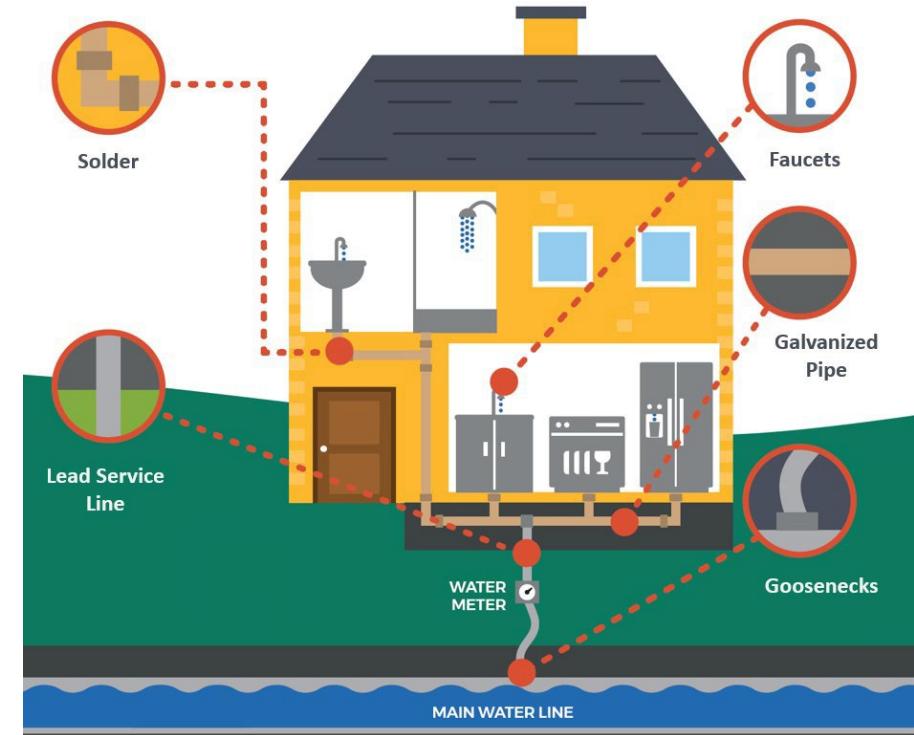
- **Lead Exposure and Health Risks:** Lead is a neurotoxin that causes severe cognitive and developmental problems, especially in children. No safe level of lead exposure has been identified.
- **Impact on Vulnerable Populations:** Infants, young children, and pregnant women are the most vulnerable to lead poisoning, which can lead to life long health issues such as reduced IQ and behavioral problems.
- **Long-Term Public Health Costs:** Communities with elevated lead levels face long-term public health costs due to the irreversible nature of lead poisoning.



Photo by Lubomirkin on Unsplash

# Lead in Drinking Water

- Lead in drinking water irreparably harms the health of children and adults and disproportionately impacts lower-income communities and communities of color.
- Legacy lead pipes have exposed generations of Americans to health-harming lead and will continue to do so until they are removed.
- EPA estimates that up to 9 million homes are connected to water mains through lead pipes, posing an ever-present risk to American's health and wellbeing.



**Reference Guide for Public Water Systems**  
**Lead and Copper Rule Comparison**

This table compares the major differences between the current Lead and Copper Rule (LCR) and the final Lead and Copper Rule revisions (LCRR). In general, requirements that are unchanged are not listed. For existing rule requirements visit: <https://www.epa.gov/dwreginfo/lead-and-copper-rule>. For more information on the new LCR visit: <https://www.epa.gov/ground-water-and-drinking-water/final-revisions-lead-and-copper-rule>.

CURRENT LCR	FINAL REVISED LCRR
<i>Action Level (AL) and Trigger Level (TL)</i>	
<ul style="list-style-type: none"> <li>90<sup>th</sup> percentile (P90) level above lead AL of 15 µg/L or copper AL of 1.3 mg/L requires additional actions.</li> </ul>	<ul style="list-style-type: none"> <li>90<sup>th</sup> percentile (P90) level above lead AL of 15 µg/L or copper AL of 1.3 mg/L requires more actions than the previous rule.</li> <li>Defines lead trigger level (TL) of <math>10 &lt; P90 \leq 15 \mu\text{g/L}</math> that triggers additional planning, monitoring, and treatment requirements.</li> </ul>
<i>Lead and Copper Tap Monitoring</i>	
<b>Sample Site Selection</b> <ul style="list-style-type: none"> <li>Prioritizes collection of samples from sites with sources of lead in contact with drinking water.</li> <li>Highest priority given to sites served by copper pipes with lead solder installed after 1982 but before the state ban on lead pipes and/or LSLs.</li> <li>Systems must collect 50% of samples from LSLs, if available.</li> </ul>	<b>Sample Site Selection</b> <ul style="list-style-type: none"> <li>Changes priorities for collection of samples with a greater focus on LSLs.</li> <li>Prioritizes collecting samples from sites served by LSLs –all samples must be collected from sites served by LSLs, if available.</li> <li>No distinction in prioritization of copper pipes with lead solder by installation date.</li> <li>Improved tap sample site selection tiering criteria.</li> </ul>
<b>Collection Procedure</b> <ul style="list-style-type: none"> <li>Requires collection of the first liter sample after water has sat stagnant for a minimum of 6 hours.</li> </ul>	<b>Collection Procedure</b> <ul style="list-style-type: none"> <li>Requires collection of the fifth-liter sample in homes with LSLs after water has sat stagnant for a minimum of 6 hours and maintains first- liter sampling protocol in homes without LSLs.</li> <li>Adds requirement that samples must be collected in wide-mouth bottles.</li> </ul>

