

## MINUTES OF THE REGULAR BOARD MEETING OF JUNE 6, 2007

Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
John Elrick, Trustee  
Brian Joosten, Trustee  
Steve Ransbottom, Trustee  
Uriah Van Ooyen, Trustee  
Judd Vanden Heuvel, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dale Haug, Finance Director  
David Peterson, Police Chief Fox Valley Metro  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks and Recreation  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – May 16, 2007*

*Committee of the Whole Meeting Minutes – May 23, 2007*

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Regular Board minutes of May 16 and the Committee of the Whole minutes of May 23, 2007 as presented.*

All Ayes – Motion Carried Unanimously

### **Report of Other Minutes – Other Informational Items**

*Minutes of the Plan Commission Meeting – April 9, 2007*

*Minutes of the Water Commission Meeting – April 24 2007*

*Minutes of the Fox Valley Metro Police Commission Meeting – May 8, 2007*

*Moved by Trustee Verstegen, seconded by Trustee Elrick to amend the Agenda to take up Item L at this time.*

All Ayes – Motion Carried Unanimously

**Regular Board Meeting Minutes – June 6, 2007**

### **Funding Contribution to New Baseball Diamond in Legion Park**

Trustee Verstegen stated that the \$4,900 is a good solution to the funding of the diamond. President Fischer stated he felt it was a win-win situation and Trustee Ransbottom stated that he agreed.

*Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to authorize the funding contribution of 4,900 toward construction of a new baseball diamond in the northwest corner of Legion Park.*

Further Discussion: Trustee Elrick asked how the \$4,900 amount was determined. Administrator Kell stated that \$4,900 is the School District's bid cost of installing the bleacher and player bench concrete pads and there is a possibility the cost could be less for the installation of the concrete through a Village contract. Administrator Kell stated a recommendation as to which account to charge the \$4,900 will be brought back to the Board at a future meeting.

Vote on the motion:

All Ayes – Motion Carried Unanimously

### **Resolutions**

#### ***Proclaiming the Village's Property to be Insured by the Local Government Property Insurance Fund***

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 15, Series of 2007 Proclaiming the Village of Little Chute's Property to be Insured by the Local Government Property Insurance Fund.*

All Ayes – Motion Carried Unanimously

#### ***WDNR – NR208 – Compliance Maintenance***

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 16, Series of 2007 Wisconsin Department of Natural Resources NR – 208 Compliance Maintenance acknowledging a review of the CMAR.*

All Ayes – Motion Carried Unanimously

#### **Action on Liquor License Renewal Applications – 2007 Licensing Year**

V. Schneider stated that all of the renewal applications had been reviewed and approved by the Police Dept. and the establishments were inspected by the Building Inspector. V. Schneider stated the M&M Bar application was not received in time to be included on this list but will be brought to the Board at the next Regular Board Meeting.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve the Liquor License Renewal applications as presented.*

All Ayes – Motion Carried Unanimously

#### **Action on New Combination Class B Liquor License – Vanden Heuvel's Jacks or Better**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve the Combination Class B Liquor license for Vanden Heuvel's Jacks or Better.*

Ayes 6, Nay 0, Abstained 1 (Vanden Heuvel) – Motion Carried Unanimously

#### **Action on New Class C Wine License and Class B Fermented Beverages License – Little Chute Family Restaurant**

V. Schneider stated the previous year's application was for Fermented Beverages only and now the applicant also wishes to apply for a wine license.

*Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to approve the Class C Wine License and the Class B Fermented Beverages License for Little Chute Family Restaurant as presented.*

All Ayes – Motion Carried Unanimously

#### **Water Rate Application**

President Fischer commented on an article that shows the United States as being the least costly country for water out of all countries in the industrialized world. In response to Trustee Joosten's question on what is driving the

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increase, D. Haug stated that as written in his IFC it is the intent of the PSC to see that public utilities have adequate cash flow to maintain the quality of the system and to assure bond holders of adequate income to meet debt service payments. D. Haug stated that the last time a full rate case study was performed by the PSC was in 1999 and that is the reason for the 12% increase. Discussion continued and staff noted that the Water Commission has indicated they would like to have more frequent rate reviews and they are diligently involved and concerned with the water utility. D. Haug also pointed out that in reviewing the information that was provided to the Board, the Village's water rates are less than the average in the Valley.

