

MINUTES OF THE REGULAR BOARD MEETING OF APRIL 4, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee

EXCUSED: Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Tyler Claringbole, Village Attorney
Teri Matheny, Finance Director
Adam Breest, Director of Parks, Recreation and Forestry
Laurie Decker, Village Clerk
Chris Murawski, Engineer
Brett Jensen, Building Inspector
Steve Thiry, Library Director
Interested Citizens

EXCUSED: Jim Moes, Community Development Director
Lieutenant Slotke, Fox Valley Metro Police Department

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of March 21, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of March 21, 2018

Ayes 6, Nays 0 – Motion Carried

Operator License Approvals

Ali, Melissa	M's Bar	New London
Anderson, Melissa	Weenies	Little Chute
Christian, Morgan	M's Bar	Dale
Fjellerad, Laura	M's Bar	Kaukauna
Gellerman, William	Ladder House	Kimberly

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Operator Licenses as presented

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Discussion/Action—County Highway N Parking

Administrator Fenlon advised the Board at the recommendation of Lt. Ulman from the Fox Valley Metro Police Department (who was called away in an emergency) regarding the Parking on Highway N, and is recommending County Highway N roadway be designated as a “No Stopping, Standing or Parking at any time”. Trustee Elrick questioned if the School District has been involved and Administrator Fenlon advised he was not aware at this time. Trustee Smith advised that with the construction going on it has become more of a problem. Director Breest did advise that once construction is complete the plan is to have the drop off in the parking lot so that will alleviate some of this problem. Trustee Peterson feels this will be an enforcement nightmare and the school should educate the parents along with putting up the signs. Trustee Van Lankvelt asked if there is anything else that the school can do to alleviate this problem. Trustee Peterson asked if anyone had thought of putting up barricades. At the suggestion of President Vanden Berg he advised that the Board will pass the Parking Ban but the School Board should be notified

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt the County Highway N
“No Stopping, Standing or Parking at any time” as presented*

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Downtown Sign Grant

Administrator Fenlon presented the guidelines and program application for the Central Business District/Downtown Sign Grant Program

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Downtown Sign Grant as presented

Ayes 6, Nays 0 – Motion Carried

Action—Approve Special Event Permit for Bazaar After Dark

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve Special Event Permit for
Bazaar After Dark*

Ayes 6, Nays 0 – Motion Carried

Action—Approve Application for Temporary Class “B” Retailers License for Bazaar After Dark

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve Application for Temporary
Class “B” Retailers License for Bazaar After Dark*

Ayes 6, Nays 0 – Motion Carried

Action—Approve Application for Temporary Class “B” Retailers License for CheeseFest

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Application for Temporary
Class “B” Retailers License for CheeseFest*

Ayes 6, Nays 0 – Motion Carried

Discussion—Street Closure and Special Event Permit for S&S Trading Company

Administrator Fenlon presented a request made by Bill Wolfe of S&S Trading Company to host three different sidewalk type sales events and is requested temporarily blocking off Pine Street. The dates planned are April 21st, May 12th and June 9th from 7AM to 2PM. Trustee Peterson asked if the Pine Street Bar was notified and feels they should be and wondered what the hours the bar was open; Administrator Fenlon advised the Bar is open as far as he knows at 3PM.

Action—Fox Cities Regional Partnership 2018 Pledge

Administrator Fenlon presented the agreement for the 2018 Fox Cities Regional Partnership and is recommending approval.

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve Fox Cities Regional Partnership
2018 Pledge*

Ayes 6, Nays 0 – Motion Carried

Action—Committee and Commission Appointments

Moved by Trustee Elrick, seconded by Trustee Smith to Appoint Megan Normansell to the Park Planning Committee

Ayes 6, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Closed Sessions:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *TID 4 & 6 Development Proposals*

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into Closed Session at 6:32 p.m.

b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Recruitment Efforts and Personnel Related Matters*

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into Closed Session at 6:32 p.m.

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee Elrick to Exit Closed Session at 7:58 p.m.

Ayes 6, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:58 p.m.

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President