

## MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 6, 2017

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
John Elrick, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee  
Bill Peerenboom, Trustee

EXCUSED: James Hietpas, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Tyler Claringbole, Village Attorney  
Lieutenant Slotke, Fox Valley Metro Police Department  
Steve Thiry, Library Director  
Laurie Decker, Village Clerk  
Teri Matheny, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Jim Moes, Community Development Director  
Jeff Elrick, Director of Public Works  
Interested Citizens

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Special Board Meeting of November 29, 2017

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes of the Special Board Meeting of November 29, 2017*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

### **Presentation—2017 Swimming Pool Survey Report**

Director Breest gave a presentation on the results of the 2017 Swimming Pool Survey. Director Breest stated that 1070 households were sent the Pool Survey, 474 were returned. In summary 78% of respondents want to keep a pool in Little Chute and Director Breest is asking the Board for some direction. Trustee Elrick asked if the remodeling was to eliminate diving boards and the deep end of the pool, also asked if any residence inquired about putting in a Splash Pad vs Pool. Director Breest said he has not had any inquiries regarding a splash pad. Trustee Elrick would like Director Breest to try and find out information on the ages of the users using the pool, Director Breest will follow up and see if that information is available. Trustee Elrick stated that the pool is only open 79 days per year and has a hard time putting a lot of money into a pool. Trustee Van Lankvelt also questioned if a splash pad would get more usage. Trustee Peerenboom stated that a splash pad would be a whole different age group. Trustee Elrick recommended adding a splash pad in place of the diving board. Director Breest is looking for direction from the board going forward. Trustee Peterson questioned the access now that residents have and questioned the cost of maintaining. Trustee Smith questioned the time frame and wanted

numbers for the pool with regards to repair or replacement. Director Matheny said more work would need to be done to get any numbers and would need to know if this would be considered in the next five years or outside of the five years. Trustee Peerenboom agrees with Trustee Smith to stage the project over a three year plan. Administrator Fenlon stated that there is a lot of information presented and would like the Board to look over the information and give an answer on which way the Board would like to go. President Vanden Berg questioned doing a Capital Campaign and asked Administrator Fenlon how that would start. Director Matheny wanted to know if the pool should be included in the CIP for the meeting of December 20<sup>th</sup>. Trustee Elrick stated that he suggests leaving it out of the 2018 CIP and look at it again next year. Trustee Peerenboom disagreed with putting it off another year. Trustee Peterson questioned the amount needed. Director Breest stated the numbers given in the presentation would be pretty close. Trustee Peterson stated that this should be in the CIP to be able to move forward with some kind of fund raising. Director Matheny let the board know that 2020 is probably the soonest for budget purposes. Director Breest advised the board that the Park Planning Committee will be meeting in January so he will get their recommendations and bring this back to the Board at the end of January.

### **Ordinances**

#### **Adopt Ordinance No. 7, Series 2017 Dale Baeten Annexation**

Director Moes advised that three Ordinances have all been sent to the State and the Plan Commission has already approved.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Ordinance No. 7, Series 2017 Dale Baeten Annexation pending approval from the State*

Ayes 6, Nays 0 – Motion Carried

#### **Adopt Ordinance No. 8, Series 2017 David and Katherine Breed Annexation**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Ordinance No. 8, Series 2017 David and Katherine Breed Annexation*

Ayes 6, Nays 0 – Motion Carried

#### **Adopt Ordinance No. 9, Series 2017 Kenneth Tessen Annexation**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Ordinance No. 9, Series 2017 Kenneth Tessen Annexation*

Ayes 6, Nays 0 – Motion Carried

#### **Discussion/Action—Van Lieshout Recreation Center Rental Fee**

Director Breest presented the information for the rental fees for Van Lieshout Recreation Center. The proposed fee would be \$125.00 for residents and \$150.00 for non-residents with the deposit raised from \$50.00 to \$100.00. Trustee Van Lankvelt asked the progress of the kitchen and Director Breest stated that it will be completed by January 1<sup>st</sup>, 2018.

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to approve the Van Lieshout Recreation Center Rental Fee*

Ayes 6, Nays 0 – Motion Carried

#### **Discussion—2017 Christmas Holiday Schedule**

Administrator Fenlon advised the Board of the change to the 2017 Christmas Holiday from Monday and Tuesday to Friday and Monday as requested by finance and staff.

#### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

Director Elrick requested to hire a replacement Public Works employee after receiving a retirement notice. This item will be added to the December 20, 2017 Regular Board Meeting.

**Items for Future Agenda**

None

**Closed Session:**

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiations*

*Moved by Trustee Elrick, seconded by Trustee Smith to Enter into Closed Session at 7:09 p.m.*

Ayes 6, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute—*Director of Public Works Candidate Review*

*Moved by Trustee Elrick, seconded by Trustee Smith to Enter into Closed Session at 7:09 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Smith to Exit Closed Session at 7:58 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 7:58 p.m.*

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: *Laurie Decker*  
Laurie Decker, Village Clerk

By: *Michael R. Vanden Berg*  
Michael R. Vanden Berg, Village President