

★ The applicant shall produce this permit for any law enforcement officer upon request. ★

Revised 1/2022



Park & Rec Dept., 108 W. Main St., Little Chute, WI 54140 (920) 423-3869

Renter of park facility should complete this form to request permission to play any **live music** (such as a DJ or band) which will use a speaker system at their event. Completed form should be submitted to the Park & Rec Director at least one month prior to event date, as board approval may be required. Completed form can be returned to the Park & Rec Dept or it can be emailed to [donna@littlechutewi.org](mailto:donna@littlechutewi.org) (use subject line of "Amplified Device Permit").

# AMPLIFIED DEVICE PERMIT

I, *(print name)* \_\_\_\_\_, am requesting an Amplified Device Permit

for *(list date)* \_\_\_\_\_ at *(list name of park)* \_\_\_\_\_ Park.

I am the renter of the park shelter for a *(list type of event)* \_\_\_\_\_ .

I request permission to have live music, which will be a *(DJ or band)* \_\_\_\_\_, be permitted to play

from \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm. I am aware that music is not permitted to be played

prior to 9:00am or after 10:00pm, per village ordinance. If you have questions regarding my request,

you can reach me at *(list phone number)* \_\_\_\_\_. When my permit is reviewed,

please email my permit to me at *(list email address)* \_\_\_\_\_

or mail to me at *(list full mailing address)* \_\_\_\_\_.

RENTER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\* PARK & REC DIRECTOR TO COMPLETE THE FOLLOWING SECTION \*\*\*\*\*

Amplified Device Form Received On: \_\_\_\_\_

Date Permit Emailed/Mailed To Renter: \_\_\_\_\_

Permit Status:  APPROVED

DENIED

Permit#: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Park & Rec Director's Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_