CURRENT LCR	FINAL REVISED LCRR
	<ul style="list-style-type: none"> <li>Prohibits sampling instructions that include recommendations for aerator cleaning/removal and pre-stagnation flushing prior to sample collection.</li> </ul>
<p><b>Monitoring Frequency</b></p> <ul style="list-style-type: none"> <li>Samples are analyzed for both lead and copper.</li> <li>Systems must collect standard number of samples, based on population; semi-annually unless they qualify for reduced monitoring.</li> <li>Systems can qualify for annual or triennial monitoring at reduced number of sites. Schedule based on number of consecutive years meeting the following criteria: <ul style="list-style-type: none"> <li>Serves <math>\leq</math> 50,000 people and <math>\leq</math> lead &amp; copper ALs.</li> <li>Serves any population size, meets state-specified optimal water quality parameters (OWQPs), and <math>\leq</math> lead AL.</li> </ul> </li> <li>Triennial monitoring also applies to any system with lead and copper 90<sup>th</sup> percentile levels <math>\leq</math> 0.005 mg/L and <math>\leq</math> 0.65 mg/L, respectively, for 2 consecutive 6-month monitoring periods.</li> <li>9-year monitoring waiver available to systems serving <math>\leq</math> 3,300.</li> </ul>	<p><b>Monitoring Frequency</b></p> <ul style="list-style-type: none"> <li>Some samples may be analyzed for only lead when lead monitoring is conducted more frequently than copper.</li> <li>Copper follows the same criteria as the current rule.</li> <li>Lead monitoring schedule is based on P90 level for all systems as follows: <ul style="list-style-type: none"> <li><b>P90 <math>&gt;</math> 15 <math>\mu\text{g/L}</math>:</b> Semi-annually at the standard number of sites.</li> <li><b>P90 <math>&gt;</math> 10 to 15 <math>\mu\text{g/L}</math>:</b> Annually at the standard number of sites.</li> <li><b>P90 <math>\leq</math> 10 <math>\mu\text{g/L}</math>:</b> <ul style="list-style-type: none"> <li>Annually at the standard number of sites and triennially at reduced number of sites using same criteria as previous rule except copper 90<sup>th</sup> percentile level is not considered.</li> <li>Every 9 years based on current rule requirements for a 9-year monitoring waiver.</li> </ul> </li> </ul> </li> </ul>

CURRENT LCR	FINAL REVISED LCRR
Corrosion Control Treatment (CCT) and Water Quality Parameters (WQPs)	
<p><b>CCT</b></p> <ul style="list-style-type: none"> <li>Systems serving &gt; 50,000 people were required to install treatment by January 1, 1997 with limited exception.</li> <li>Systems serving <math>\leq</math> 50,000 that exceed lead and/or copper AL are subject to CCT requirements (e.g., CCT recommendation, study if required by primacy agency, CCT installation). They can discontinue CCT steps if no longer exceed both ALs for two consecutive 6-month monitoring periods.</li> <li>Systems must operate CCT to meet any primacy agency-designated OWQPs that define optimal CCT.</li> <li>There is no requirement for systems to re-optimize.</li> </ul>	<p><b>CCT</b></p> <ul style="list-style-type: none"> <li>Specifies CCT requirements for systems with <math>10 &lt; P90 \text{ level} \leq 15 \mu\text{g/L}</math>: <ul style="list-style-type: none"> <li><b>No CCT:</b> must conduct a CCT study if required by primacy agency.</li> <li><b>With CCT:</b> must follow the steps for re-optimizing CCT, as specified in the rule.</li> </ul> </li> <li>Systems with P90 level &gt; 15 <math>\mu\text{g/L}</math>: <ul style="list-style-type: none"> <li><b>No CCT:</b> must complete CCT installation regardless of their subsequent P90 levels.</li> <li><b>With CCT:</b> must re-optimize CCT.</li> </ul> </li> <li>CWSs serving <math>\leq</math> 10,000 people and non-transient water systems (NTNCWSs) can select an option other than CCT to address lead. <i>See Small System Flexibility.</i></li> </ul>
<p><b>CCT Options:</b> Includes alkalinity and pH adjustment, calcium hardness adjustment, and phosphate or silicate-based corrosion inhibitor.</p>	<p><b>CCT Options:</b> Removes calcium hardness as an option and specifies any phosphate inhibitor must be orthophosphate.</p>
<p><b>Regulated WQPs:</b></p> <ul style="list-style-type: none"> <li><b>No CCT:</b> pH, alkalinity, calcium, conductivity, temperature, orthophosphate (if phosphate-based inhibitor is used), silica (if silica-based inhibitor is used).</li> <li><b>With CCT:</b> pH, alkalinity, and based on type of CCT either orthophosphate, silica, or calcium.</li> </ul>	<p><b>Regulated WQPs:</b></p> <ul style="list-style-type: none"> <li>Eliminates WQPs related to calcium hardness (<i>i.e.</i>, calcium, conductivity, and temperature).</li> </ul>
<p><b>WQP Monitoring</b></p> <ul style="list-style-type: none"> <li>Systems serving <math>\geq</math> 50,000 people must conduct regular WQP monitoring at entry points and within the distribution system.</li> <li>Systems serving <math>\leq</math> 50,000 people conduct monitoring only in those periods &gt; lead or copper AL.</li> </ul>	<p><b>WQP Monitoring</b></p> <ul style="list-style-type: none"> <li>Systems serving <math>\geq</math> 50,000 people must conduct regular WQP monitoring at entry points and within the distribution system.</li> </ul>

CURRENT LCR	FINAL REVISED LCRR
<ul style="list-style-type: none"> <li>Contains provisions to sample at reduced number of sites in distribution system less frequency for all systems meeting their OWQPs.</li> </ul>	<ul style="list-style-type: none"> <li>Systems serving <math>\leq 50,000</math> people must continue WQP monitoring until they no longer &gt; lead and/or copper AL for two consecutive 6-month monitoring periods.</li> <li>To qualify for reduced WQP distribution monitoring, P90 must be <math>\leq 10 \mu\text{g/L}</math> and the system must meet its OWQPs.</li> </ul>
<b>Sanitary Survey Review:</b> <ul style="list-style-type: none"> <li>Treatment must be reviewed during sanitary surveys; no specific requirement to assess CCT or WQPs.</li> </ul>	<b>Sanitary Survey Review:</b> <ul style="list-style-type: none"> <li>CCT and WQP data must be reviewed during sanitary surveys against most recent CCT guidance issued by EPA.</li> </ul>
<b>Find-and-Fix:</b> No required follow-up samples or additional actions if an individual sample exceeds 15 $\mu\text{g/L}$ .	<b>Find-and-Fix:</b> If individual tap samples > 15 $\mu\text{g/L}$ . <ul style="list-style-type: none"> <li>Find-and-fix steps: <ul style="list-style-type: none"> <li>Collect tap sample at the same tap sample site within 30 days.</li> <li>For LSL, collect any liter or sample volume.</li> <li>If LSL is not present, collect 1 liter first draw after stagnation.</li> <li>For systems with CCT</li> <li>Conduct WQP monitoring at or near the site &gt; 15 <math>\mu\text{g/L}</math>.</li> <li>Perform needed corrective action.</li> <li>Document customer refusal or nonresponse after 2 attempts.</li> <li>Provide information to local public health officials.</li> </ul> </li> </ul>
<b><i>LSL Inventory and LSLR Plan</i></b>	
<b>Initial LSL Program Activities:</b> <ul style="list-style-type: none"> <li>Systems were required to complete a materials evaluation by the time of initial sampling. No requirement to update materials evaluation.</li> <li>No LSLR plan is required.</li> </ul>	<b>Initial LSL Program Activities:</b> <ul style="list-style-type: none"> <li>All systems must develop an LSL inventory or demonstrate absence of LSLs within 3 years of final rule publication.</li> <li>LSL inventory must be updated annually or triennially, based on their tap sampling frequency.</li> <li>All systems with known or possible LSLs must develop an LSLR plan.</li> </ul>

