

MINUTES OF THE REGULAR BOARD MEETING OF MAY 20, 2015

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
James Hietpas, Trustee
David Peterson, Trustee
Bill Peerenboom, Trustee
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Skip Smith, Trustee

Roll Call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Captain Lee, Fox Valley Metro Police Department
Jim Moes, Community Development Director
Roy Van Gheem, Director of Public Works
Laurie Decker, Village Clerk
Michael Menghini, Village Attorney
EXCUSED: Beth Carpenter, Library Director
Teri Matheny, Finance Director

Public Appearance for Items Not on the Agenda

None

Report of Other Minutes

Minutes of the Library Meeting of February 17, 2015
Minutes of Plan Commission Meeting of March 9, 2015
Minutes of Fire Commission Meeting of May 11, 2015

Public Hearing—Zoning Change Request

Director Moes opened the public hearing stating that there are four lots that the Village owns that are zoned single family residential housing that the Village would like to rezone to Central Business for future senior housing. The Plan Commission has reviewed it and their recommendation is to adopt the Ordinance rezoning lots 22, 23, 24 and 25 of block 42 of the 1988 Amendment to the 1917 Assessors Plat. Mr. Wayne Wyngaard of 715 Grand Avenue asked if the Village is looking at rezoning the property on Depot Street to commercial. Director Moes answered that at this point the Central Business zoning ends where Cinder Care and Gonnering Realty offices are located. The Village has no plans to acquire any properties for rezoning at this time. Mr. Wyngaard asked if there is a potential buyer at the moment. President Vanden Berg answered that there has been inquiries about it but no active buyer at the moment. He stated that this is to get everything into place for when the time does come we will be positioned to take action. Director Moes said we did contract with an architect to give us designs on that we like to see and once the zoning is in place we can create a TIF district to work with. The Board will be looking at all proposals that are submitted to see which best fits the Village before moving forward. Mr. Wyngaard asked if there is a height restriction as far as stories. Director Moes replied that the Village is looking at a maximum of three stories with it tapering down to two and before any project starts there will a public hearing for all the neighbors.

Moved by Trustee Elrick, seconded by Trustee Smith to enter in the Public Hearing

Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Elrick, seconded by Trustee Smith to Return to Open Session

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Ordinance #3 Amending Chapter 44 By Making District Changes

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Ordinance #3 Amending Chapter 44 By Making District Changes

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Approval of Moving Accessory Building into the Village of Little Chute

Director Moes stated that it is staff recommendation to grant approval. The size of the building was slightly over the maximum and the Plan Commission approved the variance to allow the size of the garage to be moved into the Village.

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Moving Accessory Building into the Village of Little Chute

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—Split Rail Fence of Riverside Drive

Director Van Gheem stated that this is a follow up discussion the Village had in the design phase of Riverside Drive. All affected property owners were sent notices for the meeting tonight. The fence is located on the Village right of way and recommendation is to grant an exception to allow the fence to stay in the right of way and be owned and maintained by the private owners or the owners can remove the fence if they choose to. Director Van Gheem asked if a vehicle destroys the fence will the Village allow it to be replaced. Gail Miller of 2121 Edgewood Court asked if the Board would consider replacing the fence and the owners could maintain it. She is worried the fence will fall apart and owners will replace it with something else making it look tacky. Trustee Peterson asked the Village Attorney what liability does the Village have if we make an exception to the Ordinance and if people are hurt can they come after the Village? Attorney Menghini asked who owns the fence. Director Van Gheem replied that has never been ascertained. Scott Backus of 2206 Riverside Drive stated he has no problem maintaining but what if it gets removed and a child riding a bike falls down the ravine? Attorney Menghini stated he would need to do some research before making a determination regarding potential liability. Trustee Peterson stated he did not get a chance to go look at it and would like to see it before making any a decision. It was decided to table the discussion and add it to a future agenda.

Discussion/Action—Utility Easements on Fox River Navigational System Authority (FRSNA) Leased Land

In September 2004, the United States of America transferred the Fox River Navigational System to the State of Wisconsin. That same month the State of Wisconsin leased the Fox River Navigational System to FRSNA. During this transfer, the United States Army Corps of Engineers cancelled all existing easements which the Village had secured through the years for its utilities on Corps' property. Therefore, the Village is now working with FRSNA to secure easements over the Village's existing utilities. Recommendation is authorize the Village Administrator to execute the utility easement between FRSNA and the Village of Little Chute.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Utility Easements on the Fox River Navigational System Authority (FRSNA) Leased Land

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Request to Display Real Estate Advertisement Signs on Schumacher Pond Property

The Schumacher Business Park owners requested permission to place signs near the detention pond located adjacent to their property. The Administrator, Public Works Director and Community Development Director have reviewed the request and made a unified recommendation on this request. Director Moes stated that he can renew the request if they send an email.

Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the Request to Display Real Estate Advertisement Signs on Schumacher Pond Property.

Ayes 7, Nays 0 – Motion Carried

Operator Licenses:

Boaz, Daen
Gaffney, Ellen
Santigo, Amy

Walgreens
Walgreens
Walgreens

Little Chute
Little Chute
Little Chute

Moved by Trustee Smith, seconded by Trustee Hietpas to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Hietpas to Approve the Vouchers and Authorize the Finance Director to pay all vendors.

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

Trustee Smith inquired about the downtown study and condition of vacant buildings. Administrator Fenlon stated in the near future we will create a fact sheet for businesses. We will reach out to residents to see what businesses they would like to see in Little Chute in the future.

Items for Future Agendas

Split Rail Fence Riverside Drive discussion to be added on June 3, 2015 Agenda

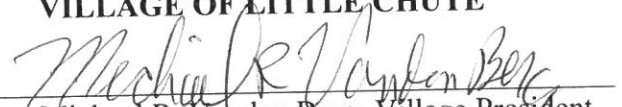
Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 6:51 p.m.

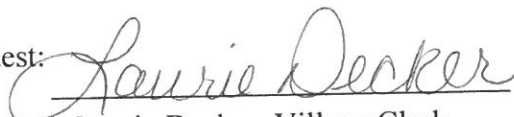
Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:


Michael R. Vanden Berg, Village President

Attest:


Laurie Decker, Village Clerk