

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 15, 2017

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
John Elrick, Trustee
David Peterson, Trustee
Skip Smith, Trustee
Larry Van Lankvelt, Trustee
Bill Peerenboom, Trustee
James Hietpas, Trustee (Arrived 6:12 p.m.)

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Tyler Claringbole, Village Attorney
Lieutenant Ulman, Fox Valley Metro Police Department
Chris Murawski, Village Engineer
Laurie Decker, Village Clerk
Teri Matheny, Finance Director
Adam Breest, Director of Parks, Recreation and Forestry
Jim Moes, Community Development Director
Jeff Elrick, Director of Public Works
Interested Citizens

EXCUSED: Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of November 1, 2017

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of November 1, 2017

Ayes 6, Nays 0 – Motion Carried

Presentation—Little Free Pantry

Administrator Fenlon introduced Mandi Dornfield and her daughter Callah and PTO President, Shannon Pomeroy to give information on installing a Little Free Pantry. Mandi Dornfield advised that 32% of Little Chute School Children qualify for help with daily food needs. The Little Free Pantry is designed to follow the Little Free Books Program, taking what you need and leaving what you can. Mandi Dornfield is requesting from the Board permission to put a Little Free Pantry by the library. PTO President Shannon Pomeroy also advised the need for such a pantry and already has support from the Community for upkeep. Callah Dornfield started a Food Pantry at the Little Chute Middle School due to a friend who was in need at the time. Mandi Dornfield asked the Board for questions and concerns, President Vanden Berg asked about the winter weather and Mandi advised that the Pantry is insulated to withstand all temperatures. Trustee Peerenboom questioned the upkeep of the Free Pantry, Mandi advised that they could get volunteers to take care of anything needed. Director Moes asked that the design be sent to the Plan Commission for approval. Trustee Smith questioned the need and utilization for the Pantry and Mandi advised that volunteers will keep track of what comes in and what goes out to get a general measure of utilization. Trustee Peterson questioned if they are worried about theft, Mandi again reiterated that if the food is needed, anyone is welcome to take it. Trustee Van Lankvelt agreed that there is a need for this in the Village of Little Chute. Mandi thanked the Board for their time and consideration.

Operator License Approvals

Lindemuth, Connor J

Shepard, Cody D

Vetter, Jeremy A

Walgreens

Village Lanes

Walgreens

Appleton

Kaukauna

Kaukauna

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve Operator License as Presented

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Discussion—2018 Budget /CIP Workshop

Director Matheny continued the discussion on the 2018 Budget. Administrator Fenlon asked the Board to sign the contract for cleaning effective January 1, 2017. Director Matheny then went over the Capital Improvement Projects. Trustee Elrick asked about the Civic Center renovations, Director Matheny stated it is up for updates; carpet, flooring, windows, etc. and advised that the majority of the updates will be contracted out. Engineer Murawski went over some of the work from French to Randolph slated for 2019. Trustee Peerenboom inquired what the total cost would be, Director Matheny said 2019 would be about 5.7 million and Engineer Murawski stated that does not believe any funding will be available. Trustee Elrick questioned Administrator Fenlon that if Evergreen gets completed can we get State Certified Site Classification, Administrator Fenlon advised, yes, there are possibilities and he brought up slides to show what the classification means.

Action—Special Event Permit for Little Chute Christmas Parade

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Special Event Permit for Little Chute Christmas Parade

Ayes 7, Nays 0 – Motion Carried

Action—Revisions to Northpointe Development Corporation Development Agreement

Administrator Fenlon presented information on a few changes suggested by legal counsel for the Northpointe Development Corporation Development Agreement.

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Revisions to Northpointe Development Corporation Development Agreement

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Bridgewater Trails LLC*

Moved by Trustee Peterson, seconded by Trustee Elrick to Enter into Closed Session at 7:50 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee Elrick to Exit Closed Session at 8:30 p.m.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 8:30 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: *Laurie Decker*
Laurie Decker, Village Clerk

By: *Michael R. Vanden Berg*
Michael R. Vanden Berg, Village President