

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING AUGUST 10, 2016

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: President Vanden Berg, Trustee Peterson, Trustee Peerenboom, Trustee Elrick, Trustee Van Lankvelt, Trustee Hietpas, Trustee Smith

ALSO PRESENT: James Fenlon, Adam Breest, Mary Gorges, Jeff Elrick, Teri Matheny, Chris Murawski, Phil Cosson with Ehlers, Jon Wallenkamp with Kueny Architects, LLC, Tim Kippenhan with Miron Construction

### Public Appearance for Items not on the Agenda

None

### Other Informational Items

July Fire and FVMPD Reports

### Approval of Minutes

Minutes of the Regular Board Meeting of August 3, 2016

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes of the Regular Board Meeting of August 3, 2016*

Ayes 7, Nays 0 – Motion Carried

### Operator License Approvals

Hidde, Elisabeth	Rose Hill Bar	Appleton
Hacker, Ryan	Van Zeeland Oil	Appleton
English, Chelsea	Moasis Truck	Kaukauna
Van Gompel, Lori	Gentleman Jacks	Little Chute
Zuleger, Crissy	Super 41 Shell	Seymour
Schimke, Fiona	Van Zeeland Oil	Menasha
Johnson, Justis	Shell	Kaukauna
Van Domelen, Emily	Moasis Truck	Little Chute
Walker, Eleanor	Pop-In	Little Chute
Siebers, Brian	Valley Liquor	Kimberly
Vander Bloomen, Tracy	Jacks or Better	Kaukauna
Lynd, Lisa	Pop-In	Kaukauna
Lecapitaine, Carsen	Moasis Truck	Little Chute
Harlow, Tricia	Pop-In	Little Chute
Reed, Judith	Weenies Still	Appleton

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

### Outdoor Alcohol Permit—Down the Hill

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Outdoor Alcohol Permit for Down the Hill*

Ayes 7, Nays 0 – Motion Carried

### Discussion—Presentation on G.O. Debt with Ehlers and Associates

Phil Cosson went over the Preliminary Five Year Capital Plan dated August 10, 2016. He went over existing debt and noted that debt coming on is replacing debt going off. Little Chute has more growth than the state average. He went over the base case and where the village is at if they don't do any capital borrowing. The full range of capital projects was also shown.

**Discussion/Action—Municipal Services Building Site and Schematic Design**

Administrator Fenlon gave a background of the Municipal Services Building project. The design was developed with staff input and field trips to other community’s public works buildings. A working group was formed and came up with the original site plan. Jon Wallenkamp went over the site layout. There was no concern regarding the proposed site. There was discussion on whether to implement Schematic Design Option A, B or C. Jon and his staff recommend precast walls with a steel frame.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the Building Site Location for the Municipal Services Building with the Potential for Slight Modifications*

Ayes 7, Nays 0 – Motion Carried

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Schematic Design Option B Steel Frame, Precast Walls and Membrane Roof*

Ayes 4, Nays 3 (Elrick, Smith, Hietpas) – Motion Carried

**Discussion/Action—Municipal Services Building Construction Schedule**

Jon Wallenkamp went over the two potential Project Schedules. The village is currently leasing for the temporary public works site and the lease is up in August 2017. There is no certainty on future lease costs at this time. Trustee Elrick is concerned that Option #1 will not allow enough time and he is also wondering if waiting until January 1, 2017, when prevailing wage goes away, it will open up the potential for more bidders.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve Option #1 for the Project Schedule*

Ayes 5, Nays 2 (Elrick, Smith) – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**


*Moved by Trustee Peerenboom, seconded by Trustee Smith to Adjourn the Committee of the Whole Meeting at 7:49 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**



By: Michael R. Vanden Berg, Village President



Attest: Laurie Decker, Village Clerk