<p><b>LSLR:</b></p> <ul style="list-style-type: none"> <li>Systems with LSLs with <math>P90 &gt; 15 \mu\text{g}/\text{L}</math> after CCT installation must annually replace <math>\geq 7\%</math> of number of LSLs in their distribution system when the lead action level is first exceeded.</li> <li>Systems must replace the LSL portion they own and offer to replace the private portion at the owner's expense.</li> <li>Full LSLR, partial LSLR, and LSLs with lead sample results <math>\leq 15 \mu\text{g}/\text{L}</math> ("test-outs") count toward the 7% replacement rate.</li> <li>Systems can discontinue LSLR after 2 consecutive 6-month monitoring periods <math>\leq</math> lead AL.</li> </ul>	<p><b>LSLR:</b></p> <ul style="list-style-type: none"> <li>Rule specifies replacement programs based on <math>P90</math> level for CWSs serving <math>&gt; 3,300</math> people: <ul style="list-style-type: none"> <li>If <math>P90 &gt; 15 \mu\text{g}/\text{L}</math>: Must fully replace 3% of LSLs per year based upon a 2 year rolling average (mandatory replacement) for at least 4 consecutive 6-month monitoring periods.</li> <li>If <math>P90 &gt; 10</math> to <math>15 \mu\text{g}/\text{L}</math>: Implement an LSLR program with replacement goals in consultation with the primacy agency for 2 consecutive 1-year monitoring periods.</li> </ul> </li> <li>Small CWSs and NTNCWSs that select LSLR as their compliance option must complete LSLR within 15 years if <math>P90 &gt; 15 \mu\text{g}/\text{L}</math> <i>See Small System Flexibility.</i></li> <li>Annual LSLR rate is based on number of LSLs and galvanized requiring replacement when the system first exceeds the action level plus the current number of lead status unknown service lines.</li> <li>Only full LSLR (both customer-owned and system-owned portion) count toward mandatory rate or goal-based rate.</li> <li>All systems replace their portion of an LSL if notified by consumer of private side replacement within 45 days of notification of the private replacement. If the system cannot replace the system's portion within 45 days, it must notify the state and replace the system's portion within 180 days.</li> <li>Following each LSLR, systems must: <ul style="list-style-type: none"> <li>Provide pitcher filters/cartridges to each customer for 6 months after replacement. Provide pitcher filters/cartridges within 24 hours for full and partial LSLRs.</li> <li>Collect a lead tap sample at locations served by replaced line within 3 to 6 months after replacement.</li> </ul> </li> <li>Requires replacement of galvanized service lines that are or ever were downstream of an LSL.</li> </ul>
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CURRENT LCR	FINAL REVISED LCRR
<p><b>LSL-Related Outreach:</b></p> <ul style="list-style-type: none"> <li>When water system plans to replace the portion it owns, it must offer to replace customer-owned portion at owner's expense.</li> <li>If system replaces its portion only: <ul style="list-style-type: none"> <li>Provide notification to affected residences within 45 days prior to replacement on possible elevated short-term lead levels and measures to minimize exposure.</li> <li>Include offer to collect lead tap sample within 72 hours of replacement.</li> <li>Provide test results within 3 business days after receiving results.</li> </ul> </li> </ul>	<p><b>LSL-Related Outreach:</b></p> <ul style="list-style-type: none"> <li>Inform consumers annually that they are served by LSL or lead status unknown service line.</li> <li>Systems subject to goal-based program must: <ul style="list-style-type: none"> <li>Conduct targeted outreach that encourages consumers with LSLs to participate in the LSLR program.</li> <li>Conduct an additional outreach activity if they fail to meet their goal.</li> </ul> </li> <li>Systems subject to mandatory LSLR include information on LSLR program in public education (PE) materials that are provided in response to <math>P90 &gt; AL</math>.</li> </ul>
<i><b>Small System Flexibility</b></i>	
No provisions for systems to elect an alternative treatment approach but sets specific requirements for CCT and LSLR.	<p>Allows CWSs serving <math>\leq 10,000</math> people and all NTNCWSs with <math>P90 &gt; 10 \mu\text{g/L}</math> to select their approach to address lead with primacy agency approval:</p> <ul style="list-style-type: none"> <li>Systems can choose CCT, LSLR, provision and maintenance of point-of-use devices; or replace all lead-bearing plumbing materials.</li> </ul>

CURRENT LCR	FINAL REVISED LCRR
<p style="text-align: center;"><i><b>Public Education and Outreach</b></i></p> <ul style="list-style-type: none"> <li>• All CWSs must provide education material in the annual Consumer Confidence Report (CCR).</li> <li>• Systems with <math>P90 &gt; AL</math> must provide PE to customers about lead sources, health effects, measures to reduce lead exposure, and additional information sources.</li> <li>• Systems must provide lead consumer notice to individuals served at tested taps within 30 days of learning results.</li> <li>• Customers can contact the CWS to get PE materials translated in other languages.</li> </ul>	<ul style="list-style-type: none"> <li>• CWSs must provide updated health effects language in all PE materials and the CCR. <ul style="list-style-type: none"> <li>◦ Customers can contact the CWS to get PE materials translated in other languages.</li> </ul> </li> <li>• All CWSs are required to include information on how to access the LSL inventory and how to access the results of all tap sampling in the CCR.</li> <li>• Revises the mandatory health effects language to improve accuracy and clarity.</li> <li>• If <math>P90 &gt; AL</math>: <ul style="list-style-type: none"> <li>◦ Current PE requirements apply.</li> <li>◦ Systems must notify consumers of <math>P90 &gt; AL</math> within 24 hours.</li> </ul> </li> <li>• In addition, CWSs must: <ul style="list-style-type: none"> <li>◦ Deliver notice and educational materials to consumers during water-related work that could disturb LSLs.</li> <li>◦ Provide information to local and state health agencies.</li> <li>◦ Provide lead consumer notice to consumers whose individual tap sample is <math>&gt; 15 \mu\text{g/L}</math> as soon as practicable but no later than 3 days.</li> </ul> </li> </ul> <p><i>Also see LSL-Related Outreach section of table.</i></p>
<i><b>Change in Source of Treatment</b></i>	
Systems on a <b>reduced</b> tap monitoring schedule must obtain prior primacy agency approval before changing their source or treatment.	Systems on <b>any</b> tap monitoring schedule must obtain prior primacy agency approval before changing their source or treatment. These systems must also conduct tap monitoring biannually.
<i><b>Source Water Monitoring and Treatment</b></i>	
<ul style="list-style-type: none"> <li>• Periodic source water monitoring is required for systems with: <ul style="list-style-type: none"> <li>◦ Source water treatment; or</li> <li>◦ <math>P90 &gt; AL</math> and no source water treatment.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Primacy Agencies can waive continued source water monitoring if the: <ul style="list-style-type: none"> <li>◦ System has already conducted source water monitoring for a previous <math>P90 &gt; AL</math>;</li> </ul> </li> </ul>

CURRENT LCR	FINAL REVISED LCRR
	<ul style="list-style-type: none"> <li>○ primacy agency has determined that source water treatment is not required; <i>and</i></li> <li>○ System has not added any new water sources.</li> </ul>
<b><i>Lead in Drinking Water at Schools Child Care Facilities</i></b>	
<ul style="list-style-type: none"> <li>• Does not include separate testing and education program for CWSs at schools and child care facilities.</li> <li>• Schools and child cares that are classified as NTNCWSs must sample for lead and copper.</li> </ul>	<ul style="list-style-type: none"> <li>• CWS must conduct sampling at 20% of elementary schools and 20% of child care facilities per year and conduct sampling at secondary schools on request for 1 testing cycle (5 years) and conduct sampling on request of all schools and child care facilities thereafter.</li> <li>• Sample results and PE must be provided to each sampled school/child care, primacy agency and local or state health department.</li> <li>• Excludes facilities built or replaced all plumbing after January 1, 2014.</li> </ul>
<b><i>Primacy Agency Reporting</i></b>	
<p>Primacy Agencies must report information to EPA that includes but is not limited to:</p> <ul style="list-style-type: none"> <li>• All P90 levels for systems serving &gt; 3,300 people, and only levels &gt; 15 µg/L for smaller systems.</li> <li>• Systems that are required to initiate LSLR and the date replacement must begin.</li> <li>• Systems for which optimal corrosion control treatment (OCCT) has been designated.</li> </ul>	<p>Expands current requirements to include:</p> <ul style="list-style-type: none"> <li>• All P90 values for all system sizes.</li> <li>• The current number of LSLs and lead status unknown service lines for every water system.</li> <li>• OCCT status of all systems including primacy agency-specified OWQPs.</li> </ul>

# Introduction to Lead Service Line Regulations

## New EPA Rules and Public Health Concerns



### EPA's New Lead Service Line Regulations

The EPA has introduced new regulations requiring full replacement of lead service lines across the U.S. by 2030, addressing the severe public health risks posed by lead in drinking water.



### Lead's Health Risks

Lead exposure, particularly in drinking water, poses serious health risks, including irreversible cognitive damage in children.

# Compliance Requirements for Water Systems

## Steps for Lead Service Line Replacement

- **Lead Service Line Inventory:** Water utilities must create detailed inventories of all lead service lines within their systems, identifying both public and private ownership.
- **Public Notification and Disclosure:** Utilities are required to notify residents of lead service line presence and ongoing replacement plans, ensuring transparency and engagement.
- **Penalties for Non-Compliance:** Utilities face significant fines and penalties if they fail to comply with inventory, notification, or replacement mandates by the EPA's deadlines.



Photo by Justin Padron on Unsplash

# Implementation Strategies for Lead Service Line Replacement

## Best Practices for Utilities and Municipalities



### Comprehensive Inventory Management

Develop a complete and accurate inventory of lead service lines to prioritize replacement efforts effectively.



### Integrated Funding Approach

Combine federal, state, and municipal funds to maximize financial resources and reduce resident costs.



### Community Engagement and Transparency

Implement robust public outreach programs to inform residents about replacement plans and health benefits.

# Wisconsin's Private Lead Lateral Replacement Funding

## State Initiatives and Federal Support



### Wisconsin's Funding for Private Replacements

Wisconsin offers forgivable loans and grants to replace privately-owned lead service lines. Disadvantaged communities receive priority for these funds.



### Federal Support Through Bipartisan Infrastructure Law

The Bipartisan Infrastructure Law provides \$373 million to Wisconsin over several years to replace both public and private lead service lines.



### 100% Principal Forgiveness for Eligible Projects

Projects in eligible communities receive full principal forgiveness, eliminating financial burdens on residents for replacing lead laterals.

# LSL Program Basics

- For SFY 2027 funding - Intent to Apply due October 31, 2025
- Applications for LSL replacement and/or inventory projects submitted separately from watermain projects, even if related
- Any municipality can apply, but PF can only be awarded to disadvantaged municipalities or for projects in disadvantaged census tracts
- Galvanized lines that are, or have been, downstream of lead, brass service lines, & lead goosenecks all considered LSLs
- All property types eligible - possible tax implications for non-residential properties



# Using Orthophosphates for Lead Control in Water

## A Chemical Solution to Lead Contamination

- **Orthophosphates as a Corrosion Inhibitor:**

Orthophosphates are added to water systems to form a protective layer inside pipes, preventing lead from leaching into drinking water.

- **EPA Recommendations:** The EPA endorses orthophosphate treatment as a cost-effective method to reduce lead contamination in compliance with the Lead and Copper Rule.



Photo by Crystal Kwok on Unsplash

# Village of Little Chute Lead Service Line Inventory

## Summary of Public and Private Services



### Public Services Inventory

Total public water services: 3,474;  
confirmed non-lead: 2,969;  
confirmed lead: 41; potential lead:  
110.



### Private Services Inventory

Total private water services: 3,368;  
confirmed non-lead: 2,692;  
confirmed lead: 263; potential lead:  
588.



### Village Streets with Lead Services

Key streets include Grand Ave (Canal to McKinley) and Lincoln Ave (Buchanan to Sue). Some require further confirmation.

# Overview of the Esri Lead Service Line Inventory Solution

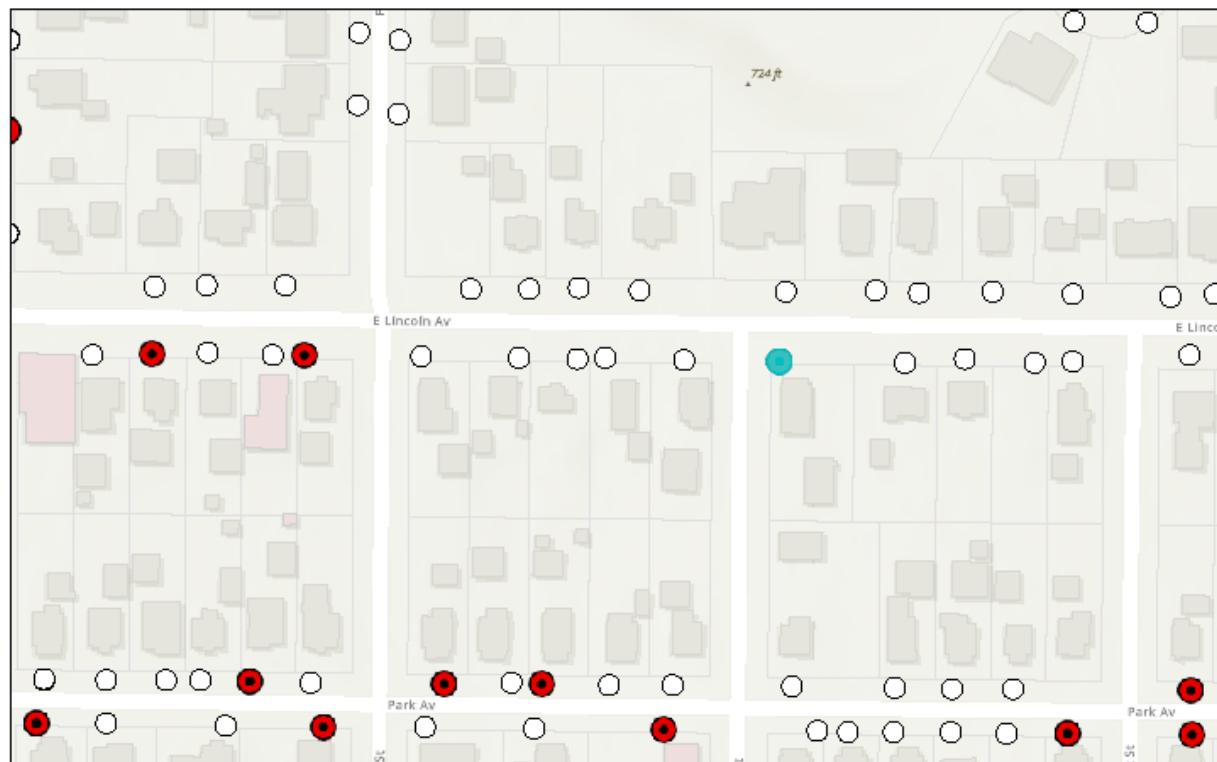
## Geospatial Mapping for Lead Pipe Identification

- **GIS Mapping for Lead Pipe Detection:** Esri's solution uses GIS technology to map and visualize lead service lines, helping utilities manage replacement projects more efficiently.
- **Data-Driven Decision Making:** The platform integrates data from water utilities to prioritize high-risk areas and streamline lead service line inventory efforts.
- **Community Engagement Tools:** Esri provides tools to inform residents about lead line replacement efforts, fostering transparency and compliance with EPA mandates.



Photo by Ståle Grut on Unsplash

## Lead Service Line Public Viewer



1/13/2025

Service Line

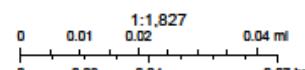
Lead

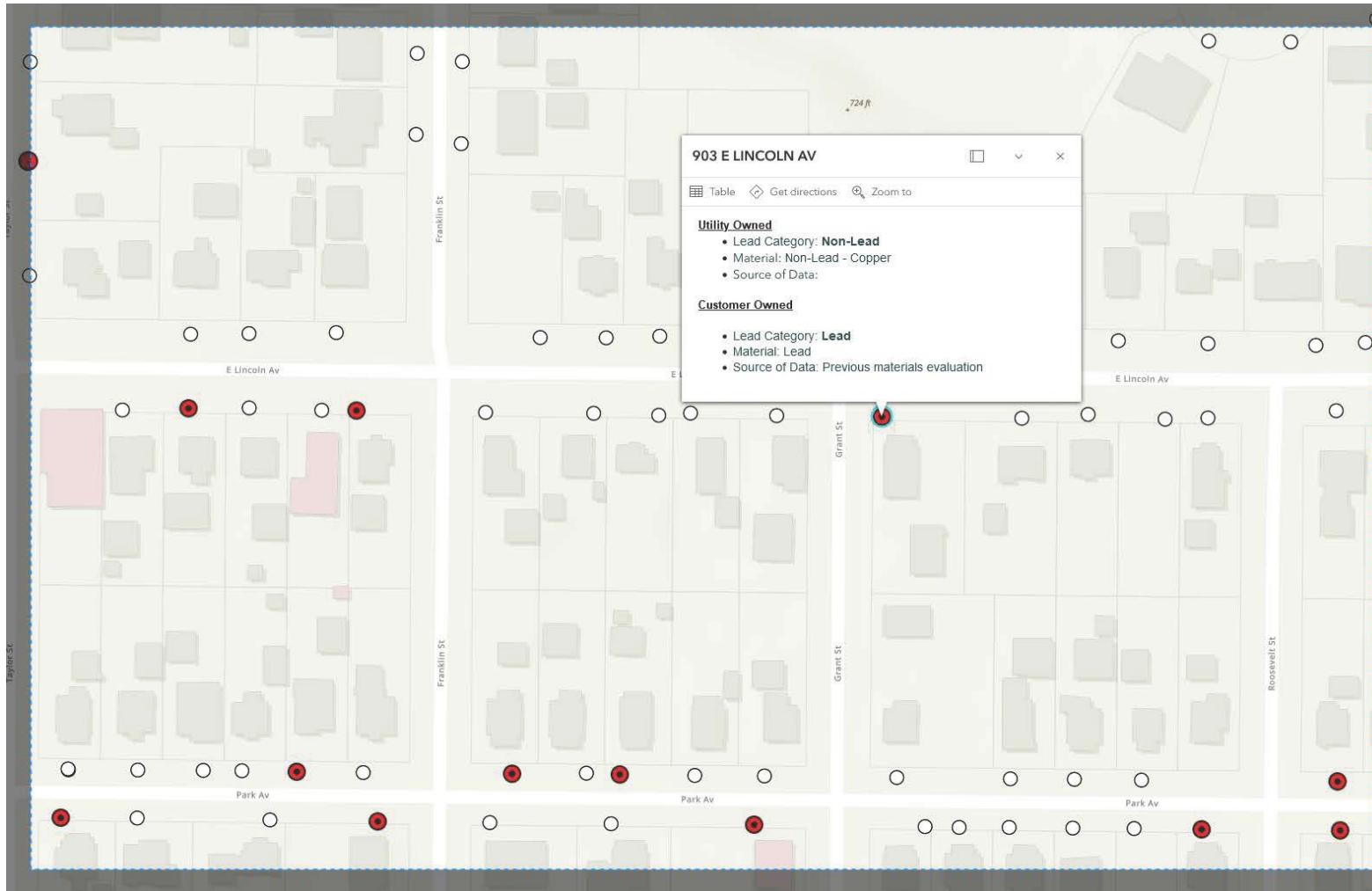
Assumed Lead

Other

World Hillshade

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, CG, NMA, Geodatamyleus, Rijkswaterstaat, GSA, Geoland, FEMA,







## Item For Consideration

For Board Review On: 4/16/2025  
Agenda Item Topic: 2025 Refuse Vehicle

Prepared On: 4/9/2025  
Prepared By: DPW Director Taylor

Report: The 2025 approved budget includes \$400,000. for the purchase of a new refuse vehicle, replacing refuse vehicle #30, a 2013 Peterbilt. Request for Quotations (RFQ's) were issued on March 14, 2025. RFQ's were sent to MacQueen Equipment LLC, Envirotech Equipment Company, and R.N.O.W., Inc. The due date for the RFQ was April 4, 2025, at 2:00pm.