*Moved by Trustee Verstegen, seconded by Trustee Elrick to authorize the PSC water rate application to be filed with an estimated 12% increase.*

All Ayes – Motion Carried Unanimously

**Operator's License**

Newhouse, Brianna R.	125 Homewood Ct	Little Chute	Fox Convenience Store
Zenisek, Dawn M.	114 W. Division St.	Kaukauna	Rosehill Bar
McCauley, Mary L.	283 Brule Rd.	De Pere	Simons Cheese
Wildenberg, Lynn M.	2285 Fraser Fir Ln.	Appleton	Simons Cheese
Pynenberg, Cynthia A.	W2810 Cty. Rd. S	Kaukauna	Simons Cheese
Schuh, Mary A	N2955 Farrell Rd	Kaukauna	Simons Cheese
Van Groll, Joyce	W3040 Evergreen Dr	Appleton	Simons Cheese
Simpson, Gary J.	2620 Brookdale Ct.	Appleton	Moasis

Brian Quandt 1435 Glenview Ln Little Chute Down the Hill – Denial Recommended by Police Chief  
*Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve the operators' licenses that have been recommended for approval and deny the license for Brian Quandt as recommended by the Police Chief.*

All Ayes – Motion Carried Unanimously

**Department and Officers Progress Reports**

Chief Peterson reported that the Cheese Festival had gone fairly smooth with a few minor incidents and an offer of employment for a vacant patrol position had been accepted by an applicant from Iowa. Chief Peterson also reported that the Department had been notified from emergency government of potential dangerous storms that are expected on Thursday and the Department is preparing for the situation. D. Haug stated the auditors will be finished with the audit in the next week or so and the rate study will now be submitted to the PSC. C. Kell commented on the letter he had provided to the Board from the League's insurance fund and stated for the first time a dividend check in the amount of \$11,267.00 had been presented to the Village and this is a result of less claims for property and liability damages and worker comp claims being filed by those participating in the league program and the Village is on the right track with insurance related cost savings. C. Kell stated at the next Committee of the Whole meeting he would like to hold a discussion on the issue of Village property and encroachment issues and how the Village is going to handle the various situations of residents encroaching on Village park land, detention pond land, etc. C. Kell stated another issue he wants discussed at next week's meeting is maintenance policies for Village owned properties. C. Kell stated that at the Committee of the Whole meeting on June 27<sup>th</sup> staff would like have a park planning workshop to review the consultant's draft of the Comprehensive Park and Open Space Plan. The consultant will be making a presentation at the meeting. C. Kell stated that also at the meeting on the 27<sup>th</sup>, Al Geurts from the County Highway Dept. will be addressing the Board concerning a funding request and project study agreement for roundabouts in the Village. The study was requested by the Safe Route to Schools committee and now the Village is being asked to fund the local share of the study. C. Kell also commented on the directional signage issue that was discussed by the Plan Commission and the Commissioners

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opinions that they didn't want to see business names on signs but agreed with area directional signage. C. Kell stated the item will be put on a future agenda for consideration. C. Kell informed the Board that a review and discussion of the Big Box development proposal will be on Monday's Plan Commission Agenda for discussion purposes only. J. Moes stated he has completed the property assessments and he is now working on the required paperwork that needs to be submitted to the State and also updated the Board on the status of the Walgreen's lawsuit. T. Flick stated the Family Fun Night at the pool that was scheduled for tomorrow night has been canceled due to the projected storms and it will now be held before school starts. T. Flick also reported that the pool leak had subsided and the amount that is now leaking out is an acceptable amount. R. Van Gheem reported that the wet weather is slowing down the projects and in mid-July a portion of Evergreen Drive will be closed due to the ANR Pipeline project. V. Schneider reported that newsletter articles are due and the Cheese Festival parade will be aired on TWCT on Wednesday's at 6 p.m. in June and that the Festival shut down at 11:30 a.m. on Sunday due to the heavy rains and standing water at the park. V. Schneider also reported that the Kermis Festival has been scheduled to be a one day event this year and it will be held on August 25<sup>th</sup>. V. Schneider stated the required first meeting of the Board of Review was held and adjourned until the assessment role is completed. It is expected that Open Book and Board of Review will be held in July. Attorney Koehler commented on legal processes concerning adverse possession.

**Disbursement List**

*Moved by Trustee Van Ooyen, seconded by Trustee Verstegen to approve the Disbursement List as presented by the Finance Director and draw from the respective funds.*

All Ayes-Motion Carried Unanimously

**Call for Unfinished Business**

None

**Items for Future Agenda**

Trustee Joosten asked about the status of the Revolving Loan for the Artz Jewelry Store which is now closed. D. Haug stated that the payments on the loan are up to date and a letter has been sent to Mr. Artz to propose options for making payment in full on the loan.

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to adjourn the meeting at 6:53 p.m.*

All Ayes – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_

Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk