

**MINUTES OF THE REGULAR BOARD MEETING OF APRIL 15, 2009**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President.

**Invocation**

President Fischer called for a moment of silence.

**Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

**Roll call of Trustees**

PRESENT: Charles Fischer, Village President  
John Elrick, Trustee  
Jason Leicht, Trustee  
Steven Ransbottom, Trustee  
Skip Smith, Trustee  
Janet Verstegen, Trustee  
EXCUSED: Uriah Van Ooyen, Trustee

**Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Mark Recker, Assistant Police Chief  
Dale Haug, Finance Director  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Roy Van Gheem, Director of Public Works  
Vicki Schneider, Village Clerk  
EXCUSED: Charles Koehler, Village Attorney  
ALSO Jeff Elrick, Assistant Director of Public Works  
PRESENT: Don Van Deurzen, Trustee Elect

**Public Appearance for Items Not on the Agenda**

None

**Approval of Minutes**

*Regular Board Meeting Minutes – April 1, 2009*

*Committee of the Whole Minutes – April 8, 2009*

*Moved by Trustee Verstegen, seconded by Trustee Leicht to approve the Regular Board minutes of April 1, 2009 and the Committee of the Whole Minutes of April 8, 2009 as presented.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Report of Other Minutes – Other Informational Items**

*Joint Library Board Meeting Minutes – March 26, 2009*

*Quarterly Budget Status*

*Quarterly Investment Report*

Board members noted receipt of the informational items.

**Ordinance:**

**Rezoning 1036/1038, 1042/1044, and 1050/1052 W. Florida Avenue from RM – Residential Multi-Family District to RT – Residential Two Family District**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to adopt Ordinance No. 5, Series of 2009 amending the zoning map for rezoning 1036/1038, 1042/1044 and 1050/1052 W. Florida Avenue from RM – Residential Multi-Family District to RT – Residential Two Family District.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Resolutions:**

**CSM – 408/410 E. Elm Drive, Zero Lot Line – Daniel Krznarich/Johnathan/Carrie Schroeder, owners**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to adopt Resolution No. 10, Series of 2009 Approving the CSM for 408/410 E. Elm Drive for a zero lot line , Daniel Krznarich/Jonathan & Carrie Schroeder, owners.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**CSM – 1900/1902 Kelly Street – Zero Lot Line – Meyer Construction, owners**

*Moved by Trustee Leicht, seconded by Trustee Smith to adopt Resolution No. 11, Series of 2009 Approving the CSM for 1900/1902 Kelly Street for a zero lot line, Meyer Construction, owners.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Discussion/Possible Action – Sump Pump/Storm Lateral Hookup**

Discussion took place on the proposed policy that will no longer allow sump pump hookups to catch basins and that will automatically allow the Village to extend storm lateral hookup to the property owners' side of the sidewalk. Staff estimated that future assessments to property owners for crossing the sidewalk would be \$250 to \$300. R. Van Gheem stated that properties that are connected to catch basins would be required to connect to storm laterals when their street is reconstructed and if property owners are connected to a backyard system that is permitted and an easement is recorded, a storm lateral would not be installed. If the connections are not permitted or the easements are not recorded for backyard systems, laterals would be installed and property owners would be required to connect. Board members asked the Public Works Director to write up the policy and bring it back to the Board for review and possible action.

**Discussion/Possible Action – Single Stream Recycling Containers**

C. Kell reported that 94 votes were cast on the website's citizen opinion poll and 35% voted to use existing containers and 65% voted for polycarts. C. Kell stated the prices for the polycarts as indicated on the survey are \$38 for a 35 gallon cart, \$39 for a 65 gallon cart, and \$43 for a 95 gallon cart. Discussion took place on the various options for the carts and for payment of the carts. Staff noted that the County's current contract with the recycling contractor is for five years and currently the contractor does not have automated pickup but that will likely change in the future if more communities use polycarts. C. Kell noted that Kimberly and Combined Locks are leaning towards the use of polycarts. Jeff Elrick noted that very few residents use the 35 gallon polycarts for garbage and that the more options the Village offers, the more it will cost. Board members discussed the idea of having the Village own the polycarts and charge a special assessment to the residents and also to supply the same polycarts as the Village has for garbage collection but identify them in a distinctive way as recycling polycarts. The majority of Board members agreed that polycarts should be used as recycling containers for the Village residents. Jeff Elrick stated that he will call other communities that are currently using polycarts for recycling to find out what procedure they used for charging residents and he will report back to the Board.

Moved by Trustee Elrick, seconded by Trustee Ransbottom to adopt a policy requiring polycarts for recycling containers.

Ayes 5, Nay 1(Fischer) – Motion Carried

**Operator’s License:**

Kari Jane Guyette	217 E McKinley Ave.	Little Chute	Gentlemen Jacks
Ashley Mae Nettekoven	1708 Main Ave.	Kaukauna	5 <sup>th</sup> Quarter
Conrad Vander Sanden	3201 Streamview Lane	Appleton	5 <sup>th</sup> Quarter

*Moved by Trustee Leicht, seconded by Trustee Smith to approve the Operator’s Licenses as presented.*

Ayes 6, Nay 0 – Motion Carried

**Department and Officers Progress Reports**

Assistant Chief Mark Recker reported that he and Lieutenant Parks electronically submitted the COPs grant application last Wednesday after the Board meeting. The Asst. Chief reported that the Department is currently conducting a Junior Police Academy for students in the Kimberly and Little Chute School Districts and they are also in the process of exploring the idea of creating an internship program at the Department. D. Haug reported that the required notice for the PSC simplified rate case for water rates had been published and posted and that is all that is required for the rate to become effective June 1, 2009. D. Haug also commented on keeping up-to-date on banking regulations and products by working with the Village’s current list of depositors. C. Kell reported the CDA will be meeting next week to review the loan application for The Flying Dutchman, (Jacks or Better), and the loan application will also be on next week’s Board agenda for review and action. C. Kell reported he has provided a potential development alternative to the Gonnerings for their consideration and he also commented on the correspondence from the DOT regarding the Mill Street Bridge that states the Mill Street Bridge funding allocation does come out of the County’s total local bridge funding for the current funding cycle. C. Kell provided copies of the letter he had received from legislators regarding the Village’s resolution opposing the Governor’s prevailing wage rate proposal. J. Moes reported that he is working on an application for a Community Block grant that if approved could potentially help low-income families with lateral hookup costs. T. Flick reported that the Department has finished planting terrace trees in the Hwy N. from Florida Avenue to Moasis Drive area and in the last few years fifty trees have been planted in this corridor of the Village. T. Flick also reported that on next week’s agenda will be a resolution to apply for outdoor recreational aids for the Legion Park improvements project. T. Flick reported that the Department is busy preparing the parks for the summer season. R. Van Gheem reported that the DOT will be working on Hwy. 41 and as a result there may be a time when both the Buchanan Road and Vandebroek Road bridges are closed as they will be raising these bridges as well as other along Hwy. 41. R. Van Gheem also reported that the Department will be applying for grants for vehicle purchases and also that at next week’s meeting he will be presenting resolutions to apply for grants from the State’s Environmental Improvement fund for the Main Street and McKinley Avenue water main projects. V. Schneider reported she is working on filing election reports and Cheese Fest activities and she also reminded the Board that a new Board picture will be needed for the website.

**Disbursement List**

*Motion by Trustee Leicht, seconded by Trustee Ransbottom to approve the disbursement list as presented.*

Ayes-6, Nay 0-Motion Carried

**Call for Unfinished Business**

Board members agreed that they would not hold a special meeting on April 29<sup>th</sup> which is a 5<sup>th</sup> Wednesday.

**Items for Future Agenda**

J. Moes stated he has put together elements of previous proposals for the design manual for the Board to review at next week’s meeting. Board members agreed that R. Van Gheem could put the four resolutions related to the water main projects funding and grants on next week’s agenda. Trustee Verstegen suggested that the picture of the Village Board be taken at next week’s meeting and Board members agreed. Trustee Smith stated he had received calls from two local vendors regarding the bidding process on the boiler project for the Civic Center and he would like the Board to discuss the Village’s bidding process at a future meeting.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to enter into closed session.*

Ayes 6, Nay 0 – Motion Carried Unanimously

Board members allowed Trustee Elect Van Deurzen to stay for the Closed Session.

**Closed Session: Legal (g) Conferring with legal counsel for the Village, legal counsel rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to become involved. 19.85(1)(g), Wis. Stats.**

*Moved by Trustee Smith, seconded by Trustee Ransbottom to exit closed session at 7:34 p.m.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Return to Open Session/Possible Action on Closed Session Issue**

No action taken.

**Adjournment**

*Moved by Trustee Ransbottom, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:34 p.m.*

Ayes - 6, Nay 0-Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

Attest: \_\_\_\_\_  
Vicki Schneider, Village Clerk