Company	Vehicle Year & Make	Cost	Delivery	Other
MacQueen Equipment LLC	<ul style="list-style-type: none"><li>2025 Peterbilt 520 Chassis</li><li>2025 McNeilus ZR</li><li>Total w/title</li></ul>	<u>\$464,240.</u>	2025 - 4 <sup>th</sup> Quarter	
Envirotech Equipment Company	<ul style="list-style-type: none"><li>2025 Freightliner M2 Chassis</li><li>2025 New Way Sidewinder</li><li>Total w/title</li></ul>	<u>\$356,703.</u>	180 Days 09/15/25	
R.N.O.W., Inc.	<ul style="list-style-type: none"><li>2026 Peterbilt 520 Chassis</li><li>2026 Labrie Automizer</li><li>Total w/title</li></ul>	\$231,377.37 \$191,749.00 <u>\$423,295.84</u>	360 – 450 Days	\$11,830 Prompt Pay Discount = \$219,716.84 (w/title)  <u>\$411,465.84</u>
R.N.O.W., Inc.	<ul style="list-style-type: none"><li>2026 Mack LR64R Chassis</li><li>2026 Labrie Automizer</li><li>Total w/title</li></ul>	\$224,390. \$191,749. <u>\$416,308.50</u>	430– 480 Days	\$15,600 Prompt Pay Discount = \$208,959.50  <u>\$400,708.50</u>



## Item For Consideration

### Continued

Company	Vehicle Year & Make	Cost	Delivery	Other
R.N.O.W., Inc.	<ul style="list-style-type: none"><li>• 2025 Battle Motors LET2-46</li><li>• 2025 Labrie Automizer</li><li>• Total w/title</li></ul>	<u>\$387,960.50</u>	In Stock. 2-4 Weeks	
R.N.O.W., Inc.	<ul style="list-style-type: none"><li>• 2026 Battle Motors LET2-46</li><li>• 2026 Labrie Automizer</li><li>• Total w/title</li></ul>	\$231,569.  \$191,749.  <u>\$423,487.50</u>	300 – 360 days	\$11,830. Prompt Pay Discount. \$2000. Early Order Discount <u>\$409,657.50</u>

**Fiscal Impact:** The 2025 Fleet Budget currently remains within budget.

**Recommendation/Board Action:** Staff is recommending proceeding with the vehicle purchase quotation from Envirotech Equipment Company for the 2025 Freightliner chassis and 2025 New Way Sidewinder, for \$356,703.

Respectfully Submitted,

Kent Taylor, Department of Public Works



## Item For Consideration

**For Board Review On:** April 16th, 2025  
**Agenda Item Topic:** Grant usage

**Prepared On:** April 16th, 2025  
**Prepared By:** Fire Department

**Report:** The League Mutual Insurance organization has awarded the Little Chute Fire Department a grant of \$3,593 for the purpose of safety equipment. The intended use of the grant money will be to replace expired helmets for firefighters. The National Fire Protection Association recognizes a maximum 10-year lifespan on all gear as per laboratory testing and requires replacement for safety.

**Fiscal Impact:** The following 2025 Budget Adjustment will be needed to authorize spending.  
**General Fund**

Fire Donations (Revenue)	+ \$3,593
Safety Equipment (Expense)	+ \$3,593

**Recommendation/Board Action:** The Fire Department requests approval of the 2025 Budget Adjustment to replace expired helmets from the League Mutual Insurance donation.

**Respectfully Submitted,**

Duane Nechodom, Chief – Little Chute Fire Department



## Item For Consideration

**For Board Review On:** 04/16/2025

**Agenda Item Topic:** FVMPD Budget Amendments

**Prepared On:** 04/08/2025

**Prepared By:** Captain Slotke, FVMPD

FVMPD received a check for \$2,160 from insurance for an accident where squad 112 was struck. Gracy's Auto Body has completed repairs.

FVMPD received a \$1,000 donation from the Fox Cities Marathon that is being used to purchase the technology equipment needed for the PSTRAX asset management program.

FVMPD received reimbursement from our drone company, DJI, to pay for a piece of aftermarket equipment on the drone that was damaged.

**Fiscal Impact:** The flowing 2025 Budget Adjustment be approved:

### **FVMPD Special Revenue Fund**

Insurance Reimbursement	+ \$2,160 (Revenue)
Donations	+ \$1,000 (Revenue)
Damage to Village Property	+ \$1,399 (Revenue)
Vehicle Operations	+ \$2,160 (Expense)
Office Equipment	+ \$1,000 (Expense)
Safety Equipment	+ \$1,399 (Expense)

**Recommendation/Board Action:** Please approve the 2025 budget amendment to recognize the revenue received and provide applicable spending authority.

Respectfully Submitted,  
Captain Slotke, FVMPD