



Village of

Little Chute

108 W. MAIN STREET, LITTLE CHUTE, WI 54140. PHONE: 920-788-7380 FAX: 920-788-7394
WEBSITE: www.littlechutewi.org

Date of Application: _____

Permit No. _____

FEE: \$50.00

Permit Approved Date: _____

Paid

Business Name: _____

Name of Owner/Operator: _____

Address: _____

Telephone: _____ Email Address: _____

• OUTDOOR SEATING ALLOWED MARCH 1 THROUGH OCT. 31st - 6:00 A.M. TO 10:00 P.M., ONLY

CERTIFICATE OF INSURANCE MUST BE PROVIDED, BY THE PROPERTY OWNER, WHICH SPECIFICALLY DELINEATES LIABILITY COVERAGE EXTENDING OFF PRIVATE PROPERTY, INTO THE PUBLIC RIGHT-OF-WAY, AND SPECIFICALLY LISTS THE VILLAGE OF LITTLE CHUTE AS AN ADDITIONAL INSURED.

ALL ADA (AMERICANS WITH DISABILITIES ACT) REQUIREMENTS MUST BE ADHERED TO, WITH A MINIMUM OF 60" (FIVE FEET) CLEARANCE FOR PASSAGE IN SIDEWALK AREAS.

Describe furniture to be used: _____

On a separate sheet, provide a sketch (drawn to scale) of the parcel, including building lines, parcel size, sidewalk width (from face of building to back of curb), proposed furniture, all street amenities adjacent to the lot (i.e., street lights, bollards, benches, mailboxes, fire hydrants, flower pots, trash cans, etc.) All dimensions and locations must be noted.

To be completed by Village Clerk: Date Received _____		Clerk's Signature _____	
Zoning Admin.- Date Sent _____	Approved _____	Denied _____	Modifications Needed: _____
Police Review- Date Sent _____	Approved _____	Denied _____	Modifications Needed: _____
Fire Dept. Review - Date Sent _____	Approved _____	Denied _____	Modifications Needed: _____
Public Works Review - Date Sent _____	Approved _____	Denied _____	Modifications Needed: _____

**REGULATIONS AND SPECIAL CONDITIONS FOR PERMIT TO ALLOW OUTDOOR SEATING
WITHIN THE PUBLIC RIGHT-OF-WAY**

1. Outdoor seating will be permitted on Village sidewalks in the Central Business Zoning District, i.e. the downtown. Seating may be allowed between any building and any abutting public curb line with the exception of an alleyway.
2. Any open and operating first floor commercial business or professional office will be permitted to have seating on the public sidewalk outside of their business. No “stretching” or extending over to a neighboring property’s frontage is permitted, even if the business obtains permission to do so.
3. No open intoxicants will be permitted on any public sidewalk or right-of-way including area where outdoor seating is permissible.
4. Seating is only allowed where sidewalk width can accommodate standard widths for seating and pedestrian accessibility. ADA standards should be applied to determine pedestrian accessibility, i.e. a five (f) foot width of sidewalk (not including bumpouts and cannot be located along the curb line).
5. Only the following outdoor seating items shall be permitted to be placed on the public sidewalk in compliance with these other requirements: tables, chairs or other furniture or trash receptacles. Umbrellas are permitted up to a maximum size of 6.0 ft. and they shall not display any advertising other than the establishment’s business name. No candles or other artificial lighting, no condiments and no accessories of any kind shall remain on any table or other furniture unless that table or furniture is occupied. Other furniture is defined as furniture designed for or modified to withstand the elements and is intended for outdoor seating use.
6. No tables, chairs or other furniture or trash receptacles can be anchored in any manner to the public property.
7. All tables, chairs or other furniture, and trash receptacles must be brought in at the end of each business day, or no later than 10:00 p.m., whichever is sooner, or the same is subject to removal by the Village.
8. All outdoor seating areas must provide a trash receptacle to be emptied or removed by the permitted business when full, or daily. Trash receptacles must be covered to prevent the wind from spreading trash around.
9. All tables, chairs or other furniture or trash receptacles placed on the public sidewalk must be maintained in good working order and safe condition. Spillage of food, beverage, condiments and litter shall immediately be removed and cleaned.
10. Permit is valid from March 1 through October 31 each year weather permitting. No outdoor furniture or fixtures shall be allowed on the public right-of-way during snow shoveling, plowing or snow clean-up is required in the downtown area.
11. Serving of food and/or non-alcoholic beverages is permitted for these sidewalk-seating areas.
12. Doorways may not be blocked by any placement of the tables, chairs or other furniture or trash receptacles placed on the public sidewalk. Placement of objects shall not create a public nuisance.
13. It is the responsibility of the business owner to regularly check on the placement of tables, chairs or other furniture or trash receptacles placed on the public sidewalk to comply with these requirements.
14. The placement of any item on the public sidewalk that is not in compliance with these regulations is subject to removal by the Village, or its designee, without warning. Items removed by the Village shall be disposed of without compensation provided to the owner of said items. If the Village removes non-compliant items from any property, notice shall be provided to the business owner or business manager with a warning that if the Village, due to noncompliance with these requirements, must remove any tables, chairs or other furniture or trash receptacles from this property then the required sidewalk café permit may be revoked.
15. Costs for removal or cleaning by the Village may be specially charged to the permit holder or property owner under s. 66.0627 Wis. Stats.

Special Conditions:

Receipt of the regulations and/or special conditions for right-of-way permit is hereby accepted by:

Signature: _____ Title: _____ Date: _____
(Owner)

Signature: _____ Title: _____ Date: _____
(Tenant)

ACCEPTANCE OF REGULATIONS AND/OR SPECIAL CONDITIONS FOR SIDEWALK CAFÉ PERMIT

Acceptance of this permit implies that the Owner agrees that the occupation of the right-of-way covered by this permit shall be performed in strict accordance with all the above regulations and the provisions of Section 40-98 of the Municipal Code. Applicant also agrees to any special conditions listed hereon, and agrees to keep and save the Village of Little Chute free and harmless from any damages or claims against it by reason of any failure, fault or neglect of the applicant, the applicant's agent, servants or employees in the execution of the work or exercise of the privilege for which such permit is